



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097.13 DPWH
02-09-2011

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DEPARTMENT ORDER

No.: **05**
Series of 2011 *02-09-11*

**SUBJECT: AMENDMENT TO THE FUNCTIONS
OF ROAD PROGRAM OFFICE**

In order to carry out an efficient coordination between the DPWH and the ROAD BOARD in the planning, programming, implementation and monitoring of projects sourced from the Motor Vehicle Users Charge (MVUC) Funds, the Road Program Office (RPO) established under Department Order No. 59, Series of 2004 pursuant to the provisions of Section 9 of RA 8794 (MVUC ACT) and Section 12 of the Implementing Rules and Regulations of August 16, 2000 with its functions divided between Planning Service and Bureau of Maintenance, is hereby reconstituted as follows:

1. The Director of Planning Service shall be the Head of the RPO. As such, he/she shall coordinate and consolidate the planning and programming activities of the Planning Service and the planning and programming activities of the Bureau of Maintenance for MVUC projects. He/she shall also ensure that the consolidated plans and programs are coordinated with the Road Board Secretariat (RBS). He/she shall review the plans and programs for MVUC resource allocation prior to submission to the Secretary and subsequent transmission to RBS.
2. The RPO Head shall be supported by staff from Planning Service and Bureau of Maintenance. The RBS shall also provide staff support to the RPO Head as the need arises subject to the approval of the Road Board.
3. The RPO Head shall coordinate with all other units within and outside of the DPWH on matters related to MVUC-funded road maintenance and road safety activities.
4. The RPO Head shall submit the planning and programming targets and outputs to the RBS. The RBS, in turn, shall submit and present the MVUC plans and programs to the Road Board for deliberation and approval.
5. The Planning Service shall be responsible for the:
 - a. Planning and programming of Preventive Maintenance (PM) projects to be funded from the regular PM program under the General Appropriations Act (GAA).

- b. Preparation of the list of PM projects generated from the PMS/HDM4 Planning Application for resource allocation under the Special Road Support Fund of MVUC. The Regional Offices and District Engineering Offices shall validate the HDM4 outputs before their final inclusion in the list of projects under the GAA and MVUC funds.
 - c. Preparation of the list of road safety projects prioritized from the Traffic Accident and Recording Analysis System (TARAS) and Road Safety Audits to be funded from Special Road Safety Funds of the MVUC.
6. The Bureau of Maintenance shall be responsible for the:
- a. Preparation of the Annual Routine Maintenance Program under the GAA and MVUC Funds.
 - b. Preparation of the Roadside Maintenance Program under the GAA and MVUC Funds.
7. The Implementing Units shall be responsible for the:
- a. Submission of accomplishment reports to the Bureau of Construction.
8. The Bureau of Construction shall be responsible for the:
- a. The administration of the Project Monitoring System which includes all MVUC-funded projects.
9. The Quality Assurance Units shall be responsible for the:
- a. Implementation oversight by including MVUC Projects in their regular QAU assessments. The QAU reports shall be submitted to the RPO Head.

This Order shall take effect immediately and supersede all previous Department Orders and other issuances or any provision thereof that are inconsistent herewith.


ROGELIO L. SINGSON
Secretary

