



097.13 DPWH
02.28.2012

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

FEB 27 2012

DEPARTMENT ORDER) SUBJECT: TECHNICAL REQUIREMENTS FOR CIVIL WORKS
NO. 09) PROJECTS FOR PUBLIC BIDDING
Series of 2012 02.28.12)

In order to avoid unnecessary delay during eligibility processing and post-qualification, the following guidelines shall be observed.

Categories of Work

1. The Major Category of Work to be indicated in the Contract Profile or Form NR-002 (sample attached) shall be based on the Bill of Quantities. In accordance with best engineering practice, the major category shall include only items that constitute at least 20% of the total contract cost. Minor items are considered subsumed under the major category.
2. In filling up the Contract Profile form, the appropriate Similar Categories of Work listed in the form shall also be specified. The existing list shall prevail until a new List of Categories of Works is issued through another Department Order. The data in the form are inputs in the electronic eligibility processing.
3. The category of work used during the eligibility processing shall be the same category when the project is completed, accepted and included in the database under the contractor's list of completed projects. This category will be reflected in the Contractor's Information (CI) which is attached to the Contractor's Registration Certificate (CRC).
4. Unless there has been an approved variation order to prove that the profile of the completed project is different from the contract that was bid out, the category of work shall not be revised. This is to avoid any suspicion that the category of the contract for bidding was tailor-fitted to the profile of the contractor during the bidding and would be revised later to suit another contract for another bidding.

Key Technical Personnel


5. Pursuant to Section 34, Rule 10 of the Revised Implementing Rules and Regulations (IRR) of Republic Act 9184, the Lowest Calculated Bid shall undergo post qualification, which includes verification of pledged key technical personnel.

6. If a proposed Key Technical Personnel is an employee of the bidder and working on another project at the time of the bidding, the bidder shall submit a certification that (1) the personnel will be pulled out from the ongoing project once the bidder is awarded the contract, and (2) he/she will be replaced with another person with equal or better qualifications, as certified by the head of the implementing office.
7. The bidder may propose a Key Technical Personnel who is not its employee provided that the said personnel is required to submit a certification that he/she will work for the bidder if it is awarded the contract under bidding.
8. The certification under Item 6 or Item 7 shall be included in the first envelope of the sealed bid.

Equipment

9. Also to be verified during post-qualification is the set of equipment pledged by the bidder. The bidder should specify in the submitted bid the location of the equipment where they can be inspected. If any piece of equipment is not in the specified location, then the bidder shall be post-disqualified.

This Order is for strict compliance. It supersedes any previous order inconsistent herewith and shall take effect immediately.


ROGELIO L. SINGSON
Secretary



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

FORM NR-002
Revised July 2001

Contract ID NO. : _____
Contract Name : _____
Advertisement Date : _____ Newspaper : _____
Bidding Office : _____
Tel. No./Fax No. : _____
Expression of Interest : _____ Bid Submission : _____
Submission Deadline : _____ Deadline : _____
Document Amount : _____ Est. Work Duration (c.d.) _____
Est. Project Cost : _____

Major Categories of Work	Unit of Measure	Dimension	Cost Estimate for Each Major Category of Work	Similar Major Categories of Work

Major Categories of Work Table

Code	Category of Work Description	Dimension	Code	Category of Work Description	Dimension
BCB	Bridges-Construction-Bailey	l.m.	MBG	Maintenance Buildings	Stories
BCC	Bridges-Construction-Concrete	l.m.	MFC	Maintenance Flood Control	Cm
BCS	Bridges-Construction-Steel	l.m.	MRB	Maintenance Roads and Bridges	Km
BCP	Bridges-Construction-with Bored Piles	l.m.	FHC	Ports/Harbors-Causeway	l.m.
BIH	Buildings/Industrial Plant-High Rise	stories	PHW	Ports/Harbors-Wharf	l.m.
BIM	Buildings/Industrial Plant-Medium Rise	stories	RCA	Roads-New Construction-Asphalt	km
BIL	Buildings/Industrial Plant-Low Rise	stories	RCG	Roads-New Construction-Gravel	km
BRB	Bridges-Rehabilitation-Bailey	l.m.	RCP	Roads-New Construction-PCCP	km
BRC	Bridges-Rehabilitation-Concrete	l.m.	RRA	Roads-Rehabilitation-Asphalt	km
BRR	Bridges-Rehabilitation-Retrofitting	l.m.	RRG	Roads-Rehabilitation-Gravel	km
BRS	Bridges-Rehabilitation-Steel	l.m.	RRP	Roads-Rehabilitation-Asphalt	km
BRP	Bridges-Rehabilitation-with Bored Piles	l.m.	TEA	Traffic Engineering Signage	piece
FHG	Flood Control/Hydraulic/Dredging	cm	TEP	Traffic Engineering-Pavement Markings	l.m.
FHD	Flood Control/Hydraulic/Dams	cm	TES	Traffic Engineering-Signalization	set
FHP	Flood Control/Hydraulic/Pumping Station	unit	FEN	Perimeter Fence	
FHN	Flood Control/Hydraulic/Drainage	l.m.			
FHR	Flood Control/Hydraulic/River Control	l.m.			
FHW	Flood Control/Hydraulic/Water Supply	l.m.			

Submitted by:

Head of Implementing Office: _____

Date: _____

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BCS	Bridges-Construction-Steel	l.m.	MRB	Maintenance Roads and Bridges	Km
BCP	Bridges-Construction-with Bored Piles	l.m.	FHC	Ports/Harbors-Causeway	l.m.
BIH	Buildings/Industrial Plant-High Rise	stories	PHW	Ports/Harbors-Wharf	l.m.
BIM	Buildings/Industrial Plant-Medium Rise	stories	RCA	Roads-New Construction-Asphalt	km
BIL	Buildings/Industrial Plant-Low Rise	stories	RCG	Roads-New Construction-Gravel	km
BRB	Bridges-Rehabilitation-Bailey	l.m.	RCP	Roads-New Construction-PCCP	km
BRC	Bridges-Rehabilitation-Concrete	l.m.	RRA	Roads-Rehabilitation-Asphalt	km
BRR	Bridges-Rehabilitation-Retrofitting	l.m.	RRG	Roads-Rehabilitation-Gravel	km
BRS	Bridges-Rehabilitation-Steel	l.m.	RRP	Roads-Rehabilitation-Asphalt	km
BRP	Bridges-Rehabilitation-with Bored Piles	l.m.	TEA	Traffic Engineering Signage	piece
FHG	Flood Control/Hydraulic/Dredging	cm	TEP	Traffic Engineering-Pavement Markings	l.m.
FHD	Flood Control/Hydraulic/Dams	cm	TES	Traffic Engineering-Signalization	set
FHP	Flood Control/Hydraulic/Pumping Station	unit	FEN	Perimeter Fence	
FHN	Flood Control/Hydraulic/Drainage	l.m.			
FHR	Flood Control/Hydraulic/River Control	l.m.			
FHW	Flood Control/Hydraulic/Water Supply	l.m.			

Submitted by:

Head of Implementing Office: _____

Date: _____