



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

097-13 DPWH  
03-15-2011

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DEPARTMENT ORDER )  
NO. 14 )  
Series of 2011 *(KBA 3/15/11)*

SUBJECT : **CREATION OF CSO PARTNERSHIP  
COMMITTEE, TECHNICAL WORKING  
GROUP AND DESK OFFICER POSITION**

To promote good governance and to effect the Department's transformation program anchored on transparency and accountability, the Department aims to put into practice its commitment to partner with Civil Society Organizations (CSOs) and get them engaged and involved in governance. For this purpose, a Committee is hereby created and shall be composed of the following:

Undersecretary for Technical Services	-	Chairman
Director, Internal Audit Service	-	Vice-Chairman
Director, Administrative and Manpower Mgt. Service	-	Member
Director, Planning Service	-	Member
Director, Central Procurement Office	-	Member
Director, Bureau of Construction	-	Member
Chief, Public Information Division	-	Member

The Committee is hereby tasked to undertake the following functions:

1. Provide strategic and substantive policy direction on DPWH-CSO partnership;
2. Formulate Terms of Engagement of CSOs in all stages of DPWH project development cycle (identification, preparation, budgeting, procurement, implementation, operation and post project evaluation) and in other areas of mutual interest;
3. Formulate guidelines for the accreditation of CSOs;
4. Resolve bottlenecks or conflicts that may affect DPWH-CSO partnership;
5. Come up with recommendations and conclusions for the Secretary's approval to facilitate policy or procedural changes appropriate within DPWH, if necessary;
6. Develop a policy on public disclosure at the DPWH;
7. Coordinate and disseminate information on DPWH-CSO partnerships and lessons learned to relevant partners and within DPWH; and,
8. Lead in the promotion and implementation of DPWH-CSO initiatives.

The Committee may call on any official or employee of the Department, as may be deemed necessary, to carry out its tasks and responsibilities.

The Committee may also tap the assistance of the CSOs to include non-government organization (NGOs), peoples' organizations, cooperatives, trade unions, professional associations, faith-based organizations, media groups, indigenous people movements, foundations, and other citizen groups formed primarily for social and economic development, which monitor government projects, engage in policy discussions, and actively participate in collaborative activities with Government, to ensure smooth implementation of the DPWH-CSO Partnership.

The Committee shall be assisted by a Technical Working Group with the following functions:

1. Prepare draft Terms of Engagement for review and approval by the Committee;
2. Prepare draft Guidelines of Accreditation of CSOs for review and approval by the Committee;
3. Elevate to the Committee on any bottlenecks, issues, concerns regarding smooth implementation of CSO partnership;
4. Prepare draft public disclosure policy of the Department for review by the Committee and approval of the EXCOM;
5. Ensure the smooth implementation of DPWH-CSO dialogues, seminars and other related activities;
6. Act as Secretariat to the Committee; and,
7. Perform other related assignments as directed by the Committee.

A DPWH-CSO Desk Officer in the Public Information Division shall also be designated with the following responsibilities:

1. Act as focal person on matters relating to CSO partnership;
2. In charge of day-to-day operation of CSO-related matters;
3. Facilitate change, coordinate implementation, and share good practices and learning experiences; and,
4. Prepare semestral report on CSO partnership implementation.

This Order takes effect immediately.

  
**ROGELIO L. SINGSON**  
Secretary



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