



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA

097.13 DPWH (P)  
1-24-94

DEPARTMENT ORDER

14 January 1994

No. 18  
Series of 1994 *Jan 14*

SUBJECT: Amendments to Department Order No. 26,  
Series of 1990

For a more effective and efficient implementation of the Quality Assurance Program of the Department, and to accelerate the attainment of its objective, Department Order No. 26, series of 1990, creating the Quality Assurance Units (QAU's), is hereby amended as follows:

1. The QAU's shall be composed of engineers from the Bureau of Research and Standards, Bureau of Construction, Bureau of Maintenance and Bureau of Design.
2. The QAU shall be reporting directly to the office of the Secretary thru a committee composed of the Undersecretaries for field operations for Luzon, Visayas and Mindanao as heads, the Assistant Secretary for Administrative and Legal Services as assistant head, and the Directors of the aforesaid four Bureaus as members.
3. The set up and operation of the QAU's shall be in accordance with the attached amended Terms of Reference and Guidelines for Undertaking Project Assessment.

For strict compliance.

  
GREGORIO R. VIGILAR  
Secretary

Attachment: As stated.

AMENDMENTS TO THE TERMS OF REFERENCE  
FOR THE SET-UP AND OPERATION OF  
QUALITY ASSURANCE UNITS

**Background**

In view of the new delineation of authorities and areas of responsibilities of Undersecretaries, per Department Order No. 171, Series of 1993, and to have a more in depth assessment of projects to include design aspect, the organization of the Technical Committee shall correspondingly be modified.

**Organization**

The QAU, shall be composed of:

- 1 - Engineer III or II from BRS;
- 1 - Engineer III or II from BOC;
- 1 - Engineer III or II from BOM; and/or,
- 1 - Engineer III or II from BOD

Each unit (please see the organizational chart below) shall be directly reporting to a Committee composed of the Undersecretaries for field operations for Luzon, Visayas and Mindanao as heads, the Assistant Secretary for Administrative Legal and Management Services as Assistant Head, and the Directors of the aforesaid Bureaus as members, who shall forward the findings and recommendations of the units to the Secretary. The BRS shall be the over-all coordinator of the QAUs.

**Operationalization of QAUs**

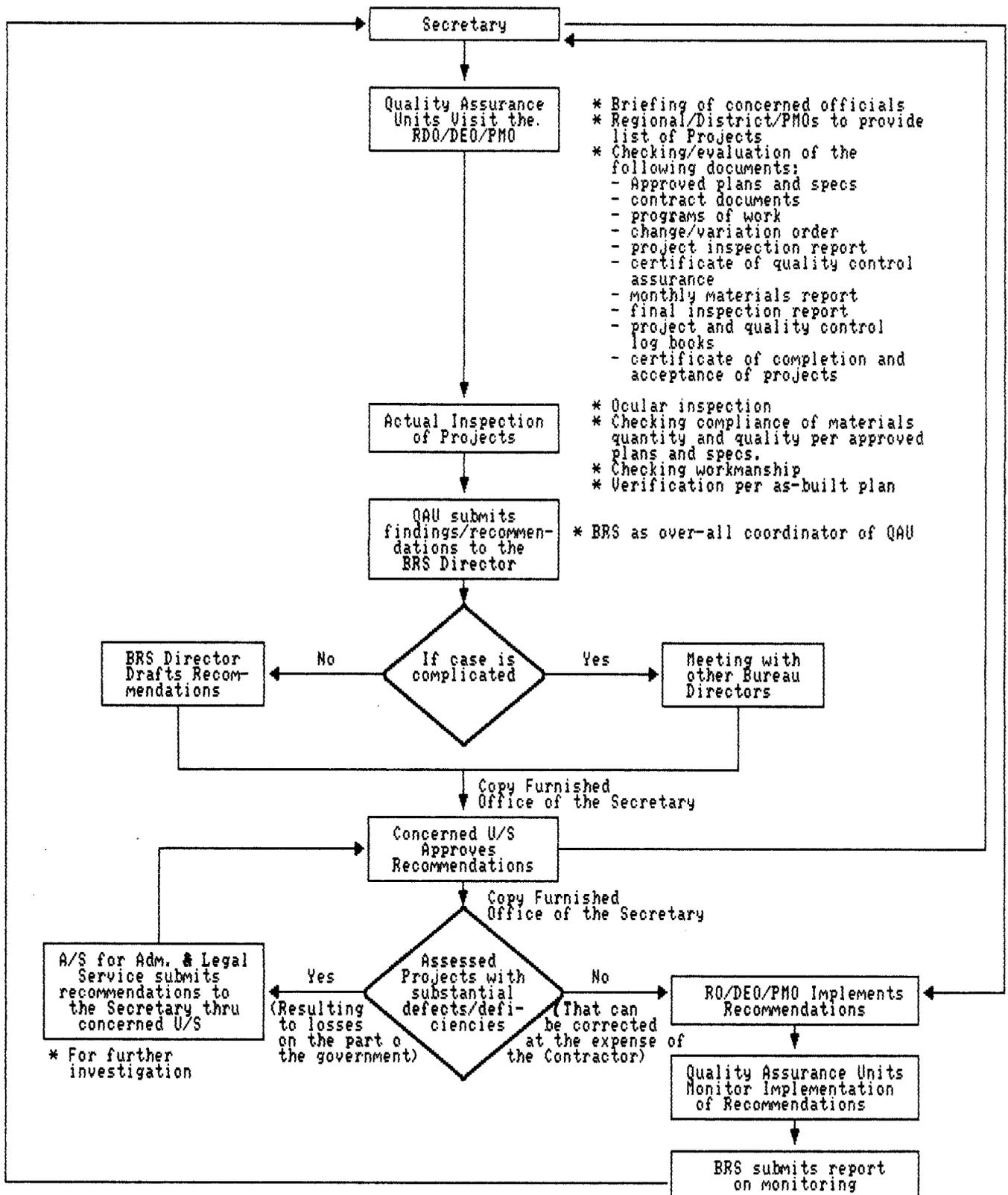
Starting February 1, 1994, each QAU shall conduct assessment of all infrastructure projects of the Department costing higher than the floor cost to be determined by the Secretary. Likewise, the QAU shall conduct random assessment of all projects below the above-mentioned floor cost. Whenever necessary, the DPWH Central QAU may request the assistance of the QAU-Regional Office to join in the conduct of the assessment. Assessed projects with substantial defects/deficiencies resulting to losses on the part of the government, shall be referred to other units of the Department, or other government agencies for further investigation and possible filing of administrative/criminal charge. The attached revised Flow Chart of Proforma Procedure for Project Assessment should be followed by the QAUs in their operation.

### **Reporting on Accomplishment**

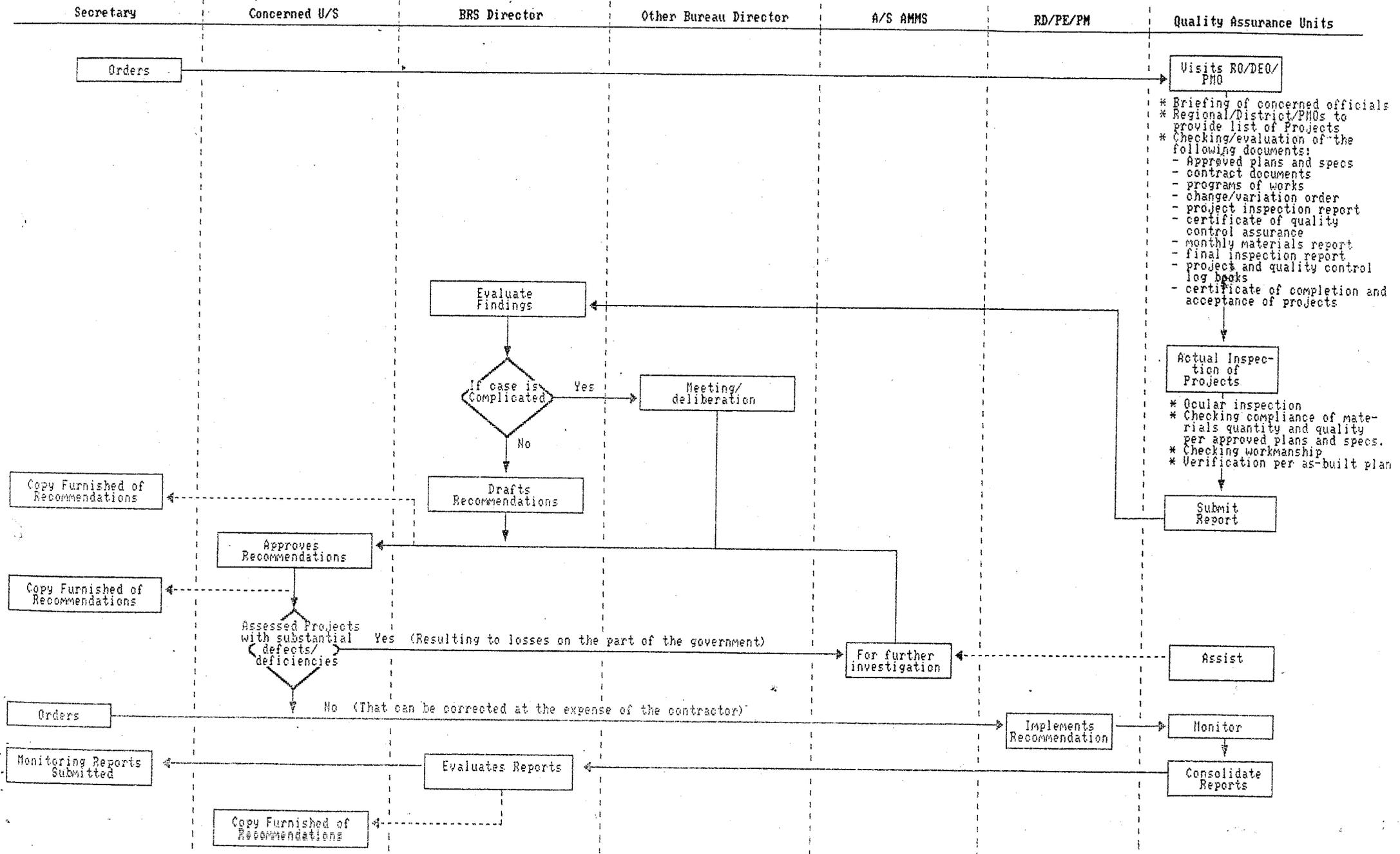
At the end of each assessment period, the QAUs shall submit to the Secretary, thru the respective Undersecretaries the reports on the assessed projects.

The prescribed Report Format and the checklist indicated in the approved "Project Assessment Handbook" shall be used by the respective QAUs.

## FLOW CHART OF PROFORMA PROCEDURES FOR PROJECT ASSESSMENT



# FLOW CHART OF PROFORMA PROCEDURES FOR PROJECT ASSESSMENT



ORGANIZATIONAL CHART

