



REPUBLIC OF THE PHILIPPINES  
**MINISTRY OF PUBLIC WORKS AND HIGHWAYS**  
 OFFICE OF THE MINISTER  
 MANILA

10 March 1982

MINISTRY ORDER )  
 NO. **23** )  
 Series of 1982 )

SUBJECT: Delegation of Authority  
to Project Managers and  
Project Engineers

Pursuant to the provisions of Executive Order No. 710 and other pertinent laws, the following powers, functions and duties are hereby delegated to the Project Managers (PM's) and Project Engineers (PE's) who are heads of Project Management Office (PMO's) insofar as the projects and operations assigned to their respective PMO's are concerned:

A. Variable Authority

	<u>PM IV</u>	<u>PM III</u>	<u>PE II</u>	<u>PE I</u>
1. Approval of programs of work, PERT/CPM networks, and agency estimates for every infrastructure project with an estimated cost of not more than - - - - -	₱3,000,000	₱2,000,000	₱1,000,000	₱500,000
2. In the case of PMO's based outside of the National Capital Region, conduct of prequalification and bidding, thru the PMO Prequalification, Bids, and Awards Committee, for every contract with an estimated total cost of not more than-	₱3,000,000	₱2,000,000	₱1,000,000	₱500,000
3. Award of infrastructure contracts, excluding negotiated contracts, involving an amount per contract of not more than- - -	₱3,000,000	₱2,000,000	₱1,000,000	₱500,000
4. Approval of variation orders (change orders and extra work orders) involving cumulative amounts of not more than 5% of the estimated total contract cost per major pay item (i.e., pay item constituting at least 20% of the total estimated contract price) and not more than 15% of the estimated total contract cost per minor pay item, provided				

*(circularized)*

that the aggregate variation orders so approved do not exceed - - - - -

₱3,000,000    ₱2,000,000    ₱1,000,000    ₱500,000

5. In the case of PMO's based outside of the National Capital Region, approval of requisitions, purchase orders and payments for supplies, materials and equipment, excluding items banned by the Central Office, in an amount per transaction not exceeding - - - - -

₱50,000    ₱40,000    ₱30,000    ₱20,000

B. Common Authority

- 6. Approval of vouchers and signing of checks/warrants for authorized projects payable by the PMO.
- 7. Acceptance of donation to the Government of duly titled property to be used in projects administered by the PMO.
- 8. Approval of Deeds of Absolute Sale and payments for real property costing not more than ₱100,000 which are needed for rights-of-way, and of Agreements for the demolition of improvements thereon, regardless of the costs thereof, including corresponding payments therefor.
- 9. Approval of original and promotional appointment to, and resignation from, positions in the PMO below the Division Chief level, and approval of the employment and termination of services of daily wage and emergency employees.
- 10. In the case of PMO's based outside of the National Capital Region, designation of Special Disbursing/Collecting Officers, requests for bonding of accountable officers, and deputization on signing and countersigning.
- 11. Approval of vouchers and signing of checks for authorized salaries, wages, contractual services, travel expenses, and other authorized operating expenses of the PMO, subject to existing regulations.
- 12. Approval of application for vacation, sick and maternity leaves of absence for a period not exceeding 30 days of PMO personnel below the Division Chief level.
- 13. Approval of requests for overtime services of PMO personnel in accordance with existing rules and regulations.
- 14. Issuance of travel orders and approval of itineraries of travel for PMO personnel for official domestic trips not exceeding 30 days.

15. Approval of attendance of PMO personnel in conferences, seminars, and non-degree training programs, within the project area of the PMO, subject to existing rules and regulations.

This Order takes effect immediately.



JESUS S. HIPOLITO  
Minister