



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

097.13 DPWH  
07-25-2012

JUL 25 2012

DEPARTMENT ORDER )  
No. **26-A** )  
Series of 2012 )

SUBJECT : **RECONSTITUTION OF THE DPWH  
CENTRAL OFFICE COMMITTEE ON  
OFFICE UNIFORMS AND SOCIAL  
AFFAIRS**

To ensure continuity and timeliness in the selection and procurement of office uniforms, and the preparation for social affairs and activities in the Department, the Committee on Office Uniforms and Social Affairs is hereby created. Social affairs shall include cultural and sports events, anniversaries, Christmas celebration and other special events of the Department. The Committee to oversee this function shall be composed of the following:

Chairperson : Undersecretary for Support Services  
Vice Chairperson : Director, Administrative and Manpower Management Service  
Members : Director, Comptrollership and Financial Management Service  
Director, Monitoring and Information Service  
Chief, Public Information Division  
Chief, Personnel Division (PD)  
President, DPWH Employees' Union

Additional Members for : Representative Assistant Regional Director (ARD)  
Office Uniforms only : Representative Regional Administrative Officer (RAO)

The Committee shall be responsible for the following tasks:

1. Undertake the selection and procurement of office uniforms;
2. Planning and preparation for social affairs/activities of the Department;
3. Oversee the implementation of the social events and activities;
4. Coordinate with external agencies whenever necessary; and,
5. See to it that the above activities are subject to approval of proper authorities.

The ARD and the RAO shall come from different Regional Offices and shall be specifically designated by the Chairman every time the Committee will undertake selection and procurement of office uniforms.

Technical Working Groups (TWGs) are also formed to provide assistance to the Committee composed of the following members:

a) For Office Uniforms

Team Leader : Chief, Supply and Property Management Division, AMMS  
Asst Team Leader : Chief, Records and Statistics Section, PD, AMMS  
Members : Chief, Budget Division, CFMS  
Chief, Accounting Division, CFMS  
Chief, Customer Support Division, MIS

b) For Social Affairs

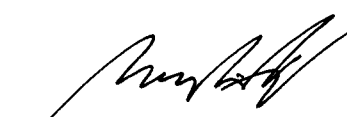
Team Leader : Chief, Facilities and Maintenance Division, AMMS  
Asst. Team Leader : Chief, Human Resource Training and Materials  
Development Division, AMMS  
Members : Chief, Budget Division, CFMS  
Chief, Customer Support Division, MIS  
Representative, DPWH Employees' Union

The Chairperson may designate additional members for the two (2) TWGs on a case to case basis.

The issuance of this Order is intended to assign all related ad hoc functions to a single Committee.

This order shall take effect immediately and supersedes the following issuances:

1. D.O. No. 26, Series of 2012, Reconstitution of the DPWH Central Committee on Office Uniforms and Social Affairs
2. S.O. No. 138, Series of 2010, DPWH Employee Uniform Committee for CY 2011
3. S.O. No. 3, Series of 2008, DPWH Employee Uniform Committee for CY 2008
4. S.O. No. 15, Series of 2005, DPWH Employee Uniform Committee CY 2006
5. D.O. No. 173, Series of 2003, Creation of DPWH Central Office Committee on Social Affairs
6. D.O. No. 108, Series of 2003, DPWH CY 2004-2005 Employee Uniform Committee
7. D.O. No. 97, Series of 2001, DPWH CY 2002 Employee Uniform Committee
8. D.O. No. 39, Series of 1999, DPWH Cy 2000 Employee Uniform Committee
9. D.O. No. 13, Series of 1997, DPWH 1997 Employee Uniform
10. D.O. No. 88, Series of 1993, Creation of the DPWH Uniform Committee CY-1994

  
**ROGELIO L. SINGSON**  
Secretary



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