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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

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DEPARTMENT ORDER)
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No. **28**)
Series of 2013 *03-12-13*)

SUBJECT: SUPPLEMENTAL POLICIES ON DPWH BIDS AND AWARDS COMMITTEE (BAC) COMPOSITION

As part of the continuing improvement of the procurement function in this Department, the following supplemental guidelines on the composition of the Bids and Awards Committees (BACs) are hereby prescribed.

1. Rotation of BAC Chairmanship

Pursuant to Sec. 11 of R.A. 9184, the members of the BACs, including the Chairman and Vice-Chairman, shall have a renewable fixed term of one year.

In this Department, the term of the Chairman in Regional Office and District Engineering Office shall not be renewed beyond one year. If the Chairman happens to be an Assistant Regional Director or Assistant District Engineer, he cannot be designated even as BAC Vice-Chairman or Member for the succeeding year. Any other qualified personnel who has served as BAC Chairman may be designated as Vice-Chairman or BAC Member for the succeeding year.

2. Provisional Member

In view of the limited number of third ranking officials in the Regional and District Engineering Offices, any permanent employee of next lower rank may be designated as provisional member, provided that the qualifications set forth under Section 11.2.2(d) and (e), Rule V of the Revised IRR of RA 9184 have been met.

3. Head of the BAC Secretariat

The incumbents of the newly created positions of Engineer IV of the Office of the Regional Director and Engineer III in the office of the District Engineer shall serve as the Heads of the BAC Secretariats in RO BAC and DEO BAC respectively, subject to the conditions in Item IV. Members of the BAC Secretariat shall be designated by their respective Heads of Office.

4. No Pending Case

No DPWH officer who has been formally charged with administrative or criminal offense shall be designated as chairman, vice-chairman or member of the BAC or its Secretariat. If the officer has already been designated, he shall be replaced. The replacement shall serve only for the unexpired term.

If necessary, as in a case when the entire BAC of a procuring unit has formal charges, the procurement function of that unit may be performed by the BAC of a higher unit, e.g., the Regional BAC to perform the functions of a DEO BAC; the CO BAC for Regional BAC.

This Order supersedes any other issuance inconsistent herewith, and shall take effect immediately.


ROGELIO L. SINGSON
Secretary

Department of Public Works and Highways
Office of the Secretary

