



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA

097-13 DPWH  
2-2-90

31 January 1990

DEPARTMENT ORDER) SUBJECT: Delegation of Authority to the  
Officers-in-Charge of Sub-District  
Engineering Offices  
No. **34** *TH*  
Series of 1990 *2/2*

In line with the decentralization policy of the government, the Officers-in-Charge of Sub-District Engineering Offices shall exercise the following authorities within their respective jurisdictions:

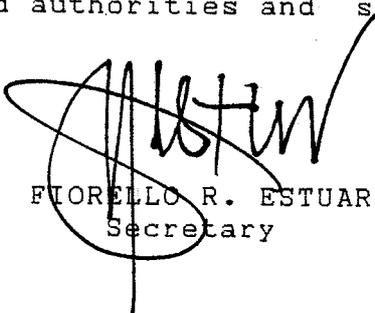
1. Approval of plans, programs of works, agency estimates and PERT/CPMS for projects with an estimated cost not exceeding P500,000.00.
2. Approval of awards/contracts (except consultancy and negotiated contracts), and termination/rescission of contract for projects costing up to P250,000.00.
3. Approval of change orders, extra work orders, suspension of work, extension of contract time for contracts under item 2 above not exceeding cumulative amount/period of 25% of the original contract cost and 25% of the original contract time, respectively.
4. Bid, award and enter into contracts for infrastructure projects up to P500,000.00
5. Approval of vouchers and countersigning of checks not exceeding P250,000.00 for payment of projects payable in the sub-district. Countersigning of checks more than P250,000.00 shall be subject to prior approval of the corresponding vouchers therefore by the District Engineer.
6. Approval of requisitions, invitation to bid, awards and purchase orders for office supplies, materials, equipment and spare parts in an amount not exceeding P25,000.00 per requisition as well as approval of disbursement of vouchers and countersigning of checks for payment therefore, provided that the items requisitioned are included in the approved current procurement programs and are not covered by any existing ban.
7. Approval of deeds of sale of right-of-way, lots/sites not exceeding P50,000.00 and agreement to demolish improvements thereon not exceeding P50,000.00; signing as DPWH representative of same documents in excess of the abovementioned limits.

8. Approval of vouchers and countersigning of checks for payment of right-of-way sites/improvements thereon not exceeding P50,000.00 per claim.
9. Approval of application for leave of absence for a period not exceeding three (3) months including commutation thereof, of personnel under them.
10. The procurement of supplies, materials, spare parts, equipment, including non-personal services shall be governed under Department Order No. 33 series of 1988.

It is understood that the delegation of these authorities shall not in any way prevent the Secretary from exercising directly such authorities. Furthermore, the exercise of these delegated authorities shall be in consonance with existing policies, rules and regulations of the Department.

These delegated authorities may be modified, expanded or withdrawn by the Secretary at any time as public interest so demand.

This order revokes all existing orders or portions thereof inconsistent herewith on delegated authorities and shall take effect immediately.

  
FIORELLO R. ESTUAR  
Secretary