

097.13 RPH.

July 1, 1975

Department Order No. 50
Series of 1975

SUBJECT: AMENDMENT OF DEPARTMENT ORDER
NO. 29, SERIES OF 1974

Effective immediately and pursuant to Sec. 8, Administrative Order No. 2, Series of 1974, relative to the organization of the Department of Public Highways, the immediate supervision and control of the Regional Engineering Equipment Depot organization except the 4th Regional Engineering Equipment Depot, are hereby delegated to the Regional Director concerned, (while retaining the inherent powers and authority of the Director, Bureau of Equipment, pursuant to Sec. 3 and 15 of Presidential Decree 458).

The Regional Engineering Equipment Depot organization shall remain intact and maintain its existing Administrative and Financial services and should not be fragmentized and integrated or merged into the various counterpart divisions of the Office of the Regional Director.


The Regional Equipment Engineer shall report and take orders directly from the Regional Director and all orders emanating from the Regional Director shall be issued only to the Regional Equipment Engineer.

All matters pertaining to the Regional Engineering Equipment Depot shall be forwarded directly to the Director, Bureau of Equipment for appropriate action.

The following are the supervisory functions delegated to the Regional Director:

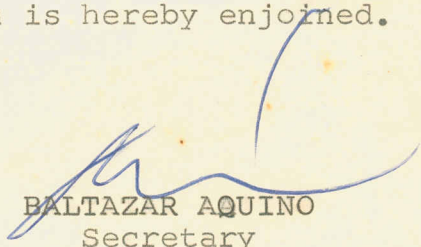
- A. Approve allocation and inter-area movement of equipment as recommended by the Equipment Allocation Staff, except for vehicle and equipment being used by the Regional Engineering Equipment Depot Organization.
- B. Assumes accountabilities for all equipment within the region except those units being used by the Regional Engineering Equipment Depot Organization.

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- C. See to it that all equipment released to users or still in the hands of the users are covered by duly approved ERROS and/or Equipment Lease Contracts.
 - D. Recommends inter-area personnel transfers for approval of the Director of Equipment.
 - E. Recommends promotion of permanent personnel for concurrence of the Director of Equipment and approval of the Secretary of Public Highways.
 - F. Approve travel directives.
 - G. Approves leaves of absences
 - H. Approves Requisition and Issue Vouchers and Purchase Orders not exceeding the amount of ₱5,000/RIV and subject to the provisions of Department Order No. 27 and 27-a, Series of 1974 and Memorandum Circular No. 94, Series of 1975.
 - I. Set repair priorities in accordance with equipment demands of the region.
 - J. Recommend Regional Engineering Equipment Depot budgetary requirements.
 - K. Sees to it that the collection of all Regional Engineering Equipment Depot equipment rental billings are paid up-to-date.
 - L. Approve ERROS and sees to it that all issued ERROS are duly funded.
 - M. Enforce immediately return of equipment during the expiration of ERROS, otherwise a duly approved and funded ERRO should be immediately issued to cover extended equipment use of the project.
 - N. Recommend Equipment Lease Contracts.
 - O. Sees to it that all periodic reports to the Bureau of Equipment are prepared and submitted on time.
 - P. Recommends I & I Report for speedy disposal.
- The Director of Equipment shall retain the following supervisory and administrative control over the Regional Engineering Equipment Depot Organization.
- A. Exercises supervision on all technical matters.
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- B. Approves all matters pertaining to the use of land, buildings, and repair facilities.
 - C. Initiates and approves inter-Regional equipment transfers when Department of Public Highways nationwide interest so demands.
 - D. Initiates and recommends approval to the Secretary of Public Highways, the inter-Regional transfer of personnel.
 - E. Releases operational funds to the Regional Engineering Equipment Depot thru the Regional Director in accordance with promulgated policies, rules, and regulations.
 - F. Acts appropriately on all matters and communications from the Regional Director pertaining to the Regional Engineering Equipment Depot.
 - G. Recommends approval of Equipment Lease Contract.
 - H. Recommends approval of RIV and Purchase Orders in amount exceeding ₱5,000/RIV.
 - I. Sets nationwide repair priorities in accordance with nationwide equipment demands.
 - J. Recommends to the Secretary the entire budget of the Bureau of Equipment which includes all Regional Engineering Equipment Depot and Area Equipment Services.
 - K. Implements up-to-date collections of all equipment rental billings collectible in the Central Office.
 - L. Full control and supervision over the 4th Regional Engineering Equipment Depot (Ex-NHED).
 - M. Acts on all other matters that the Secretary may direct.

Strict compliance hereon is hereby enjoined.


BALTAZAR AQUINO
Secretary

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