



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA

097-13 DPAH (P)  
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DEPARTMENT ORDER )

NO. **52** )  
Series of 1997 )

SUBJECT: Supplemental Guidelines on the Conduct  
of Project Assessment By the Quality  
Assurance Units - Regional Office  
(QAU-RO)

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In view of the reactivation of the Quality Assurance Units of the Regional Offices (QAU-ROs) by virtue of Department Order No. 155, Series of 1996, these supplemental guidelines are hereby prescribed for guidance and compliance of all concerned.

1. Each Regional Office shall have at least two (2) organized QAU teams to conduct assessment of projects implemented by their respective district offices.
  2. Project assessment shall be conducted at least once a quarter to ensure a wider coverage of projects to be assessed.
  3. The Chief of the Materials Quality Control and Hydrology Division (MQCHD) of the Regional Office is designated as the Overall Coordinator of the QAU-RO and shall report directly to the Regional Director on matters pertaining to QAU activities.
  4. A Technical Evaluation Committee shall be created in the Regional Offices to ensure expeditious evaluation of written explanations of the concerned engineers relative to the adverse findings of the QAUs and to recommend appropriate sanctions to be imposed to erring engineers. The Chief of the MQCHD shall head this committee.
  5. All memoranda containing the instructions to be instituted to correct the defects/deficiencies noted in the project shall be signed by the Regional Director.
  6. The Regional Office shall formulate a system to effectively monitor compliance to its instructions.
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7. The Regional Director shall impose appropriate sanctions to erring engineers.
8. A copy of the project assessment report of the QAU-RO including the corresponding action memo signed by the Regional Director shall be furnished this Office, Attention: Bureau of Research and Standards, immediately after completion of each assessment.

All related expenses to be incurred by the QAU-ROs in connection with the conduct of project assessment are chargeable against the 3.5% engineering supervision and administrative overhead expenses of their respective regional offices.

This supersedes all previous memorandum circulars, orders and other issuances issued contrary hereto.

This Order shall take effect immediately.



GREGORIO R. VIGILAR  
Secretary