



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**OFFICE OF THE SECRETARY**  
Manila

097.13 DPWH  
05.21.2004

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DEPARTMENT ORDER

No. **59**  
Series of 2004 *05.21.04*

**SUBJECT: IMPLEMENTATION OF  
THE ROAD PROGRAM  
OFFICE FUNCTIONS**

Pursuant to the provisions of Section 9 of R.A. 8794 (Motor Vehicle Users Charge Act) of June 27, 2000 and Section 12 of the Implementing Rules and Regulations of August 16, 2000, a Road Program Office shall be established with the following main functions and duties:

1. Determine the annual needs of adequate road maintenance and road safety, and formulate multi-year plans and programs that ensures elimination of backlogs and ultimately making current the work scheduled for implementation on national road maintenance and road safety projects. In preparing the multi-year and annual work programs (MWP and AWP), both the Special Road Funds and the regular maintenance fund (from the General Appropriations Act (GAA) or the regular annual national government budget) are utilized. As much as possible, recurring maintenance projects shall first be sourced from the regular maintenance fund, while non-recurring (asset preservation) projects shall be assigned to the Special Road Funds.
2. Prepare AWP and rolling MWP of road maintenance and road safety utilizing the Special Road Funds and the Special Road Safety Fund for the consideration and approval of the Road Board, as well as a report on the status of funds under the Special Local Road Fund available for transfer to the Local Government Units (LGUs).
3. Prepare AWP and rolling MWP of road maintenance utilizing the regular DPWH maintenance fund (under GAA) for the consideration and ultimate approval of the DPWH Secretary, after which copies shall be provided to the Road Board.

The Road Program Office functions shall be divided between the Planning Service and Bureau of Maintenance, with Planning Service performing the majority of all planning functions and Bureau of Maintenance carrying out implementation oversight. The Planning Service and Bureau of Maintenance shall coordinate their work and cooperate with each other in an efficient manner. Assistant Secretary Raul C. Asis is hereby designated as the Road Program Office Head to provide coordination on matters relating to the functions of the Road Program Office. Bureau of Maintenance, however, will remain under the overall supervision of Assistant Secretary Manuel S. Agyao. Planning Service will continue to report to Assistant Secretary Asis.

All other Department offices concerned shall extend their cooperation and assistance for the successful establishment, institutionalization and implementation of the road maintenance and road safety work in the Department.

The functions and responsibilities of the Planning Service, Bureau of Maintenance, and Regions/Districts/Relevant PMOs in planning, programming and implementation shall be as follows:

<i>Function/Responsibility</i>	<i>Planning Service</i>	<i>Bureau of Maintenance</i>	<i>Regions/ Districts/ Relevant PMOs</i>
<b>1. NETWORK DEVELOPMENT</b>			
Strategic/Long and Medium Term Planning	Development Planning Division (DPD)		
Medium Term (MTPIP)	DPD		
Multi Year Programming	DPD/Program- ming Division		
Project Identification	DPD		Participation
Project Preparation	DPD		
Project Prioritization	DPD		
Project Packaging	DPD		
<b>2. ASSET PRESERVATION</b>			
<b>A. Routine Maintenance</b>			
Project Identification		Consolidation	Participation
Project Preparation		Costing	
Project Prioritization		Scheduling	
Multi Year Programming	DPD	Coordination	Participation
Annual Programming		Needs-based	Participation
Implementation			Execution
Monitoring/Oversight of Implementation		Execution	Execution
<b>B. Reconstruction &amp; Rehabilitation</b>			
Project Identification	DPD	Annual projects only	Participation
Project Preparation	DPD	Annual projects only	Participation
Project Prioritization	DPD	Annual projects only	Participation
Project Implementation			Execution
Monitoring/Oversight of Implementation		Execution	Execution

This Order shall take effect immediately and supersedes all previous Department Orders and other issuances or any provision thereof that are inconsistent herewith.

  
**FLORANTE SORIQUEZ**  
 Acting Secretary