

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY MANILA

MAR 04 2002

DEPARTMENT ORDER)

SUBJECT: <u>HIRING OF NEW PERSONNEL IN</u> THE DPWH.

As per clarification made with the Department of Budget and Management re: Administrative Order No. 5 issued on February 28, 2001 by President Gloria Macapagal-Arroyo (Adoption of Fiscal Discipline Measures in the Public Sector for FY 2001) and considering the provisions of Office Memorandum No. 11, s. 2002 of the Chairman, Civil Service Commission (copy attached), the prohibition in the hiring of new personnel under Administrative Order No. 5 (2001) is effective only for the year 2001.

In keeping, however, with the intent of the said A.O. No. 5 and the continuing effort to streamline the bureaucracy, all concerned are hereby directed to observe the following:

- 1. Entrant positions contained in the regular budgetary plantilla may be filled by outsiders who meet the qualification requirements of the positions, but preference shall be given to qualified employees in the office concerned;
- 2. Hiring of casual employees shall be limited only to engineers who will be directly needed in the implementation of infrastructure projects;
- Hiring of casual employees other than engineers shall be resorted to only in extreme cases, subject to prior clearance from the Secretary; and,
- 4. Department Order No. 128, s. 2001, re: suspension in the hiring of job order employees, shall continue to be observed.

For strict compliance.

Secretary

PHONE NO. : 1231851962208

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DPWH WANTEN

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Republic of the Philippines Civil Service Cornanission Constitution Hills, Batasany Panibonsa Compilex, Dillinon 1126 Quezon City

100 Years of Service, Unit Service, Unit Service of the Best,

OM No. 11 9. 2002

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OFFICE MEMORANDUM

TO. All Directors IV, III, and II in the Regional Offices of the Commission

SUBJECT: . Processing of Appointments

In Administrative Order No. 5 (Adoption of Fiscal Discipline Measures in the Public Sector for FY 2001) issued on February 28, 2001, President Gloria Macapagal-Arroyo ordered the deferment of the hiring of new personnel whether on a permanent, temporary, substitute, exterminous, contractual or easual status, by all National Government Agencies (NGA), Government-Owned and Controlled Corporations (GOCCs), Government Financial Institutions (GFIs), and Local Government Units (LGUs). Consequently, any new appointment issued during the year 2001 and submitted to the Commission has to be disapproved.

Considering, however, that the prohibition in hiring new personnel is effective only for the year 2001, all Regional Offices of the Commission may now resume processing of appointments issued and submitted to them for approval during the year 2002

Chairperson

January 28, 2002

J.IC/KPZ/Y9/w23 Cfflcenumorandum