



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
 Manila

097.13 DPWH
 04-08-2016

08 APR 2016

DEPARTMENT ORDER)
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NO.)
Series of 2016) *of. 08.16*

SUBJECT: Defining the Responsibilities and Authorities of the Unified Project Management Office (UPMO) of its Specialized Clusters and the Oversight Functions of the Undersecretary for UPMO Operations and Undersecretary for Regional Operations of the Flood Control Management Cluster (FCMC)

In line with the objectives of Executive Order 366 to rationalize the functions in the Department and with the Department's policy of continual improvement in the delivery of its services as embodied in the ISO-Certified DPWH Quality Management System (QMS), Unified Project Management Office (UPMO) responsibilities of its Specialized Clusters are hereby defined as follows:

1. The Undersecretary for UPMO Operations shall handle the overall administrative functions of the five (5) specialized clusters of the UPMO, namely:
 - a) Bridges Management Cluster;
 - b) Roads Management Cluster 1 (Bilateral);
 - c) Roads Management Cluster 2 (Multilateral);
 - d) Flood Control and Management Cluster; and
 - e) Buildings Management Cluster.
2. The operations of the four (4) UPMO Clusters, namely; Bridges Management Cluster, Roads Management Cluster 1, Roads Management Cluster 2 and Buildings Management Cluster, shall remain under the overall supervision of the Office of Undersecretary for UPMO Operations.
3. The oversight functions of the Undersecretary for UPMO Operations and Undersecretary for Regional Operations over the Flood Control Management Cluster are spelled-out in the matrix below:

Activities	Regional Operations	UPMO Operations
A. Foreign-Assisted Projects (consistent with D.O. No. 09, s. 2011)		
Planning and Design	UPMO-FCMC Coordination with concerned DEOs and ROs	UPMO-FCMC Undertakes Feasibility Studies, Conducts Pre-Engineering and DED.
Pre-Procurement		Prepares Plans, Estimates, Program of Works (POW) and ABC
Procurement		Prepares PPMP, APP, TOR and Bid Documents.
Implementation	UPMO-FCMC Coordination with concerned DEOs and ROs	Implementation of Projects and related activities.

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Activities	Regional Operations	UPMO Operations
B. Locally-Funded Projects (consistent with D.O. Nos. 114 s. 2015, 140 s. 2014, 54 s. 2011 (Regional Operations))		
Planning and Design	Preparation of Documents by UPMO-FCMC based on the Checklist as required under D.O. 23, series of 2015.	Preparation of Documents by UPMO-FCMC based on the Checklist as required under D.O. 23, series of 2015.
Pre-Procurement	DEO : ₱ 1 M - ₱ 50 M RO : ₱ 50 M above	UPMO-FCMC to provide technical support and monitoring of various Locally-funded projects implemented by the Regional Operations.
Procurement		
Implementation		
C. Locally-Funded Projects under Component of Foreign-assisted Projects (D.O. No. 09 s. 2011 (UPMO Operations))		
Planning and Design	UPMO Coordination with concerned DEOs and ROs	UPMO Undertakes Feasibility Studies, Conducts Pre-Engineering and DED.
Pre-Procurement		Prepares Plans, Estimates, Program of Works (POW) and ABC
Procurement		Prepares PPMP, APP, TOR and Bid Documents.
Implementation	UPMO Coordination with concerned DEOs and ROs	Implementation of Projects and related activities.

This Order supersedes Department Order 94, series of 2015, and amends Department Order 95, series of 2015 and shall take effect immediately.


ROGELIO L. SINGSON
Secretary

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