



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

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DEPARTMENT ORDER)
NO. **84**)
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SUBJECT: Assignment of Contract Identification Number for All Goods and Services Contracts of the Department

In line with the on-going effort to establish consistent information across all information systems implemented in the Department, each goods and services contract should be given its own Contract Identification Number.

The Contract Identification Numbering Scheme, formulated by the DPWH's Data Administration Steering Committee (DASC), shall be as follows:

YYGSRD9999, where:

- YY - refers to the first year of funding in the General Appropriations Act (GAA), NOT the year of bidding
- G - Goods (including general services)
- R - refers to Central Office or the Region for the Implementing Office (IO), irrespective of the Procuring Entity
- D - refers to the District Engineering Offices (DEOs) which will be the IO where the contract was bid, but "0" if bidding was done in the Regional Office
- 9999 - running number starting from 0001 for every Procuring Entity every funding year

The code assigned to Central Office, Region and District Engineering Offices is provided as an attachment to this Department Order. Procurement Service (PrS) is responsible for issuing and updating of these codes.

The Bids and Awards Committee (BAC) of each Implementing Office (IO) shall be responsible for assigning the Contract ID to preclude duplication within its area of jurisdiction. If the IO is the Central Office, the Procurement Service (PrS) shall be responsible for assigning the Contract ID.

This Order shall take effect immediately.


MARK A. VILLAR
Secretary

DIMAS S. SOGUILON
Undersecretary
Officer-In-Charge

12.1.3 HCA/RPT/OBL/MVSG

Department of Public Works and Highways
Office of the Secretary



Annex A

TABLE 1 – Central Office and Regional Office Codes

REGION	CODE	REGION	CODE
Region I	A	Region IX	J
Region II	B	Region X	K
Region III	C	Region XI	L
Region IV-A	D	Region XII	M
Region IV-B	E	Region XIII	N
Region V	F	NCR	O
Region VI	G	CAR	P
Region VII	H	ARMM	Q
Region VIII	I	Central Office	Z

TABLE 2 – District Engineering Office Codes

DISTRICT	CODE	DISTRICT	CODE
REGION I			
Ilocos Norte 1 st DEO	A	La Union 2 nd DEO	F
Ilocos Norte 2 nd DEO	B	Pangasinan 1 st DEO	G
Ilocos Sur 1 st DEO	C	Pangasinan 2 nd DEO	H
Ilocos Sur 2 nd DEO	D	Pangasinan 3 rd DEO	I
La Union 1 st DEO	E	Pangasinan 4 th DEO	J
REGION II			
Batanes DEO	A	Isabela 3 rd DEO	G
Cagayan 1 st DEO	B	Isabela 4 th DEO	H
Cagayan 2 nd DEO	C	Nueva Vizcaya DEO	I
Cagayan 3 rd DEO	D	Nueva Vizcaya 2 nd DEO	J
Isabela 1 st DEO	E	Quirino DEO	K
Isabela 2 nd DEO	F		
REGION III			
Bataan 1 st DEO	A	Pampanga 2 nd DEO	H
Bataan 2 nd DEO	B	Pampanga 3 rd DEO	I
Bulacan 1 st DEO	C	Tarlac 1 st DEO	J
Bulacan 2 nd DEO	D	Tarlac 2 nd DEO	K
Nueva Ecija 1 st DEO	E	Zambales 1 st DEO	L
Nueva Ecija 2 nd DEO	F	Zambales 2 nd DEO	M
Pampanga 1 st DEO	G	Aurora DEO	N
REGION IV-A			
Batangas 1 st DEO	B	Quezon 2 nd DEO	J
Batangas 3 rd DEO	C	Quezon 1 st DEO	K
Batangas 4 th DEO	D	Quezon 4 th DEO	L
Batangas 2 nd DEO	E	Quezon 3 rd DEO	M
Cavite DEO	F	Rizal 1 st DEO	N
Cavite 2 nd DEO	G	Rizal 2 nd DEO	O
Laguna 1 st DEO	H	Laguna 3 rd DEO	P
Laguna 2 nd DEO	I	Cavite Sub DEO	Q
REGION IV-B			
Marinduque DEO	A	Palawan 2 nd DEO	F
Mindoro Occidental DEO	B	Palawan 3 rd DEO	G
Mindoro Oriental DEO	D	Romblon DEO	H
Palawan 1 st DEO	E	Southern Mindoro DEO	I

DISTRICT	CODE	DISTRICT	CODE
REGION V			
Albay 1 st DEO	A	Masbate 1 st DEO	I
Albay 2 nd DEO	B	Masbate 2 nd DEO	J
Camarines Norte DEO	C	Sorsogon 1 st DEO	K
Camarines Sur 1 st DEO	D	Sorsogon 2 nd DEO	L
Camarines Sur 2 nd DEO	E	Masbate 3 rd DEO	M
Camarines Sur 3 rd DEO	F	Camarines Sur 5 th DEO	N
Camarines Sur 4 th DEO	G	Albay 3 rd DEO	O
Catanduanes DEO	H		
REGION VI			
Aklan DEO	A	Iloilo City DEO	J
Antique DEO	B	Negros Occidental 1 st DEO	K
Capiz 1 st DEO	D	Negros Occidental 2 nd DEO	L
Guimaras DEO	E	Negros Occidental 3 rd DEO	M
Iloilo 1 st DEO	F	Negros Occidental 4 th DEO	N
Iloilo 2 nd DEO	G	Bacolod City DEO	O
Iloilo 3 rd DEO	H	Capiz 2 nd DEO	P
Iloilo 4 th DEO	I		
REGION VII			
Bohol 1 st DEO	A	Cebu City DEO	H
Bohol 3 rd DEO	B	Cebu 5 th DEO	I
Bohol 2 nd DEO	C	Negros Oriental 1 st DEO	J
Cebu 1 st DEO	D	Negros Oriental 2 nd DEO	K
Cebu 2 nd DEO	E	Negros Oriental 3 rd DEO	L
Cebu 3 rd DEO	F	Siquijor DEO	M
Cebu 4 th DEO	G	Cebu 6 th DEO	N
REGION VIII			
Biliran DEO	A	Northern Samar 1 st DEO	H
Eastern Samar DEO	B	Northern Samar 2 nd DEO	I
Leyte 1 st DEO	C	Samar 1 st DEO	J
Leyte 2 nd DEO	D	Samar 2 nd DEO	K
Leyte 3 rd DEO	E	Southern Leyte DEO	L
Leyte 4 th DEO	F	Tacloban City DEO	M
Leyte 5 th DEO	G		
REGION IX			
Zamboanga City DEO	A	Zamboanga Sibugay 2 nd DEO	F
Zamboanga del Norte 1 st DEO	B	Zamboanga del Sur 2 nd DEO	G
Zamboanga del Norte 2 nd DEO	C	Isabela City DEO	H
Zamboanga del Norte 3 rd DEO	D	Zamboanga Sibugay 1 st DEO	I
Zamboanga del Sur 1 st DEO	E		
REGION X			
Bukidnon 1 st DEO	A	Lanao del Norte 1 st DEO	G
Bukidnon 2 nd DEO	B	Cagayan de Oro City 1 st DEO	H
Bukidnon 3 rd DEO	C	Misamis Occidental 1 st DEO	I
Cagayan de Oro City 2 nd DEO	D	Misamis Occidental 2 nd DEO	J
Camiguin DEO	E	Misamis Oriental 1 st DEO	K
Lanao del Norte 2 nd DEO	F	Misamis Oriental 2 nd DEO	L

DISTRICT	CODE	DISTRICT	CODE
REGION XI			
Compostela Valley DEO	A	Davao Occidental DEO	E
Davao City DEO	B	Davao Oriental 1 st DEO	F
Davao del Norte DEO	C	Davao Oriental 2 nd DEO	G
Davao del Sur DEO	D	Davao City 2 nd DEO	H
REGION XII			
Cotabato City DEO	A	Sarangani DEO	E
South Cotabato 2 nd DEO	B	Sultan Kudarat 1 st DEO	F
Cotabato 1 st DEO	C	South Cotabato DEO	G
Cotabato 2 nd DEO	D	Sultan Kudarat 2 nd DEO	H
REGION XIII			
Agusan del Norte DEO	A	Surigao del Norte 1 st DEO	F
Agusan del Sur 1 st DEO	B	Surigao del Norte 2 nd DEO	G
Agusan del Sur 2 nd DEO	C	Surigao del Sur 1 st DEO	H
Butuan City DEO	D	Surigao del Sur 2 nd DEO	I
Dinagat Island DEO	E		
NCR			
Malabon-Navotas DEO	A	Quezon City 1 st DEO	F
Metro Manila 1 st DEO	B	Quezon City 2 nd DEO	G
Metro Manila 2 nd DEO	C	South Manila DEO	H
Metro Manila 3 rd DEO	D	Las Piñas-Muntinlupa DEO	I
North Manila DEO	E		
CAR			
Abra DEO	A	Ifugao 1 st DEO	G
Apayao 1 st DEO	B	Mt. Province DEO	I
Apayao 2 nd DEO	C	Ifugao 2 nd DEO	J
Baguio City DEO	D	Upper Kalinga DEO	K
Benguet 1 st DEO	E	Lower Kalinga DEO	L
Benguet 2 nd DEO	F	Mt. Province 2 nd DEO	M

Example 1: For a contract to be bid in the Central Office in 2018

18GZ00001, 18 = first year of funding in the GAA
G = goods contract (including services, if any)
Z = Code of the Central Office
0 = Since contract will be implemented by the Central Office
0001 = running number

Example 2: For a contract to be bid in the Regional Office of Region I in 2018

18GA00001, 18 = first year of funding in the GAA
G = goods contract (including services, if any)
A = Code of Region I
0 = Since contract will be implemented by the Regional Office
0001 = running number

Example 3: For a contract to be bid in Batangas 2nd DEO in 2018

18GDE0001, 18 = first year of funding in the GAA
G = goods contract (including services, if any)
D = Code of Region IV-A where the Implementing Office,
Batangas 2nd DEO, is located
E = Code of Batangas 2nd DEO (the Implementing Office)
0001 = running number