



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

DA 7.13 DPWH
08-23-2004

AUG 23 2004

DEPARTMENT ORDER) SUBJECT : **REVISED SUBMISSION**
) **DEADLINES OF PROJECT**
No. 134) **MONITORING REPORTS**
)
Series of 2004 (08-23-04)

In order to expedite the preparation, consolidation and processing of Reports on Physical Status of Project Implementation, through the optimum use of the Project Monitoring System (PMS), the submission deadlines of project monitoring reports, as specified earlier under Department Order No. 183, series of 1996, are hereby revised, as follows:

1. All Project Engineers of Implementing Offices shall submit their respective accomplishment reports to the Regional/District and PMO Monitors concerned every 25th day of each reporting month.
2. Verification, processing and consolidation of reports by the Regional/District and PMO Monitors shall be on the 26th to 28th day of each reporting month.
3. Regional Offices shall consolidate the reports coming from the District Offices on the 29th day of each reporting month.
4. The submission of reports to the Project Monitoring Group (PMG) of the Central Office by the Regional Offices and PMOs shall now be on the 30th day of the reporting month. All reports shall be electronically submitted, except for offices that have no network access.
5. The PMG shall then process all the reports and submit a consolidated report on the 5th day of the month following the reporting month.

This Order supersedes previous issuances to the contrary and shall take effect immediately.


FLORANTE SORIQUEZ
Acting Secretary