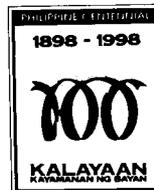


Republic of the Philippines
 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
 Manila

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 6-25-2002



JUN 25 2002

DEPARTMENT ORDER SUBJECT: PRESIDENT'S BRIDGE PROGRAM
 NO. 168 "TULAY NG PANGULO" PROGRAM
 Series of 2002 IMPLEMENTATION GUIDELINES

6/25/2002

Pursuant to the mandate of the President's Bridge Program (PBP) Office created under Department Order No. 82 issued March 5, 2002 based on the President's Memorandum Order (M. O.) No. 53 dated February 18, 2002 the following Guidelines shall be adopted to cover PBP projects namely - SALAM (Peace) Bridges, Tulay ng Pangulo sa Barangay and Tulay ng Pangulo sa SZOPAD/Mindanao:

1. The Office of the President is the signatory to the Supply Contracts under the PBP. As the President through M. O. No. 53 has transferred to the DPWH Secretary the oversight functions of the Executive Secretary on the PBP and authorized the creation of the PBP Office under the DPWH, all project policies shall emanate from the DPWH Secretary. He shall be assisted by the PBP Program Director in project implementation and in the exercise of other oversight functions.
2. The PBP Office shall review bridge requests, endorse and recommend such requests for approval by the Executive Secretary, based on approved criteria, with utmost consideration for optimum benefit focusing on disadvantaged communities, in coordination with the concerned Regional Development Councils, LGUs, and ARMM, where applicable.
3. To ensure project efficiency and effectiveness, implementation shall be done through clustering of project areas in coordination with the contractor, Mabey & Johnson (M & J) Ltd., within the bounds of the Supply Contract with the formal consultation with the Special Project Management Units of SALAM, Tulay ng Pangulo sa Barangay and Tulay ng Pangulo sa SZOPAD/Mindanao Bridge Projects.
4. All unresolved issues and concerns encountered by the SPMUs shall be directed to the PBP Office through the PBP Program Director.

In the course of the project implementation, the following specific directions shall be observed:

1. **Project Implementation Structure**

- a) The President's Bridge Program (PBP) Office and its component projects shall be under the DPWH Secretary. It shall be headed by a Program Director who shall be assisted by two Assistant Program Directors – one for Operations and another for Administration and Finance. The specific projects shall be undertaken by the respective Special Project Management Units (SPMUs) as per Department Orders No. 140, 141 and 142.
- b) The SPMUs shall be supervised by the PBP with the technical assistance from Mabey & Johnson Ltd., as provided for in the applicable Supply Contracts.
- c) The SPMUs shall implement the PBP projects under their respective Project Directors who shall ensure that all PBP policies are implemented efficiently and effectively.

2. **Bridge Selection**

- a. Bridges for implementation shall be validated by the SPMUs using the Selection Criteria for the President's Bridge Program as approved by the President.
- b. Validated bridges shall be endorsed by the SPMUs thru the PBP Office for approval by the Executive Secretary.

3. **Bridge Design**

- a. The Local Project Consultant appointed by M & J, Ltd., shall undertake the surveys, soil investigations, quantity and cost estimates and design of the bridges, including the production of the signed and approved drawings and specifications in coordination with the concerned City/Provincial Engineering Offices.
- b. The design and estimate shall be approved by the SPMU concerned. The estimate shall include all costs, e.g., cost of imported materials used in superstructure, local materials, labor and equivalent equipment cost.
- c. No detailed engineering design/supervision shall be started by M & J, Ltd. thru its Local Consultant unless authority is given by the PBP.

4. **Construction**

- a. To fast track the implementation, the following process shall be utilized in the procurement of services: through local competitive bidding by administration, or through simplified bidding, following strictly the provision of Executive Order No. 40 and its Implementing Rules and Regulations of PD 1594 on civil works contracts.
- b. Local labor shall be utilized as much as possible to generate employment in the areas.
- c. The SPMUs, created under Department Orders No. 140, 141 and 142, shall supervise and inspect the construction of the substructure and the erection of the superstructure of modular steel bridges subject of specific Supply Contracts with Mabey and Johnson Ltd.
- d. The SPMUs shall coordinate with the concerned City/Provincial Government Engineering Offices in close consultation with the Local Chief Executives during the pre-construction, construction, and post construction stages.

5. **Project Monitoring and Reporting**

- a. The Program Director, thru his Assistant Program Director for Operations, shall monitor the progress of implementation of the projects.
- b. After receipt by the SPMUs of the President's approval on bridges for implementation, the SPMUs shall submit within seven (7) calendar days, the proposed implementation schedule to the PBP.
- c. SPMUs shall submit the following status reports to the PBP Office, in five copies, every 5th day of the month or as often as necessary when requested to do so:
 - 1) On-going projects
 - 2) Completed projects
 - 3) Financial status
 - 4) Supply of goods and delivery
- d. Weekly and Monthly reports shall be submitted on actions taken on bridges requested by LGUs and other Offices and on instructions from the Office of the President.

- e. SPMUs shall reply to the requesting LGUs/Offices within 15 days, and shall furnish the PBP Office copies of the replies.
- f. The project cost in the monitoring form shall include all costs such as foreign and local materials, fuel/lubricants and local labor, but excluding hauling cost and equipment cost.
- g. Photographs shall support project physical accomplishments.

6. ***LGU Participation***

- a. Each LGU beneficiary of the "Tulay ng Pangulo" Program shall enter into a MOA with the concerned SPMU to ensure its participation in the construction and erection of the bridges, including counterpart fund and/or labor for construction whenever applicable and maintenance upon completion. The Provincial/City Government, through its Provincial/City Engineers, shall be tapped in the preparation and approval of bridge designs.

7. ***Inspection and Acceptance of Supplied Goods and Services and Contracts:***

- a. An Inter-agency Special Inspectorate Team (SIT) of the PBP Office and SPMU shall act as the project inspection team responsible for the accounting of the various goods and services to be supplied under the project. The SIT report shall be the basis for accepting the bridging materials and goods supplied under the project.
- b. All project billings from M & J, Ltd. shall be endorsed by the SPMU through the PBP Office for approval by the Secretary, or by delegated authority to the Program Director, prior to acceptance.
- c. Approval of contracts and payments to labor contract and/or local materials for PBP projects shall be approved by the Program Director or as authorized under the provisions of Department Order No. 142, Series of 2002, for Delineation of Authorities/Responsibilities in the PBP.

8. ***Project Implementation***

- a. The Project will adopt an approach to optimize the immediate benefits that the project can bring the local communities. Design, construction and erection shall be undertaken simultaneously by packaging bridge projects in similar Districts/Provinces.

- b. The concerned SPMU shall establish a set of construction teams to specifically implement the design, construction and erection phases of the project, focusing on one area after another.
- c. LGU participation, if any, shall include counterpart fund or labor for the construction and maintenance upon completion.

9. **Administration**

- a. Project financial transactions must be in accordance with existing government rules and regulations. All physical assets of the project shall be recorded within the book of accounts of each SPMU and the PBP Office.
- b. Project personnel nominations and assignment, both local and foreign, must be concurred in by the Program Director through his Assistant Program Directors. All assignments must be covered by specific terms of reference prepared by the concerned SPMU and concurred by the Program Director.
- c. For Barangay Bridges, DILG personnel may be tapped for project implementation, while for SZOPAD/Mindanao Bridges, DPWH Regional District personnel may be used for project implementation. Should it be deemed necessary, the SPMU may request the detail or hiring of personnel on a temporary basis.

10. **Project Budget**

All costs for the implementation of the project, including appointment, honoraria and allowances of project personnel, shall be charged to the project, subject to existing government rules and regulations. All other existing guidelines used under the President's Bridge Program ("Tulay ng Pangulo") that are inconsistent with the above are hereby superseded.

This Order takes effect immediately.


SIMEON A. DATUMANONG
Secretary