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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

01 October 2001

DEPARTMENT ORDER)
NO. 179)
Series of 2001)
10-01-01)

SUBJECT : Final Inspection for Completion and Acceptance of PMO Projects

It has been observed that in some projects implemented by the different Project Management Offices (PMOs) of the Department, defects/deficiencies remain uncorrected prior to the conduct of final inspection by the QAU Inspectorate Teams. It has to be pointed out that the purpose of final inspection is not to obtain a punchlist of defects/deficiencies in the project but for the Inspectorate Team to ascertain that the completed works done by the contractor complied already with the plans and specifications on the basis that all corrections and rectifications in the project, if there is any, had already been instituted before a request for final inspection is made by the Implementing Office.

Henceforth, the following requirements must be complied first by the concerned Implementing Office and the consultant prior to final inspection for completion and acceptance of DPWH projects.

A. Final Inspection for Completion

1. All requests for final inspection for completion shall be accompanied by the following:
 - 1.1 Pertinent project documents as spelled out under the Approved Guidelines for Final Inspection and Acceptance of DPWH projects such as, the approved contract, approved plans and specifications, approved change order, variation order, extra work order and supplemental agreement, approved final statement of work accomplished and as-stake plans and as-built plans.
 - 1.2 Certification from the consultant that they have conducted inspection of the project, together with the punchlist of defects/deficiencies and recommendations.

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P. 355-356

- 1.3 Certification from the consultant/concerned implementing office attesting that the contractor has already corrected the noted defects/deficiencies of the project and that all rectification works were verified to have been undertaken in accordance with the recommendations of the consultant.

The above documents shall be furnished at least one week before the actual field inspection to give the Inspectorate Team ample time to review and evaluate the same.

B. Final Inspection for Acceptance

1. All requests for final inspection for acceptance shall be accompanied by the following:
 - 1.1 Final Inspection for Completion Report made by the Inspectorate Team.
 - 1.2 Certificate of Completion
 - 1.3 Certification from the consultant that they have conducted inspection of the project, together with the punchlist of defects that occurred within the warranty period including recommendations.
 - 1.4 Certification from the consultant/concerned implementing office attesting that the contractor has already corrected the noted defects of the project and that all rectification works were verified to have been satisfactorily completed in accordance with the recommendations of the consultant.

The above documents shall likewise be furnished at least one (1) week before the actual field inspection to give the Inspectorate Team ample time to review and evaluate the same.

In no case should any request for final inspection be made by the implementing office without complying first with the above requirements.

The Inspectorate Teams to be composed of members of the Quality Assurance Units are hereby directed to follow strictly the approved Guidelines for Final Inspection and Acceptance of DPWH Projects.

This order takes effect immediately.


SIMEON A. DATUMANONG
Secretary