



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Bonifacio Drive, Port Area, Manila

09-07-99

07 September 1999

DEPARTMENT ORDER)
No. **181**)
Series of **1999**)

SUBJECT: AMENDMENT TO DEPARTMENT ORDER
NO. 42, SERIES OF 1988,
RE: DELEGATION OF AUTHORITIES
TO OFFICIALS OF DPWH

With reference to Department Order No. 42, Series of 1988, otherwise known as the Updated Omnibus Delegation of Authorities to Officials of the DPWH, as amended, pertinent provisions on the authorities delegated to the Department Service Chief, Administrative and Manpower Management Service (AMMS), are hereby amended in order to provide for greater efficiency in operations:

1. Approval of Annual/Supplementary Procurement Programs with cost estimates not exceeding ₱750,000.00.
2. Approval of requisitions (RSE's) and awards for the procurement of supplies, materials, equipment, spare parts, and non-personal services, in the Central Office, Bureaus, and PMOs, costing not more than ₱750,000.00.
3. Approval of Purchase/Work/Letter Orders and payment vouchers for the procurement of supplies, materials, equipment, spare parts, and non-personal services in the Central Office, Bureaus, and PMOs, in amounts not exceeding ₱750,000.00.
4. Approval of vouchers for payment of duly approved retirement gratuity, terminal leave, state compensation benefits and/or reimbursement of medical expenses under Section 699 of the Revised Administrative Code, as amended, up to ₱750,000.00.
5. Approval of payrolls/vouchers for payment of salaries/wages of officials and employees in the Central Office, including signing of corresponding ROA's, regardless of amount.
6. Signing of checks covering payments for personal and non-personal services in the Central Office, Bureaus, and PMOs, not exceeding ₱1,000,000.00.

7. Signing of appointment documents for casual/daily wage personnel subject to prior approval of request to hire/re-hire by the Undersecretary concerned.
8. Indorsements of retirement application to the GSIS.
9. Approval and indorsements to the CPCB, DBM of Plantillas of Personnel of the Department.
10. Approval of In-House Training Programs prepared by Regional and District Engineering Offices and attestations of Training Certificates for training programs conducted in the Central Office.

The exercise of these delegated authorities shall be in consonance with applicable laws, rules and regulations.

This Order amends all other existing issuances or portions thereof inconsistent herewith and shall take effect immediately.


GREGORIO R. VIGILAR
Secretary

AUTHORITY OF THE DIRECTOR, ADMINISTRATIVE AND
MANPOWER MANAGEMENT SERVICE

	<u>Present Authority</u>	<u>Proposed Authority</u>
1. Approval of Annual/Supplementary Procurement Programs	P 500,000.00	P 750,000.00
2. Approval of requisitions (RSEs) and Awards for:		
a. Office Use Supplies & Equipment	P 500,000.00	P 750,000.00
b. Infra-related Supplies & Equipment	P 500,000.00	P 750,000.00
3. Approval of Purchase/Work/Letter Orders for procurement of supplies, materials, equipment, spare parts, and non-personal services in the Central Office, Bureaus, and PMOs	P 500,000.00	P 750,000.00
4. Approval of vouchers for payment of retirement gratuity, terminal leave, state compensation and/or reimbursement of medical expenses	P 500,000.00	P1,000,000.00
5. Signing of checks covering payments for personal and non-personal services in the Central Office, Bureaus, and PMOs	P1,000,000.00	P1,000,000.00
6. Approval of payrolls/vouchers for payment of salaries/wages of officials and employees in the Central Office, including signing of corresponding ROAs.		regardless of amount