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Republic of the Philippines
Ministry of Public Highways
OFFICE OF THE MINISTER
M a n i l a

October 5, 1979

MINISTRY ORDER)

NO. 182)
Series of 1979)

SUBJECT: Creation of the MPH EQUIPMENT INVENTORY
MANAGEMENT COMMITTEE and Definition of
its Composition and Functions.

In order to establish a systematic and orderly procedure in the forthcoming nationwide inventory of MPH equipment holdings to include spare parts, and ensure its speedy accomplishment, an MPH Equipment Inventory Management Committee is hereby created, to be composed of the following:

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| 1. Mr. JOSE A. SYJUCO, JR.
Asst. Secretary for Treasury
Services | Chairman |
| 2. Mr. INIGO S. MENDOZA
Chief, Equipment Service
Division | Vice-Chairman for
Spare Parts |
| 3. Mr. HERMOGENES S. REYES
Supv'g. Management and Audit
Analyst | Vice-Chairman for
Equipment |
| 4. Mr. BENJAMIN M. ABELLA
Asst. Chief, Equipment Service
Division | Member |
| 5. Mr. AVELINO S. NIETO
Sr. Management and Audit
Analyst | Member |
| 6. Mrs. ROSABELLA S. DY-REYES
Sr. Management and Audit
Analyst | Secretary |

The Committee shall be responsible for the overall supervision, coordination and prosecution of the inventory project until successfully completed. To achieve this, it shall prepare/establish systems and procedures together with implementing guidelines to carry out the inventory, and shall submit to the Minister a report on the final result/output of the inventory project.

The Committee is hereby empowered to pull out responsible officials or employees from all offices under this Ministry and organize inventory teams as needed and designate therefor leaders or members of the inventory teams on whom the committee gives its full trust and reliance. It shall recommend to the Minister for disciplinary action, officials or employees concerned for non-cooperation or otherwise for dilatory and obstructive actions towards successful accomplishment of the project.

The designated team leaders for the inventory of equipment including spare parts shall represent the MPH Equipment Inventory Management Committee during the conduct of the physical inventory and guided by instructions from the committee, exercise supervisory functions over the members of his team.

The staff and personnel of the Equipment Service Division, PES and the Management Division, MPH under their respective Division Chiefs who are members of this Committee, shall be utilized to provide supportive functions as their chiefs may assign and authorize in the course of the inventory.

In this connection, the Director of Equipment, all Highway Regional Directors, Highway District/City Engineers, Regional Equipment Engineers and others concerned are enjoined to fully coordinate and provide the facilities of their offices as may be needed by the Committee in executing and accomplishing the project.

This order shall take effect immediately.

Vicente T. Paterno 10/5
VICENTE T. PATERNO
Minister