



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA

JUL 31 2002

DEPARTMENT ORDER

SUBJECT: **CREATION OF DPWH NEW  
GOVERNMENT ACCOUNTING  
SYSTEM (NGAS) STEERING  
COMMITTEE AND PROJECT  
TEAM**

NO. **182**  
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In line with its reform efforts, the DPWH has begun to implement the New Government Accounting System (NGAS) of the Commission on Audit (COA). Pursuant to the COA requirements for implementation of the NGAS, a DPWH NGAS Steering Committee is hereby created with the following members:

1. Undersecretary Teodoro T. Encarnacion
2. Undersecretary Mabini F. Pablo
3. Director Emily M. Tanquintic, CFMS
4. Director B. Elizabeth E. Yap, MIS
5. Director Linda M. Templo, Planning Service
6. Representatives from the COA

The responsibilities of the Steering Committee are to:

- ensure that the NGAS Project is directed towards the project mission and goals;
- decide matters on project organization, project scope, and allocation of resources;
- remove obstacles to meeting critical success factors; and
- assume over-all responsibility for the success of the project.

Also, pursuant to the COA requirements for implementation of the NGAS, a DPWH NGAS Project Team is hereby created which is composed of the following:

1. Director Emily M. Tanquintic, CFMS, Project Director
2. Maximo L. Carvajal, Project Manager II, Project Leader
3. Normando P. Siazar, RES-NCR, Assistant Project Leader
4. Godfrey C. Llana, MIS, Database Administrator / Network Administrator
5. Benedict Edsel G. Balasanos, MIS, Systems Administrator
6. Ma. Nieva S. Dela Paz, MIS, Senior Analyst
7. Marilou D. Alfanta, CFMS, for Accounts Payable / Accounts Receivable
8. Serafin R. Recta, CFMS, for Budget
9. Rosadelia S. Hoseña, CFMS, for Cash Division
10. Helen A. Solis, CFMS, for Fixed Assets / Inventory
11. Lolita J. Ausan, CFMS, for General Ledger
12. Rufino N. Lim, AMMS, for Human Resource and Payroll
13. Santos M. Colis, AMMS, for Human Resource and Payroll
14. Melrose I. Pailma, BOC, for Project Monitoring

The responsibilities of the Project Leaders shall include:

- ensuring responsibility for planning resource requirements and coordinating daily activities of the project teams;
- ensuring that all skills are optimally utilized;
- providing quality assurance work;
- providing the principal point of contact between DPWH management and the COA Team;
- encouraging the acquisition of knowledge and skills by DPWH personnel; and
- other duties as assigned by the Undersecretary.

The responsibilities of the Database/Network Administrator shall include:

- configuring and maintaining the NGAS database environment;
- auditing access to the NGAS databases;
- performing back-up and export of NGAS data;
- maintaining documentation manuals library;
- maintaining back-up / recovery routines at operating system level;
- monitoring and executing back-up / recovery routines at the operating system level and at the database level;
- administering user accounts;
- administering database security; and
- maintaining optimum performance of the network.

The responsibilities of the Systems Administrator shall include:

- maintaining audit and application security; and
- administering NGAS user access authorization / accounts.

The NGAS Project Team shall report directly to Undersecretary Mabini F. Pablo.

This Order shall take effect immediately and supersede all previous Department Orders and other issuances or any provision thereof that are inconsistent herewith.

  
SIMEON A. DATUMANONG  
Secretary