



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

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10-18-2014

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DEPARTMENT ORDER)
203)
NO.)
Series of 2016)

**SUBJECT: CREATION OF UNIFIED PROJECT
MANAGEMENT OFFICE RIGHT-OF-WAY
(UPMO-ROW) TASK FORCE**

In line with the Department's decentralization efforts to streamline procedures for a more effective and expeditious implementation of urgent national roads, bridges and various flood control projects being implemented by the Unified Project Management Offices which are hampered by the delay in the Right-of-Way (ROW) acquisition, a Task Force on UPMO-ROW and Technical Working Group are hereby created.

1. Composition of the UPMO-ROW Task Force and Technical Working Group (TWG)

1.1 The UPMO-ROW Task Force shall be composed of the following:

Chairman : Undersecretary for UPMO Operations
Vice- Chairman : Director Legal Service
Members : UPMO Cluster Directors

1.2 The UPMO-ROW Task Force shall be supported by a Technical Working Group (TWG) to be composed of representatives of the members of the UPMO-ROW Task Force.

2. Functions of the UPMO-ROW Task Force

- 2.1 Organize ROW Team for each UPMO Cluster that will handle the ROW acquisition of its projects, to be headed by the Project Manager assigned to the project.
- 2.2 Monitor the ROW acquisition status and recommend appropriate actions to projects with problematic ROW.
- 2.3 Execute and recommend appropriate resolutions pertaining to payment of ROW affected by various UPMO projects which are beyond the authority of the Project Directors, and
- 2.4 Review the validation of supporting documents undertaken by its TWG and recommend payments after evaluation as to propriety of the claims.

3. Functions of the Technical Working Group

- 3.1 Ensure that all relevant papers and documents in support of the IROW claim are carefully screened and verified as to their authenticity and genuineness in order to forestall fraud, pursuant to the provisions of the Simplified Guidelines for Validation and Evaluation of IROW Claims.
- 3.2 Ensure that the computation of land valuations and disturbance compensation (structures and other improvements) are based on the RA 10752 and its Implementing Rules and Regulations (IRR) and other applicable laws, policies and department orders.

4. Processing and Payment of Valid Claims

- 4.1 Processing of claim shall only be made upon the approval of the UPMO-ROW Task Force/ROW Team Resolution.
- 4.2 Payment for lots and improvements (structures & trees) should be effected in accordance with the provisions of RA 10752 and IRR and other governing laws, policies and department orders.
- 4.3 Payments of ROW claims shall be made by the concerned District Engineering Offices.

5. Submission of Documents

- 5.1 The UPMO concerned shall submit to the UPMO-ROW Task Force Chairperson the inventory and status of IROW claims every month. The UPMO-ROW Task Force Chairperson shall submit the overall accomplishments of the UPMO-ROW Task Force to the Secretary, thru Undersecretary for UPMO Operations every quarter.

6. Records Keeping

- 6.1 The UPMO concerned shall safe keep IROW documents within their jurisdiction and prepare inventory of lots acquired for ROW for submission to the UPMO-ROW Task Force and the Records Management Division, HRAS, Central Office.
- 6.2 The UPMO-ROW Task Force shall likewise safe keep the UPMO-ROW Task Force Resolutions including other ROW documents submitted by the UPMOs such as Deeds, Court Orders, Transfer Certificate Title and deliver the same to the National Archive.
- 6.3 The Records Management Division, HRAS, Central Office shall also safe keep authentic copies of related documents from the UPMO concerned.

7. Signing Authority

In addition to Department Order No. 112 s. 2016, approval of IROW Committee Resolutions, Deed of Sale, Voucher (for Payment Properties and Court Deposit) and Signing of Verification and Certification of Expropriation Complaints shall be:

- a) Project Manager – for claims amounting up to ₱5 Million

This Order shall take effect immediately and supersedes previous orders to the contrary.


MARK A. VILLAR
Acting Secretary

Department of Public Works and Highways
Office of the Secretary



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2.5 SOC/EKS