



October 16, 1991

DEPARTMENT ORDER)
NO. 211
Series of 1991

SUBJECT: GUIDELINES ON THE REALIGNMENT OF
DPWH CARP PROJECTS

For the guidance and compliance of all concerned, hereunder are the guidelines for the realignment/reprogramming of DPWH projects undertaken under the Comprehensive Agrarian Reform Program (CARP):

1.0 CARP CY 1989 PROGRAM

Inasmuch as the Department's CY 1989 CARP Program is essentially a lump sum program for rural roads, the following procedural guidelines shall be adopted in the implementation of remaining projects under the said program:

- a. In the requests for realignment/reprogramming, substitute projects should be: (a) within the same region with priority given to the original project site whenever feasible; and (b) within authorized ceilings and available funds, and similar budgetary expense categories under the program.
- b. Requests for realignment/reprogramming should be indorsed for review, resolution, and approval of the Provincial CARP Implementing Teams (PCITs). It should be noted that the Department of Agrarian Reform (DAR) is vested with the responsibility of validating all CARP as well as proposed substitute projects with technical inputs/advice regarding appropriate location, proposed improvement level, and cost provided by DPWH units following existing DPWH guidelines on CARP implementation (Department Order 27 Series of 1989 and other pertinent guidelines for projects implemented under labor-based equipment-supported methods).
- c. The request/s together with the PCIT resolution shall then be endorsed to the Regional CARP Implementing Teams for concurrence and notation considering that these units are monitoring and tracking progress of CARP projects at regional level. To facilitate the process, the approval shall be effected by the DAR Regional Director or his duly authorized representative and the the DPWH Regional Director or his duly authorized representative, preferably the DPWH Regional CARP-LB Coordinator.
- d. Requests for project realignment/reprogramming can also be initiated at the regional level upon approval and resolution by the Regional CARP Implementing Teams (RCITs). Subsequently, PCITs and DPWH field units should be notified by the DPWH RCIT representative regarding proposed program changes so that appropriate

action on affected projects can be immediately made.

- e. Requests together with their PCIT and RCIT resolutions shall then be forwarded to the DPWH CARP-CLBU Office for notation and endorsement to the Department of Agrarian Reform's Support Services Office (SSO).
- f. The DAR SSO shall review and grant the approval of the request and notify the Presidential Agrarian Reform Council (PARC) of the corresponding approved changes. A letter authority shall be issued by the DAR SSO to the DPWH approving the realignment/reprogramming.
- g. The Department's Comptrollership and Financial Management Service (CFMS) shall immediately put into effect the necessary accounting and financial revisions and inform appropriate DPWH field units regarding this.

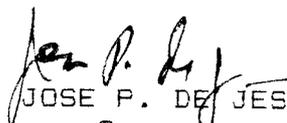
2.0 CARP CY 1991 PROGRAM AND FUTURE CARP PROGRAMS

With the change in the programming of CARP projects from a lump sum basis to that of a project specific one in CY 1991 and correspondingly in 1992 onwards, the procedures presented above in Items 1.a to 1.e and hereunder shall be adopted in the realignment and reprogramming of projects:

- a. Following the steps outlined in Items 1.a to 1.e, the DAR SSO, upon its favorable endorsement of the proposal, shall request Department of Budget and Management (DBM) authorization of the reprogramming/re-alignment.
- b. The DBM shall then issue a letter authorization for the realignment/reprogramming to the DPWH after which the procedure presented in Item 1.g herein shall be undertaken.

3.0 It is emphasized that the changes in Items 1.0 and 2.0 generally center on the authorization of a lump sum basis program in CY 1988-89 vis-a-vis a project specific program in CY 1991 and onwards. For later programs (1992-up), the procedures spelled out in Section 2.0 herein shall be effected by all units concerned until such time changes or modifications are introduced. For the guidance of all concerned DPWH officials, a process flowchart is attached outlining the subject realignment procedures (Please refer to attachment).

This Order shall take effect immediately.


JOSE P. DE JESUS
Secretary