



Further, in compliance to Section 9 of the IRR of E.O. 138, series of 2021, all Regional Directors shall hereby represent the DPWH in the creation of the Regional Sub-Committees. As such, the designated Regional PGS Coordinators, as established in Special Order 103 series of 2020, unless otherwise superseded, shall act as Secretariat to the Regional Director in any DTP undertakings.

Furthermore, a Secretariat is hereby created to provide assistance in the arrangement and process of future meetings and workshops, through communication and correspondence. The Secretariat will also assist the Committee in the documentation of the discussion and agreements and in the preparation of the necessary reports and plans. The Secretariat shall be composed of the following:

Head: Director Christine L. Ilagan, SRS

Members: Engr. Kevin John B. Ycoy, Office of the Assistant Secretary  
Engr. Pelita V. Galvez, PPPS  
Engr. Nenita R. Jimenez, PS  
Engr. Peter Paul R. Cortez, PS  
Engr. Jay M. Atento, PS  
Engr. Elijor Benjamin F. Rodil, PS  
Engr. Jumar G. Tablando, CPMD-Osec  
Mr. Ricardo P. Estrera, HRAS  
Ms. Darlene Angelu V. Peña, HRAS

This Order shall supersede S.O. No. 192, series of 2021 and shall take effect immediately.



**ROGER G. MERCADO**  
Acting Secretary

Department of Public Works and Highways  
Office of the Secretary



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## ANNEX A

### Specific Responsibilities of the DPWH-DTP Committee and Secretariat

<b>Member</b>	<b>Responsibilities</b>
Chairperson and DPWH Primary Focal Person	<ul style="list-style-type: none"> <li>a. Represent the DPWH in all undertakings that may be instructed by the Committee on Devolution (ComDev) as espoused in section 6 of the IRR of E.O. 138 series of 2021;</li> <li>b. Oversee and monitor the implementation of DPWH-DTP consistent with E.O. 138 series of 2021;</li> <li>c. Resolve issues and concerns that may arise in the implementation of E.O. 138 series of 2021 and its IRR;</li> <li>d. Lead in the development of a strong communications plan and pursue strategies to effectively inform the Department, as well as other stakeholders, on the delineation of the functions between the DPWH and the LGUs, and their respective accountabilities.</li> </ul>
Vice Chairperson and Co-Vice Chairpersons	<ul style="list-style-type: none"> <li>a. Assist the Chairperson and DPWH Primary Focal Person in the fulfillment of the DPWH-DTP Committee deliverables;</li> <li>b. Evaluate the status and monitor the implementation of the DPWH-DTP and ensure compliance of the Committee members in the agreed upon deliverables and timelines;</li> <li>c. Provide administrative, legal and technical recommendations to the Chairperson on issues and concerns that need to be resolved; and</li> <li>d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.</li> </ul>
Director, Planning Service	<ul style="list-style-type: none"> <li>a. Determine the issues and concerns, challenges, and information gaps pertaining to planning process, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level;</li> <li>b. Identify and establish inventory of standards for the delivery of devolved services pertaining to planning process;</li> <li>c. Craft strategy for and phasing of Capacity Development Requirements pertaining to planning process that may be involved in the DPWH-DTP; and</li> <li>d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.</li> </ul>
Director, Bureau of Design	<ul style="list-style-type: none"> <li>a. Determine the issues and concerns, challenges, and information gaps pertaining to design, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level;</li> <li>b. Identify and establish inventory of standards for the delivery of devolved services pertaining to the creation of design standards and plan preparation, and quality of the services to be delivered.</li> <li>c. Craft strategy for and phasing of Capacity Development Requirements pertaining to design processes that may be involved in the DPWH-DTP; and</li> <li>d. Perform other functions as may be necessary in the efficient and effective implementation of DPWH-DTP.</li> </ul>
Director, Procurement Service	<ul style="list-style-type: none"> <li>a. Determine the issues and concerns, challenges, and information gaps pertaining to public procurement, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level;</li> <li>b. Identify and establish inventory of standards for the delivery of</li> </ul>

	<ul style="list-style-type: none"> <li>c. Craft strategy for and phasing of Capacity Development Requirements pertaining to procurement guidelines that may be involved in the DPWH-DTP; and</li> <li>d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.</li> </ul>
Director, Bureau of Construction	<ul style="list-style-type: none"> <li>a. Determine the issues and concerns, challenges, and information gaps pertaining to construction, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level;</li> <li>b. Identify and establish inventory of standards for the delivery of devolved services pertaining to the creation of Program of Work (POW), Detailed Estimates, Contract Management and Project Monitoring, and quality of the services to be delivered;</li> <li>c. Craft strategy for and phasing of Capacity Development Requirements pertaining to construction processes that may be involved in the DPWH-DTP; and</li> <li>d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.</li> </ul>
Director, Bureau of Quality and Safety	<ul style="list-style-type: none"> <li>a. Determine the issues and concerns, challenges, and information gaps pertaining to quality and safety, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level;</li> <li>b. Identify and establish inventory of standards for the delivery of devolved services pertaining to quality and safety of the services to be delivered;</li> <li>c. Craft strategy for and phasing of Capacity Development Requirements pertaining to quality assurance and construction safety processes that may be involved in the DPWH-DTP; and</li> <li>d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.</li> </ul>
Director, Bureau of Research and Standards	<ul style="list-style-type: none"> <li>a. Determine the issues and concerns, challenges, and information gaps pertaining to appropriate standards to be used in infrastructure projects, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level;</li> <li>b. Identify and establish inventory of standards for the delivery of devolved services pertaining to quality and research development pertinent to the services to be delivered;</li> <li>c. Craft strategy for and phasing of Capacity Development Requirements pertaining to efficiency and proper quality in the construction that may be involved in the DPWH-DTP; and</li> <li>d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.</li> </ul>
Director, Stakeholders Relations Service	<ul style="list-style-type: none"> <li>a. Coordinate with the DPWH-DTP Chairperson on the effective dissemination of the IEC materials to the target audience;</li> <li>b. Ensure that the DPWH-DTP communications strategy is aligned with the national communications strategy;</li> <li>c. Ensure the implementation of capacity building program for the Regional Offices and DEOs particularly on areas identified in the training need assessment to ensure their readiness to capacitate LGUs;</li> <li>d. Craft strategy for and phasing Capacity Development Requirements on handling complaints and feedbacks through Citizen/Client Satisfaction Surveys that may be involved in the DPWH-DTP; and</li> </ul>

	<ul style="list-style-type: none"> <li>e. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP</li> </ul>
Regional Directors	<ul style="list-style-type: none"> <li>a. Represent the DPWH in the creation of the Regional Sub-Committees. As such, the designated Regional PGS Coordinators. As established in Special Order 103 series of 2020, unless otherwise superseded, shall act as Secretariat to the Regional Director in any DTP undertakings.</li> <li>b. Craft strategy together with the District Engineers for and phasing of Capacity Development Requirements pertaining to the rollout of functions that may be involved in the DPWH-DTP; and</li> <li>c. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP</li> </ul>
Secretariat	<ul style="list-style-type: none"> <li>a. Monitor and consolidate the reports on the activities and accomplishments of the DPWH-DTP Committee;</li> <li>b. Maintain the documents and records of the DPWH-DTP, furnish copies thereof to the Committee members in a timely manner, to serve as guide in decision making; and</li> <li>c. Perform such other tasks as may be directed by the DPWH-DTP Chairperson.</li> </ul>