Republika ng Pilipinas
KAGAWARAN NG PAGAWAIN AT LANSANGANG PAMBAYAN
TANGGAPAN NG KALIHIM
Maynila

JUN 2 1 2007

SPECIAL ORDER	)	SUBJECT:	**Designating the Members of the DPWH**
NO. 76	)		**Information Technology Steering**
	)		**Committee and its Technical Working**
Series of 2007	)		**Group and Other Related Designations**

The DPWH Information Technology (IT) Infrastructure and Architecture are now being implemented enabling the Department to provide improved services through the optimized use of its IT facilities and assets.

As in any endeavor, assigning accountability and responsibility is necessary to successfully implement the integrated IT efforts of the Department. In order to ensure that the IT program is properly managed, the following officials and employees are delegated for the following roles as:

1.0 Information Technology Steering Committee

Chairperson	Assistant Secretary Raul C. Asis
Vice Chairperson	Director B. Elizabeth E. Yap, MIS
Members	Director Ma. Catalina E. Cabral, PS
	Director Gilberto S. Reyes, BOD
	Director Walter R. Ocampo, BOC
	Director Luis A. Mamitag, Jr., BOM
	Director Antonio V. Molano, Jr., BRS
	Director Ardeliza R. Medenilla, AMMS
	Director Aristeo O. Reyes, CFMS
	Director Melvin B. Navarro, IAS
	PM Emerson L. Benitez, POCW

2.0 Information Technology TWG

Chief, Planning and Research Section (PRS), MIS	Team Leader
Staff of PRS, MIS	Members

3.0 Data Administration TWG

Chief, Data Administration Section (DAS), MIS	Team Leader
Staff of DAS, MIS	Members

4.0 Primary and Secondary Data Stewards

To support the Committee in implementing accountability for the data resource, the following Division Chiefs are hereby appointed as the Primary and Secondary Data Stewards based upon the Office of Responsibility for each major category of data in their respective offices/areas:

a) **Location and Infrastructure: (including LRS, GIS, inventory, and condition of roads and bridges)**

Primary Data Steward	Division Chief,IPRSD, PS
Secondary Data Steward	Division Chief,ISD, BOM

b) **Plan: (including annual program, socio-economic, traffic and traffic data, and environment)**

Primary Data Steward	Division Chief, DPD, PS
Secondary Data Steward	Division Chief, PD, PS
Secondary Data Steward	Division Chief, PPD, BOM
Secondary Data Steward	Division Chief, PED, PS

c) **Program Data: (including project data)**

Primary Data Steward	Division Chief, DPD, PS
Secondary Data Steward	Head, PMG, BOC

d) **Organization and Administrative Areas:**

Primary Data Steward	Division Chief, IPRSD, PS
Secondary Data Steward	Division Chief, PD, AMMS

e) **Budget:**

Primary Data Steward	Division Chief, BD, CFMS
Secondary Data Steward	Division Chief, PD, PS
Secondary Data Steward	Division Chief, PPD, BOM

f) **Finance:**

Primary Data Steward	Division Chief, AD, CFMS
Secondary Data Steward	Division Chief, DPD, PS

g) **Contract:**

Primary Data Steward	Division Chief, CMD, BOC
Secondary Data Steward	Division Chief, POCW

h) Staff:

    Primary Data Steward   Division Chief, PD, AMMS

i) Inventory:

    Primary Data Steward   Division Chief, ASMCD, CFMS
    Secondary Data Steward   Division Chief, SPMD, AMMS

j) Regional Offices Local Data Stewards:

    Primary Data Stewards   Assistant Regional Directors
    Secondary Data Steward   Regional Information Officers

5.0 Website Administration TWG

    Chief, Website Administration Section (WAS), MIS   Team Leader
    Staff of WAS, MIS   Members

6.0 Website Quality Assurance Team

    Chairperson   Division Chief, PID
    Members   Division Chief, DPD, PS
                                     Division Chief, PD, AMMS
                                     Division Chief, AD, CFMS
                                     Head, PMG, BOC
                                     Staff, PID

7.0 Duties and Responsibilities

The duties and responsibilities respectively of the members are fully described in the related Department Order (Creation of an Information Technology Steering Committee) and should be strictly adhered to. Commitment to attend and actively participate in corresponding Committee workshops and meetings is expected of every member.

This Order takes effect immediately.

MANUEL M. BONOAN
Officer-In-Charge