



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097.12 DPWH
07.04.2011

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SPECIAL ORDER)
No. **128**)
Series of 2011)

Subject: **DESIGNATION OF DPWH WEBSITE QUALITY ASSURANCE TEAM MEMBERS**

In the interest of the service and pursuant to Department Order 27, series of 2011, the following officials are designated as DPWH Website Quality Assurance Team Members, to assist the Institutional Capacity Development (ICD) Steering Committee in its role of enhancing policies, guidelines, and content of the official Department website on the internet and intranet and monitoring compliance and recommending any necessary sanctions for non-compliance.

Chief, Public Information Division	- Chairperson
Chief, Development Planning Division, PS	- Member
Chief, Personnel Division, AMMS	- Member
Chief, Accounting Division, CFMS	- Member
Head, Project Monitoring Group, BOC	- Member
Staff, Public Information Division	- Member

The DPWH Website Quality Assurance Team shall:

1. See to it that the website contains the prescribed standard contents of the National Computer Center and the uniform format prescribed by the Department;
2. Review the web contents/data if they are current or up-to-date and still relevant for public consumption;
3. Recommend procedures for ensuring quality and responsiveness of information on the website on the internet and intranet including social network sites;
4. Determine if the website can address the needs of the DPWH internal and external users, such as Manuals, Issuances, and other information, which can help in their research and related work;
5. Recommend to the ICD Steering Committee new web contents and design for approval;
6. Initially screen all requests for web publications before presenting them to the ICD Steering Committee as needed for approval;
7. Monitor web updates and report non-complying offices and concerned officials and employees to the ICD Steering Committee for possible sanctions; and
8. Be required to attend and actively participate at all Website meetings and workshops whenever there is a need.

This Order shall take effect immediately and supersedes the following issuances:

1. Website Administration TWG and Website Quality Assurance Team as defined in Department Order 37 s. 2007: *Creation of a DPWH Information Technology Steering Committee*;
2. Sections 5.0 and 6.0 as defined in Special Order 76 s. 2007: *Designating the Members of the DPWH Information Technology Steering Committee and its Technical Working Group and Other Related Designations*; and
3. Unnumbered Memorandum dated January 26, 2011 on *DPWH Website Posting Pursuant to the Provisions in the FY 2011 GAA - RA 10147*.


ROGELIO L. SINGSON
Secretary



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