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Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**OFFICE OF THE SECRETARY**  
Manila

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**SPECIAL ORDER** )  
 )  
**NO. 139** )  
 )  
**Series of 2015**

**SUBJECT : CREATION OF A STEERING  
COMMITTEE AND COUNTERPART  
TECHNICAL TEAM FOR THE  
PREPARATION OF DPWH  
PROCUREMENT MANUAL**

The Department of Public Works and Highways (DPWH) has received Technical Assistance from the Australian-World Bank Trust Fund for the preparation of a DPWH Procurement Manual covering contracts for infrastructure, consulting services, and goods, in accordance with the provisions of RA 9184 (Procurement Act) and its Implementing Rules and Regulations (IRR).

The DPWH Procurement Manual will embody a standard set of up-to-date, clear, simple, and operational rules and procedures that will serve as common reference for DPWH officials and private contractors, consultants, and suppliers in the procurement of DPWH contracts. The Manual seeks to enhance the quality of procurement in the Department, by making it simpler, quicker, more transparent, more competitive, and with greater accountability. This should result in faster and more economical provision of infrastructure to support national development.

The World Bank has engaged the services of a Team of Consultants to prepare the DPWH Procurement Manual from October 2015 to February 2016.

To provide for the efficient conduct of this undertaking, a DPWH Steering Committee is hereby created with the following composition:

- a. ARDELIZA R. MEDENILLA  
Undersecretary for Support Services ..... Chairperson
- b. RAUL C. ASIS  
Undersecretary for Technical Services  
Chairperson of the Central Bids and Awards Committee (BAC) for Consulting Services  
Chairperson of the Special BAC for NRIMP ..... Member
- c. ROMEO S. MOMO  
Undersecretary for Regional Operations ..... Member
- d. MA. CATALINA E. CABRAL, Ph.D.  
Undersecretary for Planning and Public-Private Partnership (PPP) ..... Member
- e. EMIL K. SADAIN  
OIC-Office of Undersecretary for Unified Project Management  
Office (UPMO) Operations ..... Member
- f. ALFREDO G. TOLENTINO  
Undersecretary for Special Projects ..... Member

- g. GILBERTO S. REYES  
Assistant Secretary for Technical Services  
Chairperson of the Central BAC for Civil Works..... Member
- h. B. ELIZABETH E. YAP  
Assistant Secretary for Support Services  
Chairperson of the Central BAC for Goods ..... Member
- i. ANTONIO V. MOLANO, JR.  
Regional Director Region III ..... Member
- j. HUILLIO B. BELLEZA  
Director IV..... Member

The Steering Committee shall perform the following functions:

- a. Provide general policy directions for the conduct of the Consultants' services in the preparation of the DPWH Procurement Manual.
- b. Review and comment on the draft DPWH Procurement Manual and Orientation Workshop program.
- c. Recommend the Final DPWH Procurement Manual to the DPWH Secretary for approval and endorsement to the Government Procurement Policy Board.

In performing its functions, the Steering Committee shall be assisted by a Technical Team composed of the following personnel from the Procurement Service:

- a. NIMFA E. POTANTE  
Director, Procurement Service..... Head
- b. MA. VICTORIA S. GREGORIO  
Chief, Civil Works Division ..... Member
- c. MARY GRACE N. OBJA-AN  
Chief, Consultancy Services Division ..... Member
- d. ONOFRE B. LLANES  
Chief, Goods and Services Division ..... Member
- e. EVELYN D. YAP  
Engineer IV, Civil Works Division ..... Member
- f. MARIANO N. CARBONELL  
Engineer IV, Civil Works Division ..... Member

The Director of the Procurement Service may supplement this Technical Team by arranging for support services of other DPWH personnel as the need arises.

The Technical Team shall work with, actively participate in, and assist the Consultants in performing the required services particularly in:

- a. Providing procurement-related input data and information from the DPWH,
- b. Arranging consultations with the internal and external stakeholders concerned,
- c. Collaborating in the drafting and production of the Manual, and
- d. Assisting in holding the Orientation Workshop on the Manual.

This Order takes effect immediately.

  
**ROGELIO L. SINGSON**  
Secretary

Department of Public Works and Highways  
Office of the Secretary



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