

JULIUS C. ROMA , Engineer III	BQS
BOY ALEXIS E. MIÑANO , Engineer IV	BRS
JOHN CEDRICK L. CHAN , Engineer II	BRS
RYAN M. CABARUBIAS , OIC-Engineer IV	BOC
MARVIN CHRYS C. BASILIO , Engineer II	BOC

C. Support Services**Members:**

PURA G. TRINIDAD , Chief, Grounds and Services Section	HRAS
GERARDO T. DE GUZMAN , Asst. Division Chief, Cashier Division	HRAS
ALDEN A. ANTONIO , Engineer II	PrS
JESSICA J. CATIBAYAN , Accountant IV	FS
AMEER HUSSEIN P. KANSI , Legal Researcher III	LS
ROLANDO C. RODOLFO , Project Development Officer II	SRS
MARIEL RATANI C. BALITAO , Information Officer IV	SRS

D. Unified Project Management Office**Members:**

JERRY A. FANO , Engineer V	FCMC
CALIXTO P. DE CASTRO, JR. , Administrative Officer	FCMC
NORMAN N. GAMBOA , Engineer II	FCMC
ANTONIO ERWIN R. ARANAZ , Engineer IV	RMC-I
DARYLL L. PELAYO , Engineer II	RMC-II
NAPOLEON T. NICOLAS, JR. , Engineer IV	BSPMC
RICHARD DEAN D. SANTOS , Engineer IV	BMC
ARVIN D. SANCHEZ , Engineer III	BMC

E. Regional Operations**Members:**

MANUEL L. SINGSON , Dredge Master III	OFFICE OF THE UNDERSECRETARY FOR LUZON OPERATIONS EXCEPT NCR & IV-B
LOURENCE U. ARRUBIO , Administrative Aide VI	OFFICE OF THE UNDERSECRETARY FOR LUZON OPERATIONS
MANNY B. BULUSAN , Engineer III	OFFICE OF THE UNDERSECRETARY FOR VISAYAS, NCR & IV-B OPERATIONS
ARSENIO A. PAGAYONAN , Senior Administrative Assistant V	OFFICE OF THE UNDERSECRETARY FOR MINDANAO OPERATIONS

ROLES AND RESPONSIBILITIES:**Appointed Official**

1. Ensures that continuity programs are properly resourced;
2. Signs off on final plans and policies developed by the Continuity Planning Team;
3. Ensures development of strategic continuity vision and overarching policy; and
4. Ensures appointment of key continuity personnel and the development of a program budget for adequate facilities, equipment and training.

Senior Leader

1. Approves all required continuity plans and programs;
2. Notifies appropriate offices and other organizations/agencies upon execution of continuity plans; and
3. Supports the work of the Continuity Manager and Coordination Team for their organization, including providing or requesting for the necessary budgetary and other resources to support the continuity program as required.

Continuity Manager

1. Coordinates the overall activities of the Continuity Planning Team; and
2. Provides an annual summary of planning activities to DPWH Management Committee.

Continuity Coordination Team

1. Harmonizes continuity planning activities with policies, plans and initiatives related to critical infrastructure protection;
2. Lead the continuity planning;
3. Establishes a Multi-Year Program Management Plan designed to achieve continuity objectives;
4. Consolidates the continuity input of the Continuity Planning Team and ensures those inputs reflect and support the intent of the overall continuity plan and sustainment of essential functions;
5. Develops and maintains the continuity plan;
6. Develops and administers a continuity program budget and submits funding requirements to the Head of Agency lead; and
7. Serves as an advocate for the continuity program.

Continuity Planning Team

1. Provides guidance and support for development of the organization's continuity plan;
2. Establishes coordination within their office for ideas and information regarding continuity planning, procedures and resources available;
3. Coordinates continuity exercises, documenting post-exercise lessons learned and conducting periodic evaluations of organizational continuity capabilities;
4. Understands the role that adjacent jurisdictions and organizations might be expected to play in certain types of emergency conditions and what support those adjacent organizations might provide;
5. Understands the limits of their continuity resources and support capabilities;
6. Anticipates the point at which adjacent organizational or mutual aid resources will be required; and
7. Initiates and leads the development of the Bureau/Service/Office – level continuity plan of their office;

The members of the teams shall work cohesively to come up with an updated DPWH Public Service Continuity Plan which shall ensure the continued delivery of all our services to the general public even during an emergency, disaster or any other disruption.

This order shall take effect immediately and shall supersede Special Order 153 Series 2018.



MARK A. VILLAR
Secretary

Department of Public Works and Highways
Office of the Secretary



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7.1.4 DTO/ESGJr

"ANNEX A"

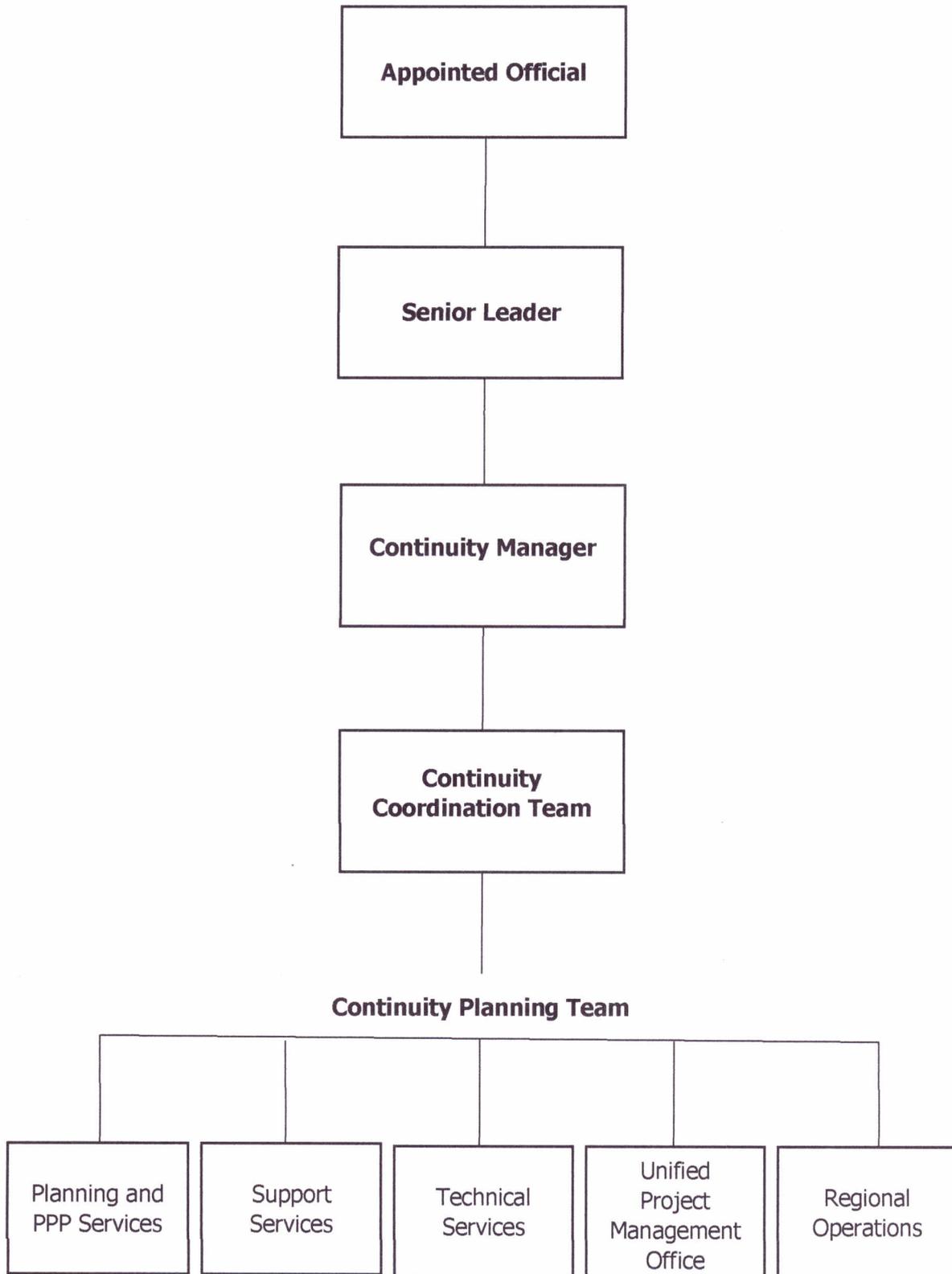


Figure 1. DPWH Continuity Core Team