



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
**OFFICE OF THE SECRETARY**  
 Bonifacio Drive, Port Area, Manila

097.12 DPWH  
 11.23.2021

NOV 22 2021

**SPECIAL ORDER** )

NO. 304 )

Series of 2021 )

11/23/2021

**SUBJECT: Renaming and Reconstitution of the Policies and Procedures Task Force to Policies and Procedures Review Committee**

In the interest of the service, the Policies and Procedures Task Force is hereby renamed as the **Policies and Procedures Review Committee** and its composition and Technical Working Group (TWG) are reconstituted as follows:

- |                  |   |   |
|------------------|---|---|
| Chairperson      | : | Assistant Secretary MARICHU A. PALAFOX, CESO III<br>Support Services  |
| Vice Chairperson | : | Director MICHAEL S. VILLAFRANCA<br>Human Resource and Administrative Service  |
| Members          | : | Director MEDMIER G. MALIG – BQS<br><br>OIC-Director RHALF B. CAWALING – IMS<br><br>OIC-Director GENEVIEVE E. CUARESMA - FS<br><br>OIC-Director REYNALDO P. FAUSTINO -BRS<br><br>OIC-Director EDWIN C. MATANGUIHAN - BOD |

Technical Working Group (TWG)

- |         |   |  |
|---------|---|--|
| Head    | : | Engr. JUMAR G. TABLANDO - CPMD   |
| Members | : | Ms. VANESSA G. VILLANUEVA – HRAS<br>Engr. DENVER ERICK P. ADOBO – BOD<br>Atty. REINALD KURT E. VILLARAZA – LS<br>Engr. JUDITH C. TAGLE – BQS |

The Committee shall be responsible for the initial review of the policy issuance and correspondence to ensure conformity of style and format, and compliance to the policies and procedure guidelines prior to the signature of the Secretary or any member of the Executive Committee. The Committee may invite other DPWH officials/personnel or representative from other offices to aid in the performance of its functions.

This Order supersedes Special Order No. 92, series of 2014, and shall take effect immediately.

**ROGER G. MERCADO**  
 Acting Secretary

Department of Public Works and Highways  
 Office of the Secretary



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