



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CENTRAL OFFICE**  
Manila

097.7 DPWH

04.03.2023

March 31, 2023

**DEPARTMENT MEMORANDUM** )

**CIRCULAR NO.** )  
**Series of 2023** )

14

4/3/23

**FOR/TO : UNDERSECRETARIES**  
**ASSISTANT SECRETARIES**  
**REGIONAL DIRECTORS**  
**BUREAU DIRECTORS**  
**SERVICE DIRECTORS**  
**HEADS OF UPMOs**  
**DISTRICT ENGINEERS**  
**HEADS OF ATTACHED AGENCIES**  
**OTHERS CONCERNED**  
This Department

For information and guidance, attached is a copy of **Memorandum Circular No. 16** dated March 31, 2023 signed by Executive Secretary Lucas P. Bersamin re: **SUSPENSION OF WORK IN GOVERNMENT OFFICES ON 05 APRIL 2023 FROM 12:00 O'CLOCK IN THE AFTERNOON ONWARDS.**

A copy of the said Memorandum Circular may also be downloaded from the DPWH website: <http://dpwhweb>. If an office cannot access the DPWH website, a hard copy may be obtained from the Records Management Division, HRAS, upon request.

For dissemination to all concerned.

**MARICHU A. PALAFOX, CESO II**  
Assistant Secretary for Support Services

Encl: Memorandum Circular No. 16 dated March 31, 2023

cc: Office of the Secretary

10.1.4 JVL/FMG

**Office of the President  
of the Philippines  
Malacañang**

**MEMORANDUM CIRCULAR NO. 16**

To provide government employees full opportunity to properly observe 06-07 April 2023, regular holidays, and to allow them to travel to and from the different regions in the country, work in government offices on 05 April 2023 is hereby suspended from 12:00 o'clock in the afternoon onwards.

However, those agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue with their operations and render the necessary services.

The suspension of work in private companies and offices is left to the sound discretion of their respective employers.

This Circular shall take effect immediately.

By authority of the President:

  
**LUCAS P. BERSAMIN**  
Executive Secretary

Manila, 31 March 2023

