

Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS CENTRAL OFFICE

Manila



APR 15 2025

CIRCULAR NO. Series of 2025

dv 4/15/2025

FOR / TO

: Senior Undersecretary Undersecretaries Assistant Secretaries

Regional Directors
Bureau Directors
Service Directors
Heads of UPMOs
District Engineers

Heads of Attached Agencies

Others Concerned
This Department

For information and guidance, attached is a copy of Memorandum Circular no. 81 dated April 14, 2025 signed by Executive Secretary Lucas P. Bersamin, with the subject: "IN ORDER TO PROVIDE GOVERNMENT EMPLOYEES FULL OPPORTUNITY TO PROPERLY OBSERVE MAUNDY THURSDAY AND GOOD FRIDAY ON 17-18 APRIL 2025, AND TO ALLOW THEM TO TRAVEL TO AND FROM THE DIFFERENT REGIONS IN THE COUNTRY, THE FOLLOWING ARRANGEMENTS ARE HEREBY ADOPTED IN GOVERNMENT OFFICES ON 16 APRIL 2025: (A) WORK FROM HOME FROM 8:00 IN THE MORNING TO 12:00 IN THE AFTERNOON, SUBJECT TO EXISTING LAWS, RULES AND REGULATIONS; AND (B) SUSPENSION OF WORK IN GOVERNMENT OFFICES, FROM 12:00 IN THE AFTERNOON ONWARDS".

A copy of the said Memorandum Circular may also be downloaded from the DPWH website: http://dpwhweb. If an office cannot access the DPWH website, a hard copy may be obtained from the Records Management Division, HRAS, upon request.

For dissemination to all concerned.

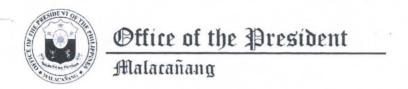
ATTY. MICHAEL S. VILLAFRANCA, CESO III

Assistant Secretary for Support Services

Encl: Memorandum Circular no. 81 dated 14 April 2025

cc: Office of the Secretary

10.1.4 GME/VGV



MEMORANDUM CIRCULAR NO. 81

To provide government employees full opportunity to properly observe Maundy Thursday and Good Friday on 17-18 April 2025, and to allow them to travel to and from the different regions in the country, the following arrangements are hereby adopted in government offices on 16 April 2025: (a) work from home from 8:00 in the morning to 12:00 in the afternoon, subject to existing laws, rules and regulations; and (b) suspension of work in government offices, from 12:00 in the afternoon onwards.

However, agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue with their operations under usual working arrangements and render the necessary services.

The adoption of work from home and suspension of work for private companies and offices is left to the discretion of their respective employers.

This Circular shall take effect immediately.

By authority of the President:

Executive Secretary

Manila, 14 April 2025

Office of the President
MALACAN AND RECORDS OFFICE

CERTIFIED CODY

ATTY. LOVEL V. TOLENTINO-NAVA
DIRECTOR IV

