



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CENTRAL OFFICE**  
Manila



097.7 DPWH  
10.6.2023

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**DEPARTMENT MEMORANDUM** )

**CIRCULAR NO.** )  
**Series of 2023** )

64

10/6/23

**FOR / TO :** **SENIOR UNDERSECRETARY**  
**UNDERSECRETARIES**  
**ASSISTANT SECRETARIES**  
**REGIONAL DIRECTORS**  
**BUREAU DIRECTORS**  
**SERVICE DIRECTORS**  
**HEADS OF UPMOs**  
**DISTRICT ENGINEERS**  
**HEADS OF ATTACHED AGENCIES**  
**OTHERS CONCERNED**  
This Department

For information and guidance, attached is a copy of **Administrative Order No. 09** dated September 26, 2023 signed by President Ferdinand R. Marcos, Jr., with the subject: **"CONSTITUTING AN INTER-AGENCY COMMITTEE FOR THE HOSTING OF THE 2024 ASIA-PACIFIC MINISTERIAL CONFERENCE ON DISASTER RISK REDUCTION IN THE PHILIPPINES"**.

A copy of the said Administrative Order may also be downloaded from the DPWH website: <http://dpwhweb>. If an office cannot access the DPWH website, a hard copy may be obtained from the Records Management Division, HRAS, upon request.

For dissemination to all concerned.

**MARICHU A. PALAFOX, CESO II**  
Assistant Secretary for Support Services

Encl: As stated

cc: Office of the Secretary

10.1.4 JVL/RAG/VGV



MALACAÑAN PALACE  
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 09

**CONSTITUTING AN INTER-AGENCY COMMITTEE FOR THE  
HOSTING OF THE 2024 ASIA-PACIFIC MINISTERIAL CONFERENCE  
ON DISASTER RISK REDUCTION IN THE PHILIPPINES**

**WHEREAS**, the Asia-Pacific Ministerial Conference on Disaster Risk Reduction (APMCDRR) is the main regional platform for promoting the Sendai Framework for Disaster Risk Reduction in the Asia-Pacific Region;

**WHEREAS**, the APMCDRR facilitates exchange of experiences, sharing of good practices, and identification of challenges and opportunities in disaster risk reduction, as well as promoting political commitment, cooperation, and knowledge-sharing to reduce disaster risk and build resilience in the Asia-Pacific Region;

**WHEREAS**, the Philippines has accepted the hosting of the 10<sup>th</sup> session of the APMCDRR in 2024;

**WHEREAS**, to ensure the successful preparation and hosting of the 2024 APMCDRR, an inter-agency committee shall be constituted to oversee preparatory and organizing activities; and

**WHEREAS**, the successful conduct of the 2024 APMCDRR requires the involvement, coordination and support of concerned government agencies and local government units (LGUs);

**NOW, THEREFORE, I, FERDINAND R. MARCOS, JR.**, President of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws, do hereby order:

**Section 1. Inter-Agency Committee (IAC) for the Hosting of the 2024 APMCDRR.** An IAC for the hosting of the 2024 APMCDRR is hereby constituted, and shall be composed of the following:

THE PRESIDENT OF THE PHILIPPINES

- Co-Chairperson : Secretary, Department of Environment and Natural Resources (DENR)
- Co-Chairperson : Administrator, Department of National Defense-Office of Civil Defense (DND-OCD)
- Members : Secretary, Department of Science and Technology  
 Secretary, Department of the Interior and Local Government  
 Secretary, Department of Social Welfare and Development  
 Secretary, National Economic and Development Authority  
 Secretary, Department of Budget and Management  
 Secretary, Department of Foreign Affairs  
 Secretary, Department of Energy  
 Secretary, Department of Finance  
 Secretary, Department of Health  
 Secretary, Department of Information and Communications Technology  
 Secretary, Department of Public Works and Highways  
 Secretary, Department of Tourism  
 Secretary, Department of Transportation  
 Secretary, Department of Human Settlements and Urban Development  
 Secretary, Presidential Communications Office  
 Secretary, National Commission for Culture and the Arts  
 Secretary, Climate Change Commission  
 Chairperson, Metropolitan Manila Development Authority

The Chief Executives of LGUs hosting the venues and sites of the 2024 APMCDRR activities shall be invited as Special Members of the IAC and relevant working committees.

The IAC member-agencies may designate their respective alternates to represent them in the IAC. The alternates must have a rank not lower than Undersecretary or its equivalent, and must be fully authorized to decide for and on behalf of their respective principals. The designation of said alternates or representatives shall be in writing and must be submitted to the IAC Secretariat.

The IAC Secretariat shall be composed of existing personnel of the DENR and DND-OCD, and shall provide administrative and technical support to the IAC.

**Section 2. Powers and Functions.** In pursuit of its objectives and subject to existing laws, rules and regulations, the IAC shall have the following powers and functions:



- a. Formulate and implement plans, programs and activities, as well as organize and manage the requirements for the hosting of the 2024 APMCDRR;
- b. Submit periodic reports to the Office of the President, through the Office of the Executive Secretary, on the 2024 APMCDRR hosting;
- c. Perform actions as may be deemed appropriate for the successful conduct of the activity; and
- d. Call on other departments and agencies, including government-owned or -controlled corporations (GOCCs), and invite concerned LGUs and representatives from the private sector, civil society organizations, volunteer groups, and the academe, as may be necessary.

**Section 3. Working Committees.** To ensure the smooth and efficient preparation for the 2024 APMCDRR, the IAC may establish working committees composed of member-agencies of the IAC, with permanent representatives ranked not lower than an Assistant Secretary, and alternate representatives ranked not lower than a Director. As needed, the working committees may expand their membership to include other government agencies. Each working committee shall have its own secretariat to be provided by the designated committee chair, with assistance from the DENR.

The working committees will work closely with each other to ensure communication, coordination, and cooperation in the performance of their respective functions.

**Section 4. Meetings.** The Chairperson shall convene the regular quarterly meetings of the IAC and such other meetings as often as necessary, to ensure proper coordination relative to the hosting of the 2024 APMCDRR. Likewise, the working committees, as may be created pursuant to Section 2 of this Order, may call for regular coordination meetings among its members, to ensure the timely and efficient execution of their respective tasks.

**Section 5. Agency Support.** Consistent with their respective mandates, all departments, bureaus, offices, agencies or instrumentalities of the government, including GOCCs and government financial institutions, are hereby directed to render full assistance and cooperation to the IAC to effectively carry out the objectives of this Order, including the provision of the necessary human resources for the 2024 APMCDRR hosting.

**Section 6. Implementing Guidelines.** The IAC shall issue the necessary rules and/or guidelines for the effective implementation of this Order.

**Section 7. Funding.** The funds necessary for the initial year of implementation of this Order may be sourced from available appropriations of the DENR and other concerned government agencies and instrumentalities, subject to applicable budgeting, accounting and auditing laws, rules and regulations. Thereafter, the funding requirements for the purpose shall be included in the budget proposals of the aforementioned agencies, subject to the usual budget preparation process.

**Section 8. Cessation.** The IAC shall be rendered *functus officio* after 31 December 2024. The IAC, through its Secretariat, shall submit to the Office of the President and the DBM a final report within forty-five (45) days after the closing of the 2024 APMCDRR. The said report shall include the expenses, accomplishments, and recommendations for future hosting of the APMCDRR.

**Section 9. Separability.** If any provision of this Order is declared invalid or unconstitutional, other portions not affected thereby shall remain valid and subsisting.

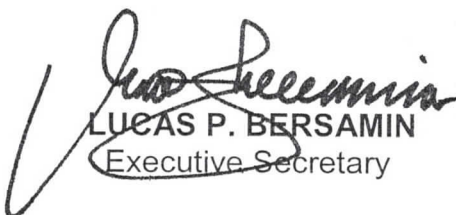
**Section 10. Repeal.** All issuances or parts thereof that are inconsistent with or contrary to the provisions of this Order are hereby repealed or modified accordingly.

**Section 11. Effectivity.** This Order shall take effect immediately upon its publication in the Official Gazette or a newspaper of general circulation.

**DONE**, in the City of Manila, this 26<sup>th</sup> day of September, in the year of our Lord, Two Thousand and Twenty-Three.



By the President:



LUCAS P. BERSAMIN  
Executive Secretary

