



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Bonifacio Drive, Port Area Manila



097.12 DPWH  
01.26.2024

JAN 05 2024

**SPECIAL ORDER**

NO. 13  
Series of 2024

on 1/26/2024

**SUBJECT:** Designation of Ms. **MARICHU A. PALAFOX** as Officer-in-Charge, Office of the Undersecretary for Support Services

In the interest of service and pursuant to the provisions of Sections 6 and 37 of Executive Order No. 124, dated 30 January 1987, **Ms. Marichu A. Palafox** is hereby designated as Officer-in-Charge, Office of the Undersecretary for Support Services while Undersecretary Ardeliza R. Medenilla is on leave.

Under and by virtue of this Order, Ms. Palafox is directed to perform the duties and assume the responsibilities appurtenant to the position of Undersecretary, including the exercise of approving authorities delegated by the Secretary to Undersecretaries pursuant to the following Department Orders:

- D.O. No. 165, s. 2022 with the subject, *Delegation of Authority to Issue Appointments*
- D.O. No. 130, s. 2023 with the subject, *Amended Levels of Authorities of DPWH Officials for Procurement of Civil Works, Consulting Services, and Goods and Related Services*

To avoid conflict of interest in the exercise of these delegated approving authorities, OIC-Usec. Palafox shall temporarily yield the Chairmanship of the relevant recommending bodies, as follows:

Recommending Body	Acting Chairperson
Bids and Awards Committee (BAC) for Goods in the Central Office	<b>Asst. Sec. Medmier G. Malig</b>
Central Office Human Resource Merit Promotion & Selection Board (CO HRMPSB)	<b>Dir. Michael S. Villafranca</b>

This Order shall take effect on January 29, 2024 until the return of Undersecretary Medenilla to office.

**MANUEL M. BONOAN**  
Secretary

Department of Public Works and Highways  
Office of the Secretary



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