



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**Office of the Secretary**  
Manila



097.12 DPWH

05.06.2025

MAY 05 2025

**SPECIAL ORDER**

NO. 50  
Series of 2025

**SUBJECT: Creation of DPWH Steering Committee and Technical Working Group (TWG) for the Design Project Management of Manila Hall of Justice (MHOJ) Building**

dt 5/6/2025

Pursuant to the signed Memorandum of Agreement (MOA) between the Supreme Court (SC) and the Department of Public Works and Highways (DPWH), wherein the DPWH, on behalf of the SC, shall serve as the Project Management (PM) Consultant for the Design Phase of the Consulting Services Contract procured for the SC's proposed Manila Hall of Justice (MHOJ) Building in the City of Manila, National Capital Region, a Steering Committee (StCom) and a Technical Working Group (TWG) are hereby created and composed as follows:

**I. STEERING COMMITTEE (StCom)**

- Chairperson** : **Undersecretary ADOR G. CANLAS, CESO IV**  
Technical Services and Information Management Service
- Vice Chairperson** : **Assistant Secretary MEDMIER G. MALIG, CESO IV**  
Technical Services and Information Management Service
- Members** : Director **BLESILDA S. RAMOS**, Bureau of Design (BOD)  
Director **ALLAN S. BORROMEO, CESO III**, Bureau of Construction (BOC)  
Director **GENE RYAN A. ALTEA**, Bureau of Maintenance (BOM)  
Director **ALEX G. BOTE**, Planning Service (PS)

The DPWH StCom and TWG shall serve as the DPWH's counterpart focal group to coordinate with the SC's Hall of Justice Coordinating Committee Implementation Group (HOJCC IG), also known as the Technical Implementation Group (TIG), on all matters related to the Design Phase of the Project.

**Duties and Responsibilities of the StCom:**

1. Ensure the faithful discharge of DPWH's duties and responsibilities as outlined in the MOA for the Project Management of the Design Phase of the MHOJ Project, relating to the Project's Detailed Architectural and Engineering Design (DAED) Consulting Services procured by the SC;
2. Provide guidance and resolve issues/constraints that may arise during the course of the project;
3. Ensure that the DPWH TWG fulfills its duties as outlined herein this Order;

4. Approve and/or recommend approval of project deliverables and other project documents;  
and
5. Perform such other duties and functions as may be mutually agreed upon with the SC.

## **II. TECHNICAL WORKING GROUP (TWG)**

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|---|-----------|
| • Engr. Lara Marisse T. Inguito, Assistant Director, BOD                          | - Head    |
| • Engr. Francisco C. Baldos, Jr., Design Management Division (DMD), BOD           | - Co-Head |
| • Engr. Judy Anne D. Lopez, DMD, BOD  | - Member  |
| • Engr. Karisa Rosan C. De La Cruz, DMD, BOD                                      | - Member  |
| • Engr. Djon Mar Ellyz M. Santiago, Surveys and Investigation Division (SID), BOD | - Member  |
| • Engr. Keen Radgen D. Ingente, SID, BOD  | - Member  |
| • Engr. Ray Jayson A. Atanacio, SID, BOD  | - Member  |
| • Engr. Wilfred M. Napiza, Buildings Division (BD), BOD                           | - Member  |
| • Engr. Jessa Marie S. Cruz, BD, BOD  | - Member  |
| • Arch. Lark Maverick E. De Vera, BD, BOD   | - Member  |
| • Engr. Maru Bryan T. Zaplan, BD, BOD   | - Member  |
| • Engr. Reuben C. Ramos, BD, BOD  | - Member  |
| • Engr. Catherine Mae V. Diverson, BD, BOD  | - Member  |
| • Engr. Benjamin R. Galmak, BD, BOD   | - Member  |
| • Engr. Philip Z. Legaspi, Project Preparation Division, PS                       | - Member  |
| • Engr. Kay-ar P. Bantayan, CSSD, BOC   | - Member  |
| • Engr. Jon Mikel L. Maniquis, CSSD, BOC  | - Member  |
| • Engr. Michael P. Lansang, CSSD, BOC   | - Member  |
| • Engr. Katrina A. Cacas, CSSD, BOC   | - Member  |
| • Engr. Pastor G. Padre, Jr., National Building Services Division (NBSD), BOM     | - Member  |
| • Engr. Louie Mae V. Evangelista, NBSD, BOM                                       | - Member  |

### **General duties of the TWG:**

1. Verify, validate and ascertain the completeness and correctness of the deliverables by the DAED Consultant;
2. Evaluate the deliverables of the DAED Consultant; submit report thereon, and recommend the acceptance/approval of the same to the StCom;
3. Attend all meetings and maintain close coordination with the TIG, and
4. Perform such other duties and functions as may be assigned by the StCom.

### **Specific Duties of the TWG:**

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**Bureau of Design**

Design Management  
Division (DMD)

Lead/facilitate activities related to the functions of the TWG



	Initiate, coordinate, and supervise all activities with respect to the review/evaluation of design plans and specifications
	Monitor and ensure the timely submission of status reports and deliverables of the DAED Consultant
	Prepare and submit monthly update reports on the progress of the deliverables and other reports
	Evaluate Change Requests (Time Extension, Work Suspension/resumption, etc.) upon referral of SC
Surveys and Investigation Division (SID)	Review and evaluate the Topographic Plans, Geotechnical and Geological Investigation Reports, and other related deliverables
Buildings Division (BD)	Review and evaluate the Approved Conceptual Design, DAED Plans and Drawings, Technical Specification, and Quantity and Design Analyses/Computations
<b>Bureau of Construction</b>	
Construction Support Services Division (CSSD)	Review and evaluate the Cost Estimates, Construction Schedule, and Construction Safety and Health Program
<b>Bureau of Maintenance</b>	
National Building Services Division (NBSD)	Review and evaluate the Operations and Maintenance Plan
<b>Planning Service</b>	
Project Preparation Division	Review and evaluate the Social and Environmental Assessment Report

The Steering Committee may invite other DPWH Officials/personnel to participate and/or provide assistance in the conduct of this activity, as the need arises.

This order shall take effect immediately and remain in effect until the conform of the SC of the Completion Report prepared and submitted by DPWH covering the Pre-Design and Design Phases, or unless sooner terminated by mutual consent.

  
**MANUEL M. BONOAN**  
Secretary

Department of Public Works and Highways  
Office of the Secretary



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