



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Bonifacio Drive, Port Area Manila



097-12 DPWH
07.22.2024

JUL 19 2024

SPECIAL ORDER)
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NO. **129**)
Series of 2024

SUBJECT: Reconstitution of the Composite Team in the Elimination of Dormant and Unreconciled Balances in the Subsidiary Ledger Balances in the Books of Account of DPWH

on 7/22/2024

Pursuant to COA Circular No. 2023-008 dated August 17, 2023 and in line with the Department's effort in resolving the existing dormant and unreconciled balances in the Statement of Financial Position of the agency which affects the fair presentation of the reported balances of the assets and liability accounts, the Composite Team is hereby reconstituted with the following members:

Team Leader : **GINA C. LO**
OIC – Assistant Division Chief
Accounting Division

Primarily responsible for monitoring the progress of the reconciliation.

Assistant Team Leader : **ATTY. MYLES B. ABIQUI**

Team Members : **ATTY. MARIE ELISE A. ANTONIO**
JINKY LOU P. TAN
LIZA B. ESTILLORE

Responsible in resolving the existing Dormant / Unreconciled balance of Construction in Progress - Infrastructure Assets (Foreign Funded and NRIMP), Advances to Contractors, Deposits on Letters of Credit, Guaranty Deposits, Guaranty Accounts Payable, and Deposits Payable (All Funds Clusters).

Assistant Team Leader : **AMALIA L. PETALLO**

Team Members : **SIGRID DAPHNE GRACE F. APRECIO**
AIMEE C. RAYMUNDO
JOHANNA JUDITH R. BORJA

Responsible in resolving the existing Dormant / Unreconciled balance of Construction in Progress- Infrastructure Assets (Locally Funded), Due to Accounts, Due to Operating Units, Due to BIR related to Right-of-Way Taxes, and Accounts Payable (Locally Funded).



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Assistant Team Leader : ROSALINDA C. RANULLO

**Team Members : JOAHNA MARIE R. PULMONES
JERMALYN G. TAMBONG
EMELY B. FROGOSA**

Responsible in resolving the existing Dormant / Unreconciled balance of Due From (All Fund Clusters).

Assistant Team Leader : CHARISMA B. BOQUIREN

**Team Members : JESSICA FEARL S. PUYAOAN
ELNA D. DERECHO
WINSTON D. DELOS SANTOS
CONRADO B. BERNALDEZ**

Responsible in resolving the existing Dormant / Unreconciled balance of Cash and Receivable Accounts (except Due From) / Accounts Payable (All Fund Clusters).

Assistant Team Leader : MA. SHEILA M. ZARSUELO

**Team Members : DYAN KRYSZA JANINE L. BENEMERITO
MARK FRANCIS D. AGUDA
IVAN KYLE D. PRESTO**

Responsible in resolving the existing Dormant / Unreconciled balance of Due to Officers and Employees and Due to Philhealth/GSIS/Pag-IBIG (All Fund Clusters).

Assistant Team Leader : ROY T. DACUTANAN

**Team Members : ARMAND C. MAURICIO
DARWIN F. TABAGO
CRIZEL A. FUENTES**

Responsible in resolving the existing Dormant / Unreconciled balance of Inventory Account and Equipment Account including Other Property Plant and Equipment Account and Other Assets Account, and Other Prepayments (All Fund Clusters).

Director Genevieve E. Cuaresma of the **Finance Service** shall serve as the **Team Advisor** and will be assisted by **Ms. Farha K. Karim, Chief Accountant**, Accounting Division, Finance Service.



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All Accounting Division Staff are directed to assist the Team in the reconciliation of accounts. To ensure compliance and for monitoring purposes, a quarterly progress report on these activities are hereby required to be submitted to the **Office of the Undersecretary for Support Services** on or before the 25th day of the following month after the end of each quarter starting September 2024.

This order shall take effect immediately and supersedes Special Order No. 5 series of 2017 dated January 27, 2017.


MANUEL M. BONOAN
Secretary

8.2 FKK/GEC/MAP

Department of Public Works and Highways
Office of the Secretary



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