



DEC 16 2024
SPECIAL ORDER

NO. 272
Series of 2024 *for 12/16/2024*

SUBJECT: Creation of a Technical Working Group (TWG) and Secretariat to Assist the DPWH ASEAN 2026 Committee

In reference to Special Order No. 242, series of 2024, which designates DPWH Representatives to the ASEAN National Organizing Council Executive Committee (NOC EXECOM) and establishes the DPWH ASEAN 2026 Committee that will oversee the Department's preparations for the 2026 ASEAN Summit, there is a need to create a Technical Working Group and Secretariat to provide technical, operational, and administrative support. These groups will also facilitate inter-agency coordination, ensure comprehensive follow-ups, and handle logistics, documentation, and reporting requirements.

I. Creation of the DPWH ASEAN 2026 Committee Technical Working Group:

A Technical Working Group (TWG) is hereby constituted to assist the DPWH ASEAN 2026 Committee in consolidating inputs, monitoring inter-agency coordination, and ensuring that planning and deliverables are aligned with the directives of the Infrastructure Committee and the NOC EXECOM, to be composed of the following:

Chairperson: **Director ALEX G. BOTE**
Members: **OIC-Assistant Director LARA MARISSE T. INGUI TO**
PM RODRIGO I. DELOS REYES
PM ANTONIO V. SOBREVINAS JR.
PM BENIGNA C. LAFORTEZA
Engr. NENITA R. JIMENEZ
Engr. PETER PAUL R. CORTEZ
Engr. JAY M. ATENTO
Engr. JUAN CARLO B. PAPA
Engr. GERARD M. LONGORIA
Engr. BENJAMIN F. RODIL
Engr. FROILAN B. MABINI JR.

Functions of the TWG:

- Consolidate all plans, budgets, and technical inputs from the DPWH and other Infrastructure Committee member agencies (DOTR, DILG, DOE, MMDA, DICT, DBM).
- Facilitate follow-ups and coordination with inter-agency members on deliverables and compliance with NOC directives.
- Monitor and track progress across all ASEAN-related tasks and ensure alignment with the overall Infrastructure Master Plan.
- Prepare and submit reports, meeting minutes, and consolidated updates to the Principal Representative.
- Provide technical assistance during Infrastructure Committee and inter-agency meetings.
- Oversee and provide direction to the Secretariat in its administrative and logistical functions to ensure alignment with TWG deliverables and deadlines.
- Attend coordination meetings and other NOC EXECOM activities, as may be required by the DPWH Principal/Alternate Representative to the NOC EXECOM.

II. Establishment of the DPWH ASEAN 2026 Committee Secretariat:

A Secretariat is hereby created to provide administrative, logistical, and documentation support to the DPWH ASEAN 2026 Committee and the TWG.

Secretariat Head: **Atty. MARIA TANYA P. CABACANG**
Members: **Engr. ERNESTO V. ALDAY**
Engr. JERAMIE HEDDA R. SALADAGA
Engr. KEYSHEL C. SOLILAP
Engr. LARA DALE A. MANDANI
Engr. KEITH PORTIA R. ANDRES
Mr. REMIEL VITO A. CRUZ

Functions of the Secretariat:

- a. Assist the DPWH ASEAN 2026 Committee and the TWG in organizing and managing logistics for all meetings, including inter-agency meetings.
- b. Record and prepare meeting minutes, ensuring proper documentation and timely dissemination to all stakeholders.
- c. Support the preparation of reports, plans, and updates required by the TWG and the Principal Representative for submission to the NOC Executive Committee.
- d. Handle inter-agency communications and ensure seamless coordination for Infrastructure Committee activities.
- e. Consolidate and track deliverables from all member agencies of the Infrastructure Committee for submission to the TWG.

III. Coordination and Oversight

The TWG shall oversee and provide instructions to the Secretariat. Both the TWG and Secretariat shall work under the supervision of the Chairperson of the DPWH ASEAN 2026 Committee. Regular updates shall be provided to ensure alignment with the overall objectives of the ASEAN 2026 preparations and to address challenges in a timely manner.

IV. Funding and Resources

All activities and projects related to ASEAN 2026 that are not part of the GAA 2025 shall come from special releases by the Department of Budget and Management (DBM), in accordance with the directives of the NOC and subsequent approval by the President. Utilization of these funds shall comply with government accounting and auditing rules and regulations.

V. Effectivity

This Order shall take effect immediately and shall remain in force until the completion of the ASEAN 2026 Summit.


MANUEL M. BONOAN
Secretary

Department of Public Works and Highways
Office of the Secretary

