



## Invitation to Bid

for

**25FA0037- CONSTRUCTION OF MULTI-PURPOSE BUILDING  
(COVERED COURT) CONVERTIBLE TO EVACUATION CENTER AT  
BARANGAY HACIENDA SAN MIGUEL ISLAND, TABACO CITY,  
ALBAY**

1. The DPWH Albay 1st District Engineering Office, through GAA 2025 intends to apply the sum of **₱11,208,780.00** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Contract ID No. 25FA0037- CONSTRUCTION OF MULTI-PURPOSE BUILDING (COVERED COURT) CONVERTIBLE TO EVACUATION CENTER AT BARANGAY HACIENDA SAN MIGUEL ISLAND, TABACO CITY, ALBAY.*** Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DPWH Albay 1st District Engineering Office now invites bids for the above Procurement Project. Completion of the Works is required **140 Calendar Days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary ***“pass/fail”*** criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

To be eligible to bid for this Contract, a contractor must meet the following major requirements:

- (a) Filipino citizen or 60% Filipino-owned partnership/corporation with PCAB license for at least Size Range SMALL B.
  - (b) completion of similar contract costing at least 50% of the ABC. However, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. and
  - (c) Net Financial Contracting Capacity (NFCC) at least equal to the ABC.
4. Interested bidders may obtain further information from DPWH Albay 1st District Engineering Office and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M.
  5. A complete set of Bidding Documents may be acquired by interested bidders on **August 7-27, 2025** from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB,



the amount of ₱ 25,000.00. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by presenting their ORIGINAL OFFICIAL RECEIPT OF PAYMENT *in person*.

6. The DPWH Albay 1st District Engineering Office will hold a Pre-Bid Conference on **10:00 A.M., August 15, 2025** at **Procurement Unit Conference Room DPWH Albay 1st District Engineering Office, Old Airport Road, Brgy.40 Cruzada, Legazpi City** and through livestreaming via <https://www.youtube.com/@DPWH.Albay1DEO>, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below, on or before **10:00 A.M., August 27, 2025**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 15**.
9. Bid opening shall be on **10:01 A.M., August 27, 2025** at the given address below **Procurement Unit Conference Room DPWH Albay 1st District Engineering Office, Old Airport Road, Brgy.40 Cruzada, Legazpi City** through livestreaming via <https://www.youtube.com/@DPWH.Albay1DEO>. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The DPWH Albay 1st District Engineering Office reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*EVA C. CLARIÑO*  
*Procurement Unit*  
*DPWH Albay 1st District Engineering Office*  
*Old Airport Road, Brgy.40 Cruzada, Legazpi City*  
*Tel No. (052) 431 2233*  
*Email Address : clarinoec@dpwh.gov.ph*

12. You may visit the following websites:

For downloading of Bidding Documents:  
[www.philgeps.gov.ph](http://www.philgeps.gov.ph) and [www.dpwh.gov.ph](http://www.dpwh.gov.ph)

Dates of Publication: August 7-13, 2025✓

  
**AMELPRO L. ROBLES**  
BAC Chairman

# PHILIPPINE BIDDING DOCUMENTS

**CONTRACT  
ID No.**

**25FA0037**

## **25FA0037: CONSTRUCTION OF MULTI-PURPOSE BUILDING (COVERED COURT) CONVERTIBLE TO EVACUATION CENTER AT BARANGAY HACIENDA SAN MIGUEL ISLAND, TABACO CITY, ALBAY**



**DEPARTMENT OF PUBLIC  
WORKS AND HIGHWAYS  
ALBAY 1<sup>ST</sup> DISTRICT  
ENGINEERING OFFICE**

Old Airport Road, Brgy.40  
Cruzada, Legazpi City

**August 7, 2025**

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# ***Glossary of Terms, Abbreviations, and Acronyms***

**ABC** – Approved Budget for the Contract.

**ARCC** – Allowable Range of Contract Cost.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**CDA** – Cooperative Development Authority.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**Contractor** – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

**CPI** – Consumer Price Index.

**EPA** – Early Procurement Activity

**DOLE** – Department of Labor and Employment.

**DTI** – Department of Trade and Industry.

**Foreign-funded Procurement or Foreign-Assisted Project** – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**NEP** – National Expenditure Program.

**PCAB** – Philippine Contractors Accreditation Board.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**UN** – United Nations.



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To be eligible to bid for this Contract, a contractor must meet the following major requirements:

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  - (b) completion of similar contract costing at least 50% of the ABC. However, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. and
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Dates of Publication: August 7-13, 2025

**AMELITO L. ROBLES**  
BAC - Chairman

# Instructions to Bidders

## 1. Scope of Bid

The Procuring Entity, DPWH Albay 1st District Engineering Office invites Bids for the **CONSTRUCTION OF MULTI-PURPOSE BUILDING (COVERED COURT) CONVERTIBLE TO EVACUATION CENTER AT BARANGAY HACIENDA SAN MIGUEL ISLAND, TABACO CITY, ALBAY**, with Project/Contract ID No. **25FA0037**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in **Specifications**.

## 2. Funding Information

**2.1.** The GOP through the source of funding as indicated below for *GAA 2025* in the amount of **₱11,322,000.00**

**2.2.** The source of funding is:

*a.* NGA, the General Appropriations Act or Special Appropriations.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

#### **4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices**

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

#### **5. Eligible Bidders**

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

#### **6. Origin of Associated Goods**

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

#### **7. Subcontracts**

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

## **8. Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

## **9. Clarification and Amendment of Bidding Documents**

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## **10. Documents Comprising the Bid: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

## **11. Documents Comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Checklist of Technical and Financial Documents**.

- 11.2. Any bid exceeding the ABC indicated in **BDS** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## **12. Alternative Bids**

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

## **13. Bid Prices**

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

## **14. Bid and Payment Currencies**

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. Payment of the contract price shall be made in:
- a. Philippine Pesos.

## **15. Bid Security**

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 15.2. The Bid and bid security shall be valid until **one hundred twenty (120) days from the date of bid opening**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

## **16. Sealing and Marking of Bids**

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.



If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **17. Deadline for Submission of Bids**

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## **18. Opening and Preliminary Examination of Bids**

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

## **20. Post Qualification**

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

# Bid Data Sheet

ITB Clause	
1.1	<p>The PROCURING ENTITY is: <b>DPWH – ALBAY 1<sup>ST</sup> DISTRICT ENGINEERING OFFICE, Old Airport Road, Brgy.40 Cruzada, Legazpi City.</b></p> <p>The name of the Contract is: <b>CONSTRUCTION OF MULTI-PURPOSE BUILDING (COVERED COURT) CONVERTIBLE TO EVACUATION CENTER AT BARANGAY HACIENDA SAN MIGUEL ISLAND, TABACO CITY, ALBAY</b></p> <p>The Procurement/Contract ID No. is <b><u>25FA0037</u></b></p>
2.1	<p>The Funding Information: The GOP through the source of funding as indicated below for <b>FY 2025</b> in the amount of <b>₱11,322,000.00</b></p>
2.2	<p>The Funding Source is:</p> <p>a. NGA, the General Appropriations Act 2025</p>
5.2	<p>For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be:</p> <p><b>Major Categories :</b> BICWOPLC – Buildings: Construction-Without Piles-Low Rise-Concrete (Frame) (1 to 5 Storeys )</p> <p><b>Similar Categories :</b> BICWPHCCP – Buildings: Construction-With Piles-High Rise-Concrete (Frame) _ Cast-in Place-Piles BICWPLCCP – Buildings: Construction-With Piles-Low Rise-Concrete (Frame) _ Cast-in Place-Piles BICWPHCDP – Buildings: Construction-With Piles-High Rise-Concrete (Frame) _ Driven Piles BICWPLCDP – Buildings: Construction-With Piles-Low Rise-Concrete (Frame) _ Driven Piles BICWOPHC – Buildings: Construction-Without Piles-High Rise-Concrete (Frame) BIL – Buildings: Industrial Plant-Low Rise BIH – Buildings: Industrial Plant-High Rise BIM – Buildings: Industrial Plant-Medium Rise</p>
8	<p>The Pre-Bid meeting will take place at the following date, time and place:</p> <p>Date: <b>August 15, 2025</b></p>

	Time: 10:00 A.M Place: Procurement Unit Conference Room DPWH – Albay 1st District Engineering Office, Old Airport Road, Brgy.40 Cruzada, Legazpi City Livestreaming: <a href="https://www.youtube.com/@DPWH.Albay1DEO">https://www.youtube.com/@DPWH.Albay1DEO</a>																		
10.3	<i>A valid special PCAB License in case of Joint Ventures.</i>																		
10.4	<p>The minimum work experience requirements for the key personnel are the following:</p> <table><tr><th>Key Personnel</th><th>Min. Yrs. Of Similar Experience (Same Position)</th><th>Min. Years Of Total Work Experience (Same Position)</th></tr><tr><td>Project Manager</td><td>5</td><td>5</td></tr><tr><td>Project Engineer</td><td>3</td><td>3</td></tr><tr><td>Materials Engineer</td><td>3</td><td>3</td></tr><tr><td>Constn Foreman</td><td>2</td><td>2</td></tr><tr><td>Const. Safety &amp; Health Personnel</td><td></td><td></td></tr></table> <p><b>DISQUALIFICATION</b> applies if the Pledged Personnel’s Largest Project Handled does not meet the required 50 % of ABC.</p> <p>Accredited Safety Officer and First Aider w/ certificate of training issued by RED CROSS in compliance to DOLE requirements for the approval of the Construction Safety &amp; Health Program subject to D.O. 98 Series of 2014: Submission of Construction Safety and Health Program Approved by the Department of Labor and Employment (DOLE).</p> <p>The key personnel should meet the following number of year’s work experience</p> <ol style="list-style-type: none"><li>1. The experience means total years of civil works experience (of any nature in construction and engineering consultancy services).</li><li>2. Include the Tax identification number (TIN) of the Key Personnel. Compliance to D.O. 98 Series of 2016: Revised guidelines on the accreditation of Contractor’s/Consultants’ Materials Engineer.</li><li>3. Include the contact number of the Materials Engineer</li></ol> <p>The Personnel pledge to the project should be different individuals to be assigned to the contract to be bid.</p> <p>Also, strictly comply the requirements prescribed under:</p> <p>D.O. 9, series of 2012 dated February 7, 2012 - Technical Requirements for Civil Works Projects for Public Bidding; and</p> <p>D.O. 127 series of 2018 dated August 16, 2018 - Strict Application of R.A. 9184</p>	Key Personnel	Min. Yrs. Of Similar Experience (Same Position)	Min. Years Of Total Work Experience (Same Position)	Project Manager	5	5	Project Engineer	3	3	Materials Engineer	3	3	Constn Foreman	2	2	Const. Safety & Health Personnel		
Key Personnel	Min. Yrs. Of Similar Experience (Same Position)	Min. Years Of Total Work Experience (Same Position)																	
Project Manager	5	5																	
Project Engineer	3	3																	
Materials Engineer	3	3																	
Constn Foreman	2	2																	
Const. Safety & Health Personnel																			

	<p>in the Conduct of Post Qualification of Bidders with Delayed On-Going Contracts with the DPWH</p> <p>D.O 148 series of 2024 dated August 13, 2024 – Guidelines on Accreditation and Assignment of Contractor’s and Consultant’s Project Engineers.</p>									
10.5	<p>List of contractor’s equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project.</p> <p><b>The Minimum Major Equipment Requirements Are the Following:</b></p> <table><tr><th>Equipment Description</th><th>Capacity</th><th>Number of Equipment</th></tr><tr><td>One Bagger Mixer</td><td></td><td>1</td></tr><tr><td>Civil Tools</td><td></td><td>enough</td></tr></table> <p>Modifying the list of requirements to be pledged, or none compliant as to required equipment and the number of units in the BDS is consider as <b>INCOMPLETE BID</b> and a ground for <b>DISQUALIFICATION</b>.</p> <p>Strictly comply the requirements prescribed under:</p> <p>D.O. 58, series of 2012 dated August 12, 2012 – Inclusion of Material Data on the Pledged Equipment of a Bidder in his Bid Documents; and</p> <p>D.O. 11 series of 2017 dated Jan. 24, 2017 – Inclusion of the Minimum Materials Testing Equipment in the Technical Component of the Bid.</p> <p>D.O. 253 Series of 2003 date September 22, 2003- Accreditation of Asphalt and Portland Cement Concrete Batching Plants</p>	Equipment Description	Capacity	Number of Equipment	One Bagger Mixer		1	Civil Tools		enough
Equipment Description	Capacity	Number of Equipment								
One Bagger Mixer		1								
Civil Tools		enough								
<u>11.2</u>	<p>The ABC is: <b>ELEVEN MILLION TWO HUNDRED EIGHT THOUSAND SEVEN HUNDRED EIGHTY PESOS (₱11,208,780.00)</b> Any bid with a financial component exceeding this amount and exceeding every sub-total of projects in a cluster shall not be accepted.</p> <p>Number of Calendar Days: <b><u>140 CD</u></b> to complete the project as stated in the ABC and as advertised.</p> <p><b>DISQUALIFICATION</b> also applies if the submitted Financial Proposal does not matched with posted Bill of Quantities nor not updated in case of revision as amended in the Supplemental Bulletin issued.</p>									
12	There is no provision for a value engineering proposal.									
15.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:									



	<p>a. The amount of not less than <b>two percent (2%) of ABC</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than <b>five percent (5%) of ABC</b> if bid security is in Surety Bond.</p>
15.2	Bid Security shall be valid until <b>ONE HUNDRED TWENTY (120) calendar days</b> from the date set for the Opening of Bids.
17	<p>The address for submission of bids is:</p> <p>Procurement Unit, DPWH Albay 1st District Engineering Office, Old Airport Road, Brgy.40 Cruzada, Legazpi City.</p> <p>The deadline for submission of bids is: <b>August 27, 2025 until 10:00 A.M.</b></p> <p>Cut-Off Time for Payment and Dropping of Bidding Documents:</p> <p>9:00 AM - Request for preparation of Order of Payment  9:30 AM - Received of Accounting, the Order of Payment  9:45 AM - Received of Cashier, the Order of Payment  10:00 AM - Dropping of Bidding Documents  .</p>
19.2	Partial Bids are not allowed. Bid modification/discount is not allowed.
20	<p>The following documents must be submitted in support of the submitted PhilGEPS certificate:</p> <p>a) <b>Business Registration Certificate</b> (e.g. Securities and Exchange Commission (SEC) for corporation, Department of Trade and Industry (DTI) for sole proprietorship, Cooperative Development Authority (CDA) for cooperatives or its equivalent document);</p> <p>b) <b>Mayor's or Business Permit or its equivalent document</b> issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;</p> <p>c) <b>Tax Clearance Certificate</b> per E.O. No. 398, s. 2002, as finally reviewed and approved by the Bureau of Internal Revenue (BIR);</p> <p>d) <b>Philippine Contractors Accreditation Board (PCAB)</b> license and registration, and</p> <p>e) <b>Audited Financial Statements (AFS)</b>, showing among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.</p>

21	<p>Additional contract documents required for the Contract:</p> <ol style="list-style-type: none"> <li>1. Construction methods</li> <li>2. Construction schedule in the form of PERT/CPM Diagram or Precedence Diagram and Bar Chart with S-Curve, or other approved tools of project scheduling, and Cash Flow</li> <li>3. Manpower Schedule</li> <li>4. Equipment Utilization Schedule</li> <li>5. Construction Safety and Health Program</li> <li>6. Contractor's All Risk Insurance</li> </ol>
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# **General Conditions of Contract**

## **1. Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

## **2. Sectional Completion of Works**

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

## **3. Possession of Site**

- 3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.
- 3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

#### **4. The Contractor's Obligations**

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.4 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

#### **5. Performance Security**

5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

#### **6. Site Investigation Reports**

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

#### **7. Warranty**

7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

#### **8. Liability of the Contractor**

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## **9. Termination for Other Causes**

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

## **10. Dayworks**

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

## **11. Program of Work**

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

## **12. Instructions, Inspections and Audits**

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

## **13. Advance Payment**

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

## **14. Progress Payments**

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s



Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

## **15. Operating and Maintenance Manuals**

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the SCC.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the SCC from payments due to the Contractor.

## Special Conditions of Contract

GCC Clause	
2	<p>Sectional completion shall not apply.</p> <p>The Intended Completion Date for the whole of the Works is on the <b>140 calendar days</b> from the date stated in the Notice to Proceed.</p>
3.1	The Procuring Entity shall give possession of the Site to the Contractor upon the receipt of the Notice to Proceed.
6	No further instruction
7.2	<p>The warranty against Structural Defects and Failures shall cover the following periods from final acceptance, except those occasioned by force majeure:</p> <ul style="list-style-type: none"> <li>a. Permanent Structures: Fifteen (15) years Buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures;</li> <li>b. Semi-Permanent Structures: Five (5) years Buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures; and</li> <li>c. Other Structures: Two (2) years Bailey and wooden bridges, shallow wells, spring developments, and other similar structures.</li> </ul>
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within _____ days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is _____.
13	The amount of the advance payment is fifteen percent (15%) of the Contract Price and to be recouped every progress billing.

14	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	The date by which operating and maintenance manuals are required is <i>[date]</i> .  The date by which “as built” drawings are required is <i>[date]</i> .
15.2	The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required is <i>[amount in local currency]</i> .

# ***Specifications***

## **1. DPWH Standards**

The **DPWH Standard Specifications for Public Works and Highways** (“Blue Book”) shall be the main basis for the standards and codes to be met by the goods and materials to be furnished and work performed or tested for the Contract. In particular, Volume II of the Blue Book shall be used if the Contract pertains to Highways, Bridges and Airports. Volume III of the Blue Book shall be used if the Contract pertains to Buildings, Flood Control and Drainage, or Water Supply. The Blue Book incorporates standards of the American Association of State Highway and Transportation Officials (AASHTO), American Society for Testing and Materials (ASTM), and American Concrete Institute (ACI), among others, pertaining to construction.

The Procuring Entity shall use the Standard Pay Items in the Project and Contract Management Application (PCMA) in drawing up the Specifications.

## **2. Modifications of Standards**

2.1 Modifications of and additions to standards and codes as stated in the DPWH Standard Specifications for Public Works and Highways, if any, shall be included in the enclosed Supplemental Specifications, which is part of these Bidding Documents

2.2 Entries in the Supplemental Specifications are numbered to coincide with the numbering of items in the DPWH Standard Specifications for Public Works and Highways

## Drawings/Plans

The Plans for the **Contract ID No. 25FA0037: Construction of Multi-Purpose Building (Covered Court) Convertible to Evacuation Center at Barangay Hacienda San Miguel Island, Tabaco City, Albay** file size exceeded the maximum upload file size of PhilGEPS and/or of DPWH website, it can be access and download through the following link:

**Google Drive Link:**

[https://drive.google.com/drive/folders/1Bhz0mgjPIp00QyS\\_D9Y1fY\\_H\\_OHEV\\_mY?usp=drive\\_link](https://drive.google.com/drive/folders/1Bhz0mgjPIp00QyS_D9Y1fY_H_OHEV_mY?usp=drive_link)

**QR Code:**



A complete set of Bidding Documents hardcopy may be acquired by interested bidders beginning on August 7, 2025 from 8:00 A.M. to 5:00 P.M at Procurement Unit DPWH Albay 1st District Engineering Office, Old Airport Road, Brgy.40 Cruzada, Legazpi City upon payment of the applicable fee for the Bidding Documents.

## *Bill of Quantities*



Republic of the Philippines  
**Department of Public Works And Highways**  
**ALBAY 1ST DISTRICT ENGINEERING OFFICE**  
**REGIONAL OFFICE V**  
 Old Airport Site, Legazpi City

Contract ID : **25FA0037**

Contract Name : **CONSTRUCTION OF MULTI-PURPOSE BUILDING (COVERED COURT) CONVERTIBLE TO EVACUATION CENTER AT BARANGAY HACIENDA SAN MIGUEL ISLAND, TABACO CITY, ALBAY**

Contract Location: **TABACO CITY, ALBAY**

**BILL OF QUANTITIES**

Part No. \_\_\_\_\_ Part Description \_\_\_\_\_

(Columns (1), (2), (3), and (4) are to be filled up by the Procuring Entity)				ABC - PHP <b>11,208,780.00</b>	
(1) Pay Item No.	(2) Description	(3) Unit	(4) Quantity	(5) Unit Price (Pesos)	(6) Amount (Pesos)
<b>PART I FACILITIES FOR THE ENGINEER</b>					
A.1.1(8)	Provision of Field Office for the Engineer (Rental Basis)	mos.	4.67	In Words : Pesos In Figures : Pesos	In Figures : Pesos
<b>PART II OTHER GENERAL REQUIREMENTS</b>					
B.5 (1)	Project Billboard/Signboard	ea	1.00	In Words : Pesos In Figures : Pesos	In Figures : Pesos
B.7 (1)	Occupational Safety and Health	l.s	1.00	In Words : Pesos In Figures : Pesos	In Figures : Pesos
B.9 (1)	Mobilization / Demobilization	l.s.	1.00	In Words : Pesos In Figures : Pesos	In Figures : Pesos
B.20 (1)	Temporary Fence	l.s.	1.00	In Words : Pesos In Figures : Pesos	In Figures : Pesos
<b>PART A EARTHWORKS</b>					
801 (1)	Removal of Structures and Obstruction	l.s.	1.000	In Words : Pesos In Figures : Pesos	In Figures : Pesos
803(1)a	Structure Excavation (Common Soil)	cu.m.	359.28	In Words : Pesos In Figures : Pesos	In Figures : Pesos
804(1)a	Embankment from Roadway/Structure Excavation (Common Soil)	cu.m.	314.96	In Words : Pesos In Figures : Pesos	In Figures : Pesos
804 (2)a	Embankment from Borrow, Common Soil	cu.m.	197.65	In Words : Pesos In Figures : Pesos	In Figures : Pesos
804(7)	Gravel Fill	cu.m.	62.24	In Words : Pesos In Figures : Pesos	In Figures : Pesos
<b>Sub-Total (This Sheet)</b>					
				(Name & Signature of Bidder's Authorized Representative)	



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**BILL OF QUANTITIES**

Part No. \_\_\_\_\_ Part Description \_\_\_\_\_

(Columns (1), (2), (3), and (4) are to be filled up by the Procuring Entity)				<b>ABC - PHP</b>	
				<b>11,208,780.00</b>	
(1)	(2)	(3)	(4)	(5)	(6)
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
<b>Part B PLAIN AND REINFORCED CONCRETE WORKS</b>					
900(1)c	Structural Concrete Class A , 3000psi, 28 Days	cu.m.	163.82	In Words : Pesos In Figures : Pesos	In Figures : Pesos
902(1)a1	Reinforcing Steel (Deformed), Grade 40	kg	30,921.38	In Words : Pesos In Figures : Pesos	In Figures : Pesos
903(2)	Formworks and Falsework	sq.m.	824.80	In Words : Pesos In Figures : Pesos	In Figures : Pesos
<b>Part C FINISHING AND OTHER CIVIL WORKS</b>					
1000(1)	Soil Poisoning	L	32.00	In Words : Pesos In Figures : Pesos	In Figures : Pesos
1001(9)	Storm Drainage and Downspout	l.s.	1.00	In Words : Pesos In Figures : Pesos	In Figures : Pesos
1013 (2) a	Fabricated Metal Roofing Accessory ,Gauge 26 (0.551 mm)Ridge/Hip Rolls	lm	31.50	In Words : Pesos In Figures : Pesos	In Figures : Pesos
1013 (2) b	Fabricated Metal Roofing Accessory,Gauge 26 (0.551 mm) (Flashing)	lm	31.50	In Words : Pesos In Figures : Pesos	In Figures : Pesos
1014(1)a2	Prepainted Metal Sheets ,Long Span , Corrugated (above 0.427 mm)	sq.m.	655.50	In Words : Pesos In Figures : Pesos	In Figures : Pesos
1027(1)	Cement Plaster Finish	sq.m.	919.20	In Words : Pesos In Figures : Pesos	In Figures : Pesos
1032(1)c	Painting Works (Steel)	sq.m.	1,068.04	In Words : Pesos In Figures : Pesos	In Figures : Pesos
<b>Sub-Total (This Sheet)</b>					
					(Name & Signature of Bidder's Authorized Representative)





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**BILL OF QUANTITIES**

Part No. \_\_\_\_\_ Part Description \_\_\_\_\_

(Columns (1), (2), (3), and (4) are to be filled up by the Procuring Entity)				<b>ABC - PHP</b> <b>11,208,780.00</b>	
(1) <b>Pay Item No.</b>	(2) <b>Description</b>	(3) <b>Unit</b>	(4) <b>Quantity</b>	(5) <b>Unit Price (Pesos)</b>	(6) <b>Amount (Pesos)</b>
1046(2)a1	CHB Non-Load Bearing (incl.Reinforcing Steel),100mm	sq.m.	144.75	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1046(2)a2	CHB Non-Load Bearing (incl.Reinforcing Steel), 150mm	sq.m.	28.74	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1046(3)	Louver Blocks	sq.m.	43.01	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1047(4)a	Metal Structure Accessories (Bolts and Rods)	ea	64.00	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1047(4)b	Metal Structure Accessories (Turnbuckle)	ea	52.00	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1047(5)b	Metal Sturture Accessories (Sagrods)	kg	234.96	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1047(5)c	Metal Sturture Accessories (Cross Bracing)	kg	384.51	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1047(5)d	Metal Structure Accessories (Steel Plates)	kg	2,228.47	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1047(8)a	Structural Steel (Trusses)	kg	11,855.83	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
1047(8)b	Structural Steel (Purlins)	kg	4,386.00	In Words : Pesos  In Figures : Pesos	In Figures : Pesos
<b>Sub-Total (This Sheet)</b>					
				(Name & Signature of Bidder's Authorized Representative)	



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Contract Name : **CONSTRUCTION OF MULTI-PURPOSE BUILDING (COVERED COURT) CONVERTIBLE TO EVACUATION CENTER AT BARANGAY HACIENDA SAN MIGUEL ISLAND, TABACO CITY, ALBAY**

Contract Location: **TABACO CITY, ALBAY**

**BILL OF QUANTITIES**

Part No. \_\_\_\_\_ Part Description \_\_\_\_\_

(Columns (1), (2), (3), and (4) are to be filled up by the Procuring Entity)				(Columns (5) and (6) are to be filled up by the Bidder)	
(1) <b>Pay Item No.</b>	(2) <b>Description</b>	(3) <b>Unit</b>	(4) <b>Quantity</b>	(5) <b>Unit Price (Pesos)</b>	(6) <b>Amount (Pesos)</b>
<b>Part D ELECTRICAL WORKS</b>					
1100(10)	Conduits, Boxes and Fittings (Conduit Works/Conduit Rough-In)	I.s.	1.00	In Words : Pesos In Figures : Pesos	In Figures : Pesos
<b>Sub-Total (This Sheet)</b>					
<b>TOTAL</b>	<b>In Words : Pesos</b>				<b>In Figures : Pesos</b>

Submitted by:

\_\_\_\_\_  
*Name of the Representative of the Bidder*

Date : \_\_\_\_\_

\_\_\_\_\_  
*Position*

\_\_\_\_\_  
*Name of Bidder*

**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**

**Contract ID** : 25FA0037  
**Contract Name** : CONSTRUCTION OF MULTI-PURPOSE BUILDING (COVERED COURT)  
CONVERTIBLE TO EVACUATION CENTER AT BARANGAY HACIENDA SAN  
MIGUEL ISLAND, TABACO CITY, ALBAY  
**Location of the Contract** : TABACO CITY, ALBAY

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**SUMMARY OF BID PRICE**

(All Parts of Bill of Quantities)

Part No.	Part Description	Total Amount
PART I	FACILITIES FOR THE ENGINEER	
PART II	OTHER GENERAL REQUIREMENTS	
PART A	EARTHWORKS	
Part B	PLAIN AND REINFORCED CONCRETE WORKS	
Part C	FINISHING AND OTHER CIVIL WORKS	
Part D	ELECTRICAL WORKS	
In Words :		In Figures : Pesos
TOTAL		
Duration :		

**SUBMITTED BY :****Date :***Name and Signature of Bidder's Representative :**Position :**Name of Bidder :*

## ***Sample Forms***

## **Bid Form for the Procurement of Infrastructure Projects** *[shall be submitted with the Bid]*

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### **BID FORM**

Date: \_\_\_\_\_

Project Identification No.: \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

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<sup>1</sup> currently based on GPPB Resolution No. 09-2020

- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

## **Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### **BID SECURING DECLARATION** **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We if declare the winner, shall enter into contract with the Procuring Entity and furnish the required performance security within ten (10) calendar days, from receipt of the Notice of Award.
3. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
4. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

## Performance Securing Declaration (Revised)

*[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

**IN WITNESS WHEREOF**, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



**Department of Public Works and Highways**

**Contract ID: 25FA0037**

**Contract Name: Construction of Multi-Purpose Building (Covered Court) Convertible to Evacuation Center at Barangay Hacienda San Miguel Island, Tabaco City, Albay**

**Location of the Contract: Tabaco City, Albay**

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**CONTRACTOR'S ORGANIZATIONAL CHART FOR THE  
CONTRACT**

Submit a copy of the Organizational Chart that the Contractor intends to use to execute the Contract if awarded to it. Indicate in the chart the names of the Project Manager, Project Engineer, Structural Engineer, Materials and Quality Control Engineer, Foremen, and other Key Personnel, as required in the Instructions to Bidders (Bid Data Sheet). Include Subcontractors, if any.

*Attach the required Proposed Organizational Chart for the Contract as stated above.*

Name and Signature of Bidder's Representative

Date:

Position

Name of Bidder

**Department of Public Works and Highways**

**Contract ID: 25FA0037**

**Contract Name: Construction of Multi-Purpose Building (Covered Court) Convertible to Evacuation Center at Barangay Hacienda San Miguel Island, Tabaco City, Albay**

**Location of the Contract: Tabaco City, Albay**

---

**LIST OF CONTRACTOR'S KEY PERSONNEL TO BE ASSIGNED TO  
THE CONTRACT, WITH THEIR QUALIFICATION DATA**

Date of Issuance

**RAINERO A. ZERDA**

District Engineer

DPWH - ALBAY 1st District Engineering Office

Old Airport Road, Brgy.40 Cruzada, Legazpi City

Dear Sir/Madame:

Supplementing our Organizational Chart for the abovestated Contract, we submit, and certify as true and correct, the following information:

1. We have engaged the services of the following key personnel to perform the duties of the positions indicated in the abovestated Contract if it is awarded to us:

<b>Proposed Position (as applicable)</b>	<b>Name</b>	<b>Years of Experience</b>	
		<b>Total (Similar and Related)</b>	<b>Similar Position</b>
Project Manager			
Project Engineer			
Materials Engineer			
Construction Safety Officer			
Foreman			
<i>Others (specify)</i>			

2. We submit the enclosed Curriculum Vitae and Affidavits of Commitment to Work on the Contract of these key personnel.
3. We ensure that the abovementioned personnel shall employ their best care, skill, and ability in performing the duties of their respective positions in accordance with the provisions of the Contract, including the Conditions of Contract, Specifications, and Drawings, and that they shall be personally present in the jobsite during the period of their assignment in the Contract.
4. In the event that we choose to replace any of the abovementioned key personnel, we shall submit to you in writing at least fourteen (14) days before making the replacement, for your approval, the name and biodata of the proposed replacement whose qualifications shall be equal to or better than that of the person to be replaced.
5. We understand that any violation of the abovestated conditions shall be a sufficient ground for us to be disqualified from this Contract and future biddings of the DPWH.

Very truly yours,

Name and Signature of Bidder's Authorized Representative

**Department of Public Works and Highways**

**Contract ID: 25FA0037**

**Contract Name: Construction of Multi-Purpose Building (Covered Court) Convertible to Evacuation Center at Barangay Hacienda San Miguel Island, Tabaco City, Albay**

**Location of the Contract: Tabaco City, Albay**

---

**KEY PERSONNEL'S AFFIDAVIT OF COMMITMENT TO WORK ON  
THE CONTRACT**

Date of Issuance

**RAINERO A. ZERDA**

District Engineer

DPWH - ALBAY 1st District Engineering Office

Old Airport Road, Brgy.40 Cruzada, Legazpi City

Dear Sir/Madame:

1. I confirm that \_\_\_\_\_ has engaged my service for the  
(Name of Contractor)  
position \_\_\_\_\_ in the abovestated Contract if it is awarded to the Contractor.
2. I, therefore, commit to assume the said position in the abovestated Contract once it is awarded to the Contractor, and I shall employ the best care, skill and ability to perform the duties of such position in accordance with the Condition of Contract, Specifications, Drawings and other provision of the Contract Agreement. I am aware that I have to stay in the jobsite for the duration of my assignment.
3. I do not allow the use of my name to enable the Contractor to qualify for the abovestated Contract without my commitment to assume the said position, since I understand that to do so shall be sufficient ground for my disqualification from this Contract and future bidding of the DPWH.
4. I submit, and certify as true and correct, my biodata as follows:
  - a. Name : \_\_\_\_\_
  - b. Date of Birth : \_\_\_\_\_
  - c. Nationality : \_\_\_\_\_
  - d. Educational Attainment : \_\_\_\_\_
  - e. Specialty : \_\_\_\_\_
  - f. PRC License No. and Date : \_\_\_\_\_
  - g. Employment Record : \_\_\_\_\_

Name & Address of Employer	Position	From Mo./Yr.	To Mo./Yr.	Total Period Yrs. & Mos.

---

DPWH-INFRA-39-101005

1/2

h. Work Experience (Projects Handled):

**Department of Public Works and Highways**

**Contract ID: 25FA0037**

**Contract Name: Construction of Multi-Purpose Building (Covered Court) Convertible to Evacuation Center at Barangay Hacienda San Miguel Island, Tabaco City, Albay**

**Location of the Contract: Tabaco City, Albay**

-----

i. Proj. Name & Location ii. Owner's Name Address iii. My Position	i. Proj. Description ii. Total Proj. Cost	i. Part of Proj. I Handled ii. Cost of Part	i. Start Date ii. Compl. Date
<u>Completed Projects:</u>			
<u>On-going Projects</u>			

Very truly yours,

Name and Signature of Personnel

Noted by:

Name and Signature of Contractor's Authorized Representative

REPUBLIC OF THE PHILIPPINES  
(CITY OF \_\_\_\_\_)

SUBSCRIBED and SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_,  
affiant exhibiting to me his/her Residence Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_  
on \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Doc. No. _____	Until _____
Page No. _____	PTR No. _____
Book No. _____	Issued at _____
Series No. _____	Issued on _____

Department of Public Works and Highways

Contract ID: 25FA0037

Contract Name: Construction of Multi-Purpose Building (Covered Court) Convertible to Evacuation Center at Barangay Hacienda San Miguel Island, Tabaco City, Albay

Location of the Contract: Tabaco City, Albay

LIST OF CONTRACTOR'S MAJOR CONSTRUCTION AND LABORATORY EQUIPMENT UNITS TO BE ASSIGNED TO THE CONTRACT,  
SUPPORTED BY CERTIFICATIONS OF AVAILABILITY

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Description	Required Units	Model /Year	Capacity/Performance /Size	Plate No.	Motor No./Body No.	Location	Condition	Proof of Ownership / Lease/Purchase
A. Owned <sup>1</sup>								
i.								
ii.								
iii.								
B. Leased <sup>2</sup>								
i.								
ii.								
iii.								
C. Under Purchase Agreements <sup>3</sup>								
i.								
ii.								
iii.								

<sup>1</sup>Attached are copies of sales invoice / Registration Certificate from LTO.

<sup>2</sup>Attached are the certifications from the lessors that the equipment units under B (Leased) shall be available for this contract.

<sup>3</sup>Attached are the certifications from the vendors that the equipment units under C (Purchase Agreements) shall be available for this contract.

Minimum major construction equipment requirement as prescribed in the Bid Data Sheet:  
in Bid Data Sheet:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and Signature of Bidder's Representative

Minimum major laboratory equipment requirements as prescribed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**Department of Public Works and Highways**

**Contract ID: 25FA0037**

**Contract Name: Construction of Multi-Purpose Building (Covered Court) Convertible to Evacuation Center at Barangay Hacienda San Miguel Island, Tabaco City, Albay**

**Location of the Contract: Tabaco City, Albay**

**CASH FLOW BY QUARTER**

**Duration: \_\_\_\_\_**

PARTICULAR	TOTAL	YEAR _____				YEAR _____			
		1st Q	2nd Q	3rd Q	4th Q	1ST Q	2ND Q	3RD Q	4TH Q
ACCOMPLISHMENT, IN %	100.0%								
CASH FLOW, IN PhP									
CUMULATIVE ACCOMPLISHMENT, IN %	100.0%								
CUMULATIVE CASH FLOW, IN PhP									

PARTICULAR	TOTAL	YEAR _____				YEAR _____			
		1st Q	2nd Q	3rd Q	4th Q	1ST Q	2ND Q	3RD Q	4TH Q
ACCOMPLISHMENT, IN %									
CASH FLOW, IN PhP									
CUMULATIVE ACCOMPLISHMENT, IN %									
CUMULATIVE CASH FLOW, IN PhP									

Submitted by:

Name and Signature of Bidder's Representative  
Position  
Name of Bidder

Date: \_\_\_\_\_

# OMNIBUS SWORN STATEMENT

*[shall be submitted with the Bid]*

---

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

## AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the

Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

#### Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- ☐ (d) Special PCAB License in case of Joint Ventures **and** registration for the type and cost of the contract to be bid; **and**
- ☐ (e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** original copy of Notarized Bid Securing Declaration; **and**
- ☐ (f) Project Requirements, which shall include the following:
- ☐ a. Organizational chart for the contract to be bid;
  - ☐ b. List of contractor’s key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - ☐ c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- ☐ (g) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

***Class "B" Documents***

- ☐ (i) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**II. FINANCIAL COMPONENT ENVELOPE**

- ☐ (j) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- ☐ (k) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- ☐ (l) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- ☐ (m) Cash Flow by Quarter.



**DEPARTMENT OF PUBLIC  
WORKS AND HIGHWAYS  
ALBAY 1<sup>ST</sup> DISTRICT  
ENGINEERING OFFICE**

Old Airport Road, Brgy.40  
Cruzada, Legazpi City