

## Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS MISAMIS ORIENTAL 1st DISTRICT ENGINEERING OFFICE



Gingoog City, Misamis Oriental, Region X

_	March 14, 2024
	(DATE)
REQUEST FOR PRICE QUOTA	TIONS

# RECEIVED BY: NAME OF STORES TIME & DATE **SIGNATURE** 3. 2024-02-033 dated February 08, 2024 PR No. & Date: PURPOSE: Supply and Delivery of Office Supplies to be used at DPWH-MOFDEO (all section) Approved by: Canvassed by: KRISTOFFER T. MONTIBON

OIC-Chief, Construction Section BAC Chairperson

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website: www.dpwh.gov.ph © Tel. No: 088-861-1185



# Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS MISAMIS ORIENTAL 1ST DISTRICT ENGINEERING OFFICE

REGIONAL OFFICE X

Purok 5, Brgy. 26, Gingoog City, Misamis Oriental

	Procuring E	nut	y : DPWH-MOFDEO	Reques	st for Quotatio				
Revised	on: Form/Title	<del></del>	DECLIEST FOR QUOTATION		Date Office/End-Use	: March 1	4, 2023		
		-1.	REQUEST FOR QUOTATION	• (	Jilice/End-Use	r: ODE			
CON	IPANY NAMI						<del></del>		
	ADDRES	_	_						
TEL.	NO./FAX No	). :				TIN :			
Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of March 20, 2024 in the return envelope attached herewith, to the Procurement Unit Office, 3rd Floor DPWH - Misamis Oriental 1st District Engineering Office, Purok 5, Brgy. 26, Gingoog City  IERMS and CONDITIONS:  1. All entries must be typewritten or legibly written.  2. Delivery period within THIRTY (30) Working days upon receipt of the approved									
funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.  3. Warranty shall be for a mininum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.  4. Price validity shall be for a period of sixty (60) calendar days.  5. Documents required to be submitted with the bid:  5.1 Certified copy of PhilGEPS;  5.2 Certified Copy of Mayor's Permit/Business Permit;  5.3 Notarized Omnibus Sworn Statement  6. Bidders shall submit original brochures of the product.  7. Please indicate the brand for each items being offered.				MARCELINO O. CABEGUIN JR., A.E.R. OIC-Assistant District Engineer BAC, Chairperson					
8.The app	roved budget ce	eiling	g for this procurement is P 474,435.00						
Item No.		ΙŢ	EMS & DESCRIPTION		QTY.	UNIT	UNIT PRICE	TOTAL PRICE	
1_	Ballpen Fine	.Pe	oint,5mm.(Black)		500	pcs			
2		,	Ballpen .5mm smooth writing Black		200	pcs			
3			oint, .5mm (Green)		30	pcs		<del> </del>	
4			Alkaline 2pc/packet		30	packet			
5	•		kaline 2pc/packet		30	packet			
6	Binder Clips				10	box			
7			1/2" 12pcs/box		10	box			
8	Binder Clips		•		20	box		<del> </del>	
9			Size, 80gsm		500	reams			
10			gal Size, 80gsm		200	reams			
11			e, 6meters (min)		200	pcs			
12	Calculator C	on	npact 12 digits		2	unit			
13			V-11" L-13" THICKNESS 2.5" "Blue	)"	500	pcs			
14	DATA FILE	R A	4 SIZE "Blue"		500	pcs			
15	Duct Tape 2	2"			30	roll			
16	Double Side	ed T	Tape 1"		100	roll			
17	Double Side				50	roll			
18			Gb Fast Transfer Software		20	pcs			
19	Fingertip Me				10	pcs			
20			arker, 3 colors/set		10	set			
21	Folder Tagb	oa	ırd, Legal	·······	500	pcs			
22	Folder Tagb	oa	rd, A4 Size		300	pcs			
23	Folder Expa	and	able Legal		200	pcs			
24			board, Black		5	pcs			
25	Marker, Per	ma	anent, Black		30	pcs			
26	Notepad, S	tick	:-on (3"x3")		30	pad			
27	Notepad, S	tick	c-on (3"x4")		30	pad			
28	Marker Ink	Re	fill Black		5	bottle			
29	Mailing Env	elo	ppe Legal Size 500pcs/bundle		4	bundle			
Brand and Model : Warranty :  Delivery Period : Price Validity :  After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space									
for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.									
Printed Name / Signature / Date								ture / Date	
Page 1 of 2 Tel. No. / Cellphone No. / E-mail Add								E-mail Address	

## Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

## MISAMIS ORIENTAL 1ST DISTRICT ENGINEERING OFFICE

REGIONAL OFFICE X

Purok 5, Brgy. 26, Gingoog City, Misamis Oriental  Name of Procuring Entity : DPWH-MOFDEO Request for Quotation : 2024-02-033											
	Procuring Entit	ty : DPWH-MOFDEO	Reque								
Revised		DEQUEET FOR OUT	TION	Date	: March						
	d Form/Title :	REQUEST FOR QUOTA	TIUN (	Office/End-Use	a ; DIOTKI	OI OFFICE					
CON	PANY NAME :										
TEL.	NO./FAX No.				ITIN						
	The result of th										
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year for E	quipment; 3 years l	T Equipment from date of acceptant		OIC-Assistant District Engineer							
		period of sixty (60) calendar days. submitted with the bid:			BAC, Chairperson						
5.1 Certifi	ied copy of PhilGE	PS;									
	ied Copy of Mayor ized Omnibus Swo	's Permit/Business Permit;									
6. Bidders	shall submit origin	al brochures of the product .		į							
		for each items being offered.	00								
8. The app	-	ng for this procurement is P 474,435.	<u></u>	Į							
Item		ITEMS & DESCRIPTION		QTY.	UNIT	UNIT PRICE	TOTAL PRICE				
No. 30	Paper Clip, 33	mm		20	box						
31	Paper Clip, 50		<u>.</u> .	20	box						
32	Pencil Led with			10	doz.						
33	Puncher Heav	y Duty		10	pcs						
34		ech Point VIO Grip .5mm BLA	СК	150	pcs						
35		ech Point VIO Grip 1.0mm BL	150	pcs							
36		ech Point VIO Grip .5mm RED	24	pcs							
37		Ball 1.0 UMN 207/152 BLACK	10	box							
38	Stamp Pad Inl		10	bottle							
39	Stamp Pad, In	k Artline Green 50ml	10	bottle							
40	Stamp Pad, Fe	elt Pad Big	11.00								
41	Stapler Heavy	Duty		20	pcs						
. 42	Staple Remov	er Plier Type Stainless		30	pcs						
43	Staple Wire no	o.35 5000staples/box		50	boxes						
44		er Paper, A4 Size10 pcs/pack			packs						
45	Scissors 6"				pairs						
46		e, Transparent (1") 24mm			rolls						
47	Tape Dispens	er 1"		5	pcs						
48	Tape Masking	no.1"		50	rolls						
49	Rubber Band			6	boxes						
50	Nylon Rope N	· · · · · · · · · · · · · · · · · · ·		100	mtrs	<u> </u>	<u> </u>				
51	Ruler 12" Met	10000		10	pcs		ļ				
ļ	xxxxxxx - no	thing follows - xxxxxxx									
	The awardin	g for this RFQ will be on a lump	Leum								
	¦ basis.	-	<u>i</u>								
		Suppliers must quote for all of ley will be subjected for disqua									
	i Otherwise th	iey will be subjected for disqua 	inicacion.				1				
	Please sace	ify brand name otherwise, bid	s will not be		 		1				
	accepted.	ny prana name omerwise, pia	Please specify total amount in words.								
	Luccopieu.	- The state of the		1	1	Т					
Brand a	and Model :	·	Warranty	:		-1					
Delivery Period : Price Validity :											
After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space											
for Deli	ivery Period, Wa	arranty and Price Validity are I	eft blank, it mean	s that I concu	with the Te	rms and Condition	is specified by				
DPWH											
1	Printed Name / Signature / Date										

Page 2 of 2

Tel. No. / Celiphone No. / E-mail Address