



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
APAYAO 2ND DISTRICT ENGINEERING OFFICE
San Isidro Sur, Luna, Apayao, Cordillera Administrative Region



C

Name of Procuring Entity	Request for Quotation (P.R. No.)	2024 -12 - 0126
Revised on	Date	DEC 18 2024
Standard Form/Title	REQUEST FOR QUOTATION	Office/End-User: QUALITY ASSURANCE SECTION
COMPANY NAME: _____		
ADDRESS _____		
TEL/FAX NO. _____	TIN. NO. _____	
Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of <u>DEC 23 2024</u> in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH-Apayao 2nd District Engineering Office, Luna, Apayao.		

TERMS AND CONDITIONS

- All entries must be typewritten or legibly written.
- Delivery period within 60 CD upon receipt of the approved funded Purchase order (P.O.), Administrative penalties pursuant to Sec. 09 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials, one year for equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PHIL-GEPS Registration Certificate, Mayor's Permit shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P 670,122.60**

JERRY A. RAGOJOS
Chief, Construction Section
Chairperson, Bids and Awards Committee

Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	IMC2000, Black crg Toner	4.00	cart		
2	IMC2000, Cyan crg Toner	4.00	cart		
3	IMC2000, Yellow crg Toner	4.00	cart		
4	IMC2000, magenta crg Toner	4.00	cart		
5	Epson Ink Bottle 70ml (Black) #664	4.00	bottle		
6	BT 6000BK	4.00	bottle		
7	BTD60BK	4.00	bottle		
8	BT5000M	4.00	bottle		
9	BT5000Y	4.00	bottle		
10	BT5000C	4.00	bottle		
11	Fastener metal 70mm 50 sets/box	50.00	box		
12	Sign Pen Liquid Gel .5mm ball needle point Black 1doz./box energel	15.00	box		
13	Sign Pen Liquid Gel .5mm ball needle point Blue 1doz./box Energel	15.00	box		
14	alcohol 70% Antiseptic/disinfectant Solution	10.00	gal		
15	Ballpen Black Fine 1 doz/ box	10.00	box		
16	Ballpen Blue Fine 1 doz/ box	10.00	box		
17	Marker , Flouresent (highlighther) assorted color 5s	15	set		
18	Binder Clip 15mm 12pcs/box	15.00	box		
19	Binder Clip 41mm 12pcs/box	15.00	box		
20	Binder Clip 50mm 12pcs/box	15.00	box		
21	Binder Clip 25mm 12pcs/box	15.00	box		
22	Binder Clip 32mm 12pcs/box	15.00	box		
23	Engineer's Field book	30.00	pcs		
24	Tape, Transparent 1" x 24m	10.00	roll		
25	Masking Tape 1" x 24 m	10.00	roll		
26	Duct Tape 2" x 50m (assorted Color)	20.00	roll		
27	Bond Paper, Multi-Purpose A4 210 x 297 mm 80gsm, 500 sheets	350.00	reams		

28	Bond Paper, Multi-Purpose 8.5 x 13 in substance 20, 70gsm , 500 sheets	5.00	reams		
29	Bond paper, Multi-Copy A3 size Sub 20/70gsm 500 sheets	10.00	reams		
30	Photo paper A4 size size high glossy, 25/pack	30.00	pack		
31	Facial tissue , interfolder 3ply (soft) 50 sheets 140x195 mm	10.00	box		
32	Tissue 3 ply (extra soft, toilet paper) 10 roll/pack 100% virgin pulp	10.00	packs		
33	Sticker Paper (A4, Glossy, 135gsm, pack of 20)	5.00	packs		
34	duct tape 2" x 50m (assrted colors)	20.00	roll		
35	Record Book 500 pages	50.00	pcs		
36	Garbage bag medium	10.00	roll		
37	Raincoat, 2 Pcs Heavy duty	20.00	pair		
38	Rubber Boots(Light weight)	20.00	pair		
39	Traffic Vest with DPWH Logo	18.00	pc		
40	jacket	18.00	pc		
41	Pencil 1doz./box	3.00	box		
42	Pencil eraser	20.00	pcs		
43	Sign Here Sticky notes stylish film index, 125 sheets/pack 5 in 1, repositiona semi transparent self adhesive	50.00	pack		
44	Puncher heavy duty w/ two hole guide (7cm hole)	17.00	pcs		
45	Stamp Pad Ink purple	5.00	bottle		
46	Trodat- Kevin Kleigh V. Sarmiento-Engineer II with Certified True Copy	1.00	pcs		
47	Trodat-Jacksonville M. Cadangan-Engineer II-with Certified True Copy	1.00	pcs		
48	Trodat-Clifford Jay D. Hurtado-Engineer II-with Certified True Copy-with Certified True Copy	1.00	pcs		
49	Trodat-Jaymer P. Acierto-Engineer II-with Certified True Copy	1.00	pcs		
50	Trodat-Ariel G. Tenorio-Engineer II-with Certified True Copy	1.00	pcs		
51	Trodat-Rogie E. Suclad-Engineer III-with Certified True Copy	1.00	pcs		
52	Desk Tape Dispenser, Masking Tape Dispenser, Dual Core, Heavy	10.00	pcs		
53	ruler(12 inches)	17.00	pcs		
54	Trodat (Certified True Copy)	4.00	pcs		
55	Expandable Brown Envelope with tie (long)	250.00	pcs		
56	AAA Battery(4-pcs) with Charger	8.00	pack		
57	battery AA 2's energizer	8.00	pack		
58	Basic calculator 12 digits (big) 2 way power DJ-12DT) (casio)	1.00	pc		
59	Steel Tape (8m length, with belt clip, heavy duty, strong blade)	14.00	pcs		
60	wheelmeter (12" aluminium wheel counts up to 10000 feet(1,000m) with convenient push-button reset 2-section snap-lock handle with ergonomic handle (Telescopic), Heavy Duty metal folding handle & rubber hand grip), 318 mm wheel diameter) <u>Built-in Kickstand</u>	3.00	unit		
61	USB w/ otg (256gb, Type C)	17.00	pcs		
62	Microwave Oven(20l-25l Capacity, Electronic/Digital Control , LED Display, 220-240V	1.00	unit		
63	Heavy duty Ant-slip cutter with blade 18mm	20.00	pack		
64	Filter Paper #40 (CAT No. 1442-125) (Circles, Ashless, 125mmØ x 100s)	2.00	box		
65	Filter Paper #42 (CAT No. 1442-125) Ashless, 125mmØ, pack of 100)	2.00	box		
66	Stapler with remover #35	19.00	pcs		
67	High Back Executive Chair (Faux Leather, Soft Cushioned pad, Pneumatic height adjustment, 300mm-320mm Chromed Steel 5 prong starbase and nylon casters, with tilt lock mechanism, 360 degrees swivel function, maximum weight capacity: 100kg)	15.00			
68	Spinning Mop with complete accessories (For Laboratory)	1.00	pc		

	SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR USE OF				
	QUALITY ASSURANCE SECTION				
	Prospective Suppliers must quote for all the items				
	otherwise they will be subjected for disqualification.				

Brand and Model _____ Warranty _____
Delivery period _____ Price validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period,Warranty and price Validity are left blank, it means disqualification.

Printed Name/Signature/Date