

Name of Procuring Entity: DPWH Cebu 3rd DEO		Request for Quotation (P.R. No.): 2024-03-0027	
Revised on:		RFQ Date: 03/14/2024	
Standard Form/Title: REQUEST FOR QUOTATION		Office/End-User: Administrative Section	
COMPANY NAME:	Maintenance Section		
ADDRESS:			
TEL. NO./FAX No.:		TIN:	

D.O. 34 series of 2020 Basic Hygiene, Workplace Sanitation and Social Distancing Measures to be Observed in the Workplace requires visitors must have **confirmed appointments** in the Procurement Unit, advising interested suppliers to fill out the DPWH Cebu 3rd Visitor Health Declaration Form at <https://forms.gle/pEBZ6BraMPcSfa8VA> one day before the appointment date.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 calendar days** upon receipt of the approved funded Purchase Order (P.O.).
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment; three (3) years for IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of One Hundred Twenty (120) calendar days.
5. Bidders shall submit the Original copy of **PhilGEPS Registration Number** & **Mayor's /Business Permit** for authentication and the Certified True Copies of these documents shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product.
7. Please indicate the brand for each items being offered.
8. The total approved budget ceiling for this procurement is **Php 313,180.00**

Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	GAA FY 2023 - Extended (ABC: Php 126,680.00)				
	Administrative Section				
1	EPSON L3150 Black w/ Free Use Printer	3	piece		
2	EPSON L3150 Cyan w/ Free Use Printer	3	piece		
3	EPSON L3150 Magenta w/ Free Use Printer	3	piece		
4	EPSON L3150 Yellow w/ Free Use Printer	3	piece		
5	CE 285A Toner w/ Free Use Printer	12	piece		
6	TN - 2380 Ink (Brother) 2600 Yield w/ Free Use Printer	22	piece		
				SUB - TOTAL	
	SR2024-02-009941 (ABC: Php 186,500.00)				
	Maintenance Section				
7	Ink Toner (85A) w/ Free Use Printer	30	piece		
8	Brother Toner 2380 w/ Free Use Printer	25	piece		
				SUB - TOTAL	
	xxxxxxxxxxxxxxx Nothing Follows xxxxxxxxxxxxxxxx				
				TOTAL	

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CEBU 3RD
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VII
Ibo, Toledo City, Cebu

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ADDRESS:

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Please **quote your lowest price** on the item(s) listed, subject to the **Terms and Conditions** stated below and **submit** your quotation duly signed by your representative not later than **10:00 A.M. of March 18, 2024** in a sealed envelope to the BAC Secretariat, Cebu 3rd DEO, Toledo City, Cebu. Quotations submitted through Electronic/Courier Mails **will not be accepted**. **Opening of Bids** is at **10:30 A.M, March 18, 2024**. The procurement of goods listed below - are intended for the 1st Quarter of CY 2024 under **SARO Nos.: GAA FY 2023 - Extended & SR2024-02-009941**.

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Supply transaction of said goods will be in coordination with the Supply Unit and/or End User of this office.

The awarding for this RFQ will be on a lump-sum basis.
Prospective Suppliers must quote for all of the items.
Otherwise they will be subjected for disqualification.

APPROVED FOR POSTING:


ALANA A. ALIOSO
District Public Information Officer

Brand and Model : _____ Warranty : _____

Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I/we concur with the Terms and Conditions specified by DPWH.

Printed Name of Authorized Representative / Signature / Date