



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Region III
OFFICE OF THE REGIONAL DIRECTOR
Sindalan, City of San Fernando, Pampanga



November 25, 2024

**NOTICE OF PROCUREMENT
THRU ALTERNATIVE METHODS**

Please be informed that the Department of Public Works and Highways, Regional Office No. III, Sindalan, City of San Fernando, Pampanga through the Bids and Awards Committee (BAC) shall be undertaking thru ***Shopping*** the hereunder project, pursuant to Section 52.1 (b) of the Revised IRR of RA 9184, to wit:

Purchase Request No.	Description	Amount
2024-11-0228 dated November 4, 2024	Supply and Delivery of Office and Janitorial Supplies for Bataan 3rd District Engineering Office, Balanga City, Bataan.	PHP 999,872.14


IGNACIO F. EVANGELISTA
Chief, Legal Division
(BAC-Chairman)



Republic of the Philippines
Department of Public Works and Highways
Region III
OFFICE OF THE REGIONAL DIRECTOR
Sindalan, City of San Fernando, Pampanga



Name of Procuring Entity: DPWH Regional Office No. III

Request for Quotation (P.R. No.): 2024-11-0228

Revised on: N/A

Date: November 4, 2024

ABC: PHP 999,872.14

Standard Form/Title: REQUEST FOR QUOTATION

Office/End-User: Bataan 3rd District Engineering Office

Mode of Procurement : Shopping (b)

COMPANY NAME :

PHILGEPS No.:

ADDRESS :

TCC No.:

TEL./FAX NUMBER :

TIN:

Please submit your quotation for the item (s) listed below, which may be submitted in person at Bidding Room, Procurement Unit, 2nd Floor, DPWH Regional Office No. III Bldg., Sindalan, City of San Fernando, Pampanga, or thru registered mail, not later than 10:00 A.M. of **November 29, 2024**. Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative to the terms and condition, hereof.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within Thirty (30) CD upon receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for Inventory/Common Office Supplies and one (1) year for Office Equipment from the date of acceptance by the end-user.
- Price validity must be stated by the Bidder. Price validity must not be less than sixty (60) Calendar Days
- PhilGEPS Registration Certificate and/or PhilGEPS Registration Number, Mayor's/Business Permit, Latest Tax Clearance/ Income/Business Tax Return and Duly Notarized Omnibus Sworn Statement shall be attached upon submission of the quotation.
- Bidders must quote for all the items. Any erasure, correction or alternation made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
- Please indicate the brand for each items being offered.
- To present a sample for inspection as indicated in the items to be bidden for.
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.


IGNACIO F. EVANGELISTA
Chief, Legal Division
(BAC-Chairman)

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Office and Janitorial Supplies for Bataan 3rd District Engineering Office, Balanga City, Bataan				
1	Glue gun	5	pcs.		
2	Glue Stick	50	pcs.		
3	Tape Dispenser	50	pcs.		
4	Toilet Tissue Paper, (Interfolded paper towel)	100	pcs.		
5	Toilet Tissue Paper, 2-ply	150	pcs.		
6	ENVELOPE, Brown Legal	150	pcs.		
7	Self Ink Stamp Violet	15	pcs.		
8	Self Ink Stamp Black	15	pcs.		
9	Stapler	30	pcs.		
10	15W LED Bulb	30	pcs.		
11	CORRECTION TAPE	150	pcs.		
12	CLIP, Backfold, 25mm	100	box		
13	CLIP, Backfold, 33mm	100	box		
14	CLIP, Backfold, 50mm	100	box		
15	128gb Extreme Pro Cfexpress Card Type B	2	pcs.		
16	2in1 Cfexpress Type B/SD Card Reader USB 3.2 Gen 210Gbps Type C Card Reader	1	pc		
17	7 ports USB Port Extension 3.0 High Speed USB Hub	10	pcs.		
18	2TB Extreme Portable USB 3.2 SSD	1	pc		
19	Camera Hand grip Wrist Strap	5	pcs.		
20	Glue Adhesive Roller	20	pcs.		
21	AF-300 Paper Shredder machine Micro Cut	3	pcs.		
22	Usb 8gb	25	pcs.		
23	Usb 16gb	25	pcs.		
24	Usb 256gb	30	pcs.		
25	Wheel Meter	20	pcs.		

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specefied by DPWH.

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

Printed Name / Signature / Date

Tel Nos. 045-455-0566

Tel. No./Cellphone No./E-mail address

RVE/BDE/KQL

Office/End-User: **Bataan 3rd District Engineering Office**

TIN: