



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MARINDUQUE DISTRICT ENGINEERING OFFICE
Boac, Marinduque, MIMAROPA Region (IV-B)

Name of Procuring Entity: **DPWH Marinduque DEO** Request for Quotation : **2024-12-0118**
Revised on : Date : **12/19/2024**
Office/End User : **Construction Section**

Standard Form/Title **REQUEST FOR QUOTATION**

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN NO. :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM of December 23, 2024 in the return envelope attached herewith, to the BAC Secretariat, DPWH, Marinduque District Engineering Office, Bangbangalon, Boac, Marinduque.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 45 WD upon receipt of the approved funded Purchase Order (P.O.).
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by the end-user.
The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price.
4. Price validity shall be for a period of One Hundred Twenty (120) calendar days.
5. G-EPIS Registration Certificate/Registration No., Mayor's Permit, DTI Registration, Income/ Business Tax Return, Tax Clearance and Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is ₱ **999,964.00**

FERNAN S. DIAZ
Engineer III
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Office Supplies, Equipment, and Other Materials for use in Construction Section				
1	A3, C2S Coated Glossy Paper, 100gsm	30	ream		
2	A3, C2S Coated Glossy Paper, 130gsm	4	ream		
3	Air Freshener, 320ml	10	bottle		
4	Alcohol, 70%, 1000ml	20	bottle		
5	Backfold Clip, 1 5/8"	10	box		
6	Backfold Clip, 1"	10	box		
7	Backfold Clip, 2"	10	box		
8	Backfold Clip, 3/4"	10	box		
9	Ballpen, black, 12pcs/box	10	box		
10	Ballpen, black, 30pcs/tube	5	tube		
11	Bathroom Deodorizer, big	30	piece		
12	Battery, AA, alkaline, 2pcs/pack	10	pack		
13	Battery, AAA, alkaline, 2pcs/pack	10	pack		
14	Binding Machine, 24 holes, heavy duty	1	unit		
15	Bookpaper, subs. 20, A4, 5 reams/box	150	box		
16	Bookpaper, subs. 24, A3	80	ream		
17	Broom (Tambo)	15	piece		
18	Bucket Hat, navy blue, wide brim, with DPWH Logo at front	44	piece		
19	Calculator, Scientific	12	unit		
20	Correction Pen, big	20	piece		
21	Correction Tape, 5mm x 5m	20	piece		
22	Cutter, heavy duty, with replacement blade	5	piece		
23	Dishwashing Liquid, 1 liter	20	bottle		
24	Disinfectant Spray, 340g	25	bottle		
25	Envelope, brown, long, 100pcs/pack	1	pack		
	SUB-TOTAL				

Brand Model : _____
Delivery Period : _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No./Cellphone No./E-mail Address



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MARINDUQUE DISTRICT ENGINEERING OFFICE
Boac, Marinduque, MIMAROPA Region (IV-B)

Name of Procuring Entity:	DPWH Marinduque DEO	Request for Quotation :	2024-12-0118
Revised on :		Date :	12/19/2024
		Office/End User :	Construction Section
Standard Form/Title	REQUEST FOR QUOTATION		
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX No. :	TIN NO. :		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM of December 23, 2024 in the return envelope attached herewith, to the BAC Secretariat, DPWH, Marinduque District Engineering Office, Bangbangalon, Boac, Marinduque.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 45 WD upon receipt of the approved funded Purchase Order (P.O.).
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by the end-user.
The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price.
4. Price validity shall be for a period of One Hundred Twenty (120) calendar days.
5. G-EPS Registration Certificate/Registration No., Mayor's Permit, DTI Registration, Income/ Business Tax Return, Tax Clearance and Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is ₱ **999,964.00**

FERNAN S. DIAZ
Engineer III
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Office Supplies, Equipment, and Other Materials for use in Construction Section				
26	Envelope, expanded, long (assorted colors)	500	piece		
27	Envelope, mailing, long, white, 500pcs/box	2	box		
28	External Hard Drive, 1TB	5	unit		
29	Fastener, plastic	20	box		
30	Flash Drive, 16 GB	50	piece		
31	Flash Drive, 32 GB	30	piece		
32	Folder, expanded, long (assorted colors)	10	piece		
33	Folder, long, 14 pts., 100pcs/pack	10	pack		
34	Glue, 130g	5	piece		
35	Hard Hat with DPWH Logo, White	30	piece		
36	Index Tag, arrow	20	pack		
37	Ink Refill, EPSON 003, Black	20	bottle		
38	Ink Refill, EPSON 003, Cyan	10	bottle		
39	Ink Refill, EPSON 003, Magenta	10	bottle		
40	Ink Refill, EPSON 003, Yellow	10	bottle		
41	Ink Refill, Epson 008, Black, 127ml	20	bottle		
42	Ink Refill, Epson 008, Cyan, 70ml	10	bottle		
43	Ink Refill, Epson 008, Magenta, 70ml	10	bottle		
44	Ink Refill, Epson 008, Yellow, 70ml	10	bottle		
45	Ink Refill, EPSON T6641, Black	20	bottle		
46	Ink Refill, EPSON T6642, Cyan	10	bottle		
47	Ink Refill, EPSON T6643, Magenta	10	bottle		
48	Ink Refill, EPSON T6644, Yellow	10	bottle		
49	Insect Spray, 500ml	10	bottle		
50	Marker, permanent, black	10	piece		
	SUB-TOTAL				

Brand Model	:		Warranty	:	
Delivery Period	:		Price Validity	:	

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No./Cellphone No./E-mail Address



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MARINDUQUE DISTRICT ENGINEERING OFFICE
Boac, Marinduque, MIMAROPA Region (IV-B)

Name of Procuring Entity: **DPWH Marinduque DEO** Request for Quotation : **2024-12-0118**
Revised on : Date : **12/19/2024**
Office/End User : **Construction Section**

Standard Form/Title **REQUEST FOR QUOTATION**

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN NO. :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM of **December 23, 2024** in the return envelope attached herewith, to the BAC Secretariat, DPWH, Marinduque District Engineering Office, Bangbangalon, Boac, Marinduque.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 45 WD upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment from date of acceptance by the end-user.
The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price.
4. Price validity shall be for a period of One Hundred Twenty (120) calendar days.
5. G-EPIS Registration Certificate/Registration No., Mayor's Permit, DTI Registration, Income/Business Tax Return, Tax Clearance and Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is ₱ **999,964.00**

FERNAN S. DIAZ
Engineer III
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Supply and Delivery of Office Supplies, Equipment, and Other				
	Materials for use in Construction Section				
51	Laminating Machine	2	unit		
52	Laminating Film, A4, 100sheets/ream, 250 microns	6	ream		
53	Long Sleeves with Hood, cotton, light blue, with embroidered DPWH Logo at least 2 inches in diameter	44	piece		
54	Mobile TV Stand with Wheels, 55-80 inches	2	unit		
55	Notepad, 3"x3"	30	pad		
56	Optical Mouse, wireless	10	unit		
57	Paper Clip, big	15	box		
58	Paper Clip, small	15	box		
59	Pencil, # 2	10	box		
60	Photo Paper, glossy, 20 sheets/pack	50	pack		
61	Puncher, heavy duty	2	piece		
62	Rag, cotton, 7" in diameter	5	kilo		
63	Reflectorized Vest with embroidered DPWH Logo, at least 3 inches in diameter at front side	40	piece		
64	Ring Binder, plastic, 1"	25	piece		
65	Ring Binder, plastic, 1/2"	25	piece		
66	Rubber Band, big	2	box		
67	Scissors, big	5	pair		
68	Sharpener, heavy duty	2	piece		
69	Sign Pen, 0.5, black	5	box		
70	Sign Pen, 0.5, blue	5	box		
71	Sign Pen, 0.7, black	5	box		
72	Sign Pen, 0.7, blue	10	box		
73	Spin Mop with Rinsing Bucket and Replacement Head	6	set		
74	Stamp Pad Ink, purple	3	piece		
75	Staple Wire No. 35, 5000 staples	10	box		
	SUB-TOTAL				

Brand Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No./Cellphone No./E-mail Address

