



Republic of the Philippines

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LEYTE 4TH DISTRICT ENGINEERING OFFICE
Ormoc City, Region VIII



BAGONG PILIPINAS

Name of Procuring Entity :	DPWH 4TH DEO	Request for Quotation (P. R. No.):	2024-12-237
Revised on :		Date:	December 6, 2024
Standard Form/Title :	REQUEST FOR QUOTATION		
COMPANY NAME :	Office/End-User :		
ADDRESS :	GLENDA F. QUIÑONES		
TEL. NO. / FAX NO. :			

Please quote your lowest price or the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 18 DEC 2024, 9:00 a.m. in the return envelope attached herewith, to the Procurement Office, DPWH, 4TH DEO, Ormoc City, Leyte.

TERMS AND CONDITIONS :

1. All entries must be typewritten or legibly written.
2. All pages must be duly signed.
3. Delivery period within 30 C. D. upon receipt of the approved funded Purchase Order (P. O.).
3. Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
4. Warranty shall be for a minimum of three (3) months for supplies & materials: one year for Equipment from date of acceptance by the end-user.
5. Price validity shall be for a period of sixty (60) calendar days.
6. G-EPS Registration Number, Mayor's Permit/Business Permit, ITR & Omnibus shall be attached upon submission of the quotation.
7. Bidders shall submit original brochures showing certifications of the product if applicable.
8. Quotations to be submitted by Lot
9. Please indicate the brand for each item being offered.
10. Eco -friendly supplies/equipment
11. The approved budget ceiling for this procurement is **P936,291.00**
12. Quotations submitted thru mail & Fax will not be accepted.

JOEL V. PEREZ
BAC Chairman
Engineer III

Item No.	ITEM / DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Office Chairs High Back	45	Piece		
	Specifications:				
	Seat: Fabric padded with foam seat, nylon frame with mesh backrest				
	Legs: Metal Base, gaslift, Castor Wheels				
	Adjustable seat height, swivel 360 degrees & fabric padded footrest, back reclining 170 degree locking function				
	Color: Black				
	Office Workstation	13	Unit		
	Specifications:				
	4 Seater office partition desk; table space: 120 x 60cm; with three (3) Drawers; panel material; particle board & MDF laminated in Melamine;				
	Aluminum frame & handle				
	Size: 240 cm x 120 cm x 100 cm				
	Color: Walnut				
	Locker Cabinet	4	Unit		
	Specifications:				
	Electrostatic powder coated; Nine (9) Doors with double lock (key & padlock); with label box and air vent on each door				
	Size: 1850 x 900 x 400				
	Thickness: minimum of 0.75mm				
	Color: Gray				
	Visitor Chair	6	Unit		
	Specifications:				
	Made of sturdy lightweight PP (Polypropylene) Plastic				
	Seat Height: 46 cm				
	Color: Black				
	Executive Table 160"x60"x77"	1	Unit		
	Specifications:				
	Size: 160"x60"x77"				
	Quality: High Quality, Sturdy				
	Color: Color design must be chosen by the Responsible person designated by Head of Procuring Entity				

I. Shape Table		1	Unit
Specifications:			
Dimension: 160cm L x 160cm x 75cm			
Quality: Heavy Duty and High-Quality Materials			
Color: Color design must be chosen by the Responsible person designated by Head of Procuring Entity			
Employee Table with side drawers		5	Unit
Specifications:			
Metal Frame, top table made of MDF Board; Drawer with safety lock			
Size: 150 cm			
Color: White/Gray			
.....NOTHING FOLLOWS.....			
Grand Total			
Procurement of Furniture and Fixture for the 4th quarter at DPWH Leyte 4th DEO.			
Brand and Model		Warranty	
Delivery Period		Price Validity	
<i>After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at price note above. If the space for Delivery Period, Warranty and Price Validity/ are left blank, it means that I concur with the Terms and Conditions specified by DPWH.</i>			
Tel No.: (053) 255-8683		Printed Name / Signature / Date	
c/o Vanilyn C. Catampatan/ Ray Debhossaur E. Porcadilla		Tel. No. / Cellphone No. / E.mail Address	



Website: www.dpwh.gov.ph
Tel. No(s): 561-8012 / 66927