



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**LEYTE 5TH DISTRICT ENGINEERING OFFICE**  
Baybay City, Leyte, Region VIII



**NOTICE OF POSTING AT PHILGEPS AND DPWH WEBSITE**

March 13, 2024

The DPWH Leyte 5<sup>th</sup> District Engineering Office, Brgy. Hipusngo, Baybay City, Leyte through the Bids & Awards Committee, invites suppliers/manufacturer/distributors/contractors to submit quotation and to bid for the hereunder list of procurement:

Mode of Procurement: **Small Value Procurement**

RFQ No.	PR No.	Name of Project/Location	ABC	Duration
24-001	2024-03-002	Procurement of spare parts for use in the preventive maintenance of UD Croner, H3-6750 unit model PKE 250, Road Grader SDLG G9138, N1-2305, Bobcat Backhoe/Loader, LX-84 Unit model B730 (4WD) and labor for replacement of parts of UD Croner, H3-6750 unit model PKE 250 assigned at the Maintenance Section, DPWH Leyte 5th District Engineering Office, Baybay City, Leyte	P 619,160.00	15 C.D.
24-002	2024-03-003	Procurement of spare parts, supplies, oil and labor for use in the preventive maintenance of Mitsubishi Strada GLX 2.5D, 2WD, 2017 MY, H1-6863 and Mitsubishi L300 Deluxe 2.5D, 2017 MY, H1-6401 assigned at Maintenance Section, DPWH Leyte 5th District Engineering Office, Baybay City, Leyte	P 128,290.00	15 C.D.
24-003	2024-03-004	Procurement/Purchase of Diesel Fuel for use in refueling of Various equipment: Road Grader N1-2305, Payloader L2-1657, Hydraulic Excavator (Wheel Type) F17-113, Dumptruck H3-6386 AND h3-6650 assigned at Maintenance Section, DPWH 5 <sup>TH</sup> DEO, Baybay City, Leyte	P 980,000.00	30 C.D.



Prospective Bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Pre-Bidding Conference(s), evaluation of bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (R-IRR).

The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Posting Period at PhilGEPS	March 13 – March 21, 2024
2. Issuance of RFQs	March 13 – March 21, 2024
3. Pre-Bid Conference	None
4. Deadline for Submission/Receipt of RFQs	March 21, 2024 up to 9:00 A.M.
5. Opening of Bids	March 21, 2024, immediately after the deadline for the submission of bid at Procurement Building, DPWH, Leyte 5 <sup>th</sup> District Engineering Office, Brgy. Hipusngo, Baybay City, Leyte

The **Department of Public Works and Highways, Leyte 5<sup>th</sup> District Engineering Office, Brgy. Hipusngo, Baybay City, Leyte** assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

  
**LYNDEL P. JABINES**  
BAC-Chairperson

Noted by:

**EUSEBIO T. CULAS**  
District Engineer

**Contact Person:** Emmanuel Mari D. Sacro, J.D.  
**Telephone No.:** (053) 520-2603  
**Address:** Procurement Staff, Office of the District Engineer  
DPWH Leyte 5<sup>th</sup> District Engineering Office, Brgy.  
Hipusngo,  
Baybay City, Leyte







Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**LEYTE 5TH DISTRICT ENGINEERING OFFICE**  
Baybay City, Leyte, Region VIII



Name of Procuring Entity	: DPWH LEYTE 5TH DEO	Request for Quotation (P.R. No.)	: 24-002 (P.R. 2024-03-003)
Revised on	:	Date	: March 11, 2024
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User	: DPWH – Leyte 5th DEO, Baybay City
<b>COMPANY NAME :</b>			
<b>ADDRESS :</b>			
<b>TEL. NO. / FAX NO. :</b>		<b>TIN:</b>	

Please quote your lowest price on the item(s) listed below, subject to the **TERMS and CONDITIONS** stated below, and submit your quotation duly signed by your representatives not later than **9:00 A.M. of March 21, 2024** in the return envelope attached herewith, to the Office of the Head, Procurement Staff, Procurement Building, DPWH Leyte Fifth District Engineering Office, Brgy. Hlpusngo, Baybay City, Leyte.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period: within **15 C.D.** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of **three (3) months for supplies & materials; One (1) year for Equipment; three (3) years for IT Equipment from date of Acceptance by the end-user.**
4. Price validity shall be for a period **SIXTY (60) C.D.**
5. **VALID** BIR Certificate of Registration, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABC above 50k; GPPB Revised Form) & Income Tax/Business Returns (for ABC above 500k) shall be attached **upon submission of the quotation.** The Audited Financial Statement, DTI Business/SEC Registration Certificate, Tax Clearance and Mayor's/Business Permit shall be submitted **upon the award of contract.**
6. Bidders shall submit brochures of the item(s)/product(s) being offered, if applicable.
7. Please indicate the brand for each item(s) being offered.
8. The Approved Budget Ceiling for this procurement is **P 128,290.00**
9. **NON-COMPLIANCE** to any of the terms and conditions, either during preliminary evaluation and/or detailed evaluation of the legal, technical and financial capability of the bidder based on their submitted documents, shall be a ground for disqualification of the bidder from the award of contract.
10. The DPWH reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DPWH shall rescind/terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. **Other Terms and Conditions imposed/required by the End-user:**
  - a. Bidders must submit a latest and valid original/certified true copy of the following, whichever is applicable to the bidder:
    - i. If the bidder is a **MANUFACTURER** of the products/items being offered: **CERTIFICATE that the bidder manufactures the products/items**; OR
    - ii. If the bidder is an **EXCLUSIVE OR AUTHORIZED DISTRIBUTOR/DEALER** of the products/item being offered: **EXCLUSIVE OR AUTHORIZED DISTRIBUTORSHIP / DEALERSHIP CERTIFICATION**; OR

  
**LYNDEL P. JABINES**  
Assistant District Engineer  
BAC Chairperson

iii. If the bidder is a **RESELLER: 1. EXCLUSIVE OR AUTHORIZED DISTRIBUTORSHIP / DEALERSHIP CERTIFICATION** AND 2. **CERTIFICATE OF RESELLERSHIP** Issued by the exclusive or authorized distributor in favor of the bidder/supplier.

b. Proof of **SERVICE CENTER** and **TECHNICAL PERSONNEL** with appropriate certification/ accreditation/ training to undertake the labor and/or repair/maintenance of Mitsubishi Strada GLX 2.5D, 2WD, 2017 MY, H1-6863 and Mitsubishi L300 Deluxe 2.5D, 2017 MY, H1-6401.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>Procurement of spare parts, supplies, oil and labor for use in the preventive maintenance of Mitsubishi Strada GLX 2.5D, 2WD, 2017 MY, H1-6863 and Mitsubishi L300 Deluxe 2.5D, 2017 MY, H1-6401 assigned at Maintenance Section, DPWH Leyte 5th District Engineering Office, Baybay City, Leyte</b>					
	<b>Mitsubishi L300 Deluxe 2.5D, 2017, MY H1-6401</b>				
1	Oil filter, engine	4	pc		
2	Gasket engine oil/pan drain plug	4	pc		
3	Condenser fan	1	pc		
4	Wiper Blade LH & RH	1	set		
5	Air freshener	10	pc		
6	Engine treatment	1	pc		
7	Diesel fuel conditioner	1	pc		
8	Diesel care Injection cleaner	2	pc		
9	Diesel fuel cleaner	1	pc		
10	Diesel decarbonizer	1	pc		
11	Vacuum cleaner	1	pc		
12	Gasket, rocker cover	1	pc		
13	Silicone gasket	4	pc		
14	Brake cleaner, 500ml	10	pc		
15	Gear oil GL-4 SAE 75W-85	4	L		
16	Gear oil GL-5 SAE 90	3	L		
17	Super long life coolant, premium	2	L		
18	Windshield washer fluid, 200ml	1	bot		
	<b>Labor</b>				
1	Engine tune-up	1	job		
2	Injector cleaning	1	job		
3	Replace gasket rocker cover	1	job		
4	Consumable sundries	1	job		
	<b>Mitsubishi Strada GLX 2.5D, 2WD, 2017 MY, H1-6863</b>				
1	Oil filter, engine	4	pc		
2	Gasket engine oil/pan drain plug	4	pc		
3	Fuel filter	1	pc		
4	Wiper Blade LH & RH	1	set		
5	Air freshener	10	pc		
6	Gear oil GL-4 SAE 75W-85	4	L		
7	Gear oil GL-5 SAE 90	3	L		
8	Super long life coolant, premium	2	L		
9	Engine treatment	1	pc		
10	Diesel fuel conditioner	1	pc		



