




Republic of the Philippines
Department of Public Works and Highways
SOUTHERN LEYTE 1st DISTRICT ENGINEERING OFFICE
Ibarra, Maasin City Southern Leyte



Name of Procuring Entity: DPWH-SLDEO	P.R. No./Contract ID No: 2024-
Revised on:	
Standard Form/Title : REQUEST FOR QUOTATION	Date:
COMPANY NAME :	Office/End User: DPWH-SLDEO
ADDRESS :	
TEL. No./Fax No.:	TIN No.:
Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions, stated below and submit your quotation duly signed by your representative not later than 10:01 A.M. of _____ in the return envelope attached herewith to the Goods and Services Division, Procurement Services+, DPWH-SLDEO, Maasin City.	

TERMS AND CONDITIONS: 1. All entries must be typewritten or legibly written. 2. Delivery period within <u>30</u> days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment, 3 years IT equipment from date of acceptance by the end-user 4. Price validity shall be for a period of sixty(60) calendar days 5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation. (Income Tax Return and Omnibus Sworn Statement for Procurement using the method of Small Value Procurement) 6. Bidders shall submit original brochures of the product. 7. Please indicate the brand for each items being delivered 8. The approved budget ceiling for this procurement is P <u>235,000.00</u> 9. Supplier must have a physical store/service center within Region VIII or within the province for technical purposes 10. Supplier must be an Authorized Product Distributor with certification	 CLAUDINE JHEAN M. ARNAIZ Administrative Officer V BAC, Chairperson
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ITEM No.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	LAPTOP COMPUTER for <u>Application Use</u> (Construction Section)	1	unit		
	Specifications:				
	LAPTOP				
	Processor & Chipset: Core i5 (13th Gen) or its equivalent, minimum of 10-cores				
	Internal Memory: 16GB DDR4				
	Storage: 512GB SSD				
	Display & Graphics: 14" Diagonal Full High-Definition Wide Screen Display with Integrated graphics memory				
	Audio: Integrated high-defination audio support, integrated speakers and integrated digital microphone.				
	Webcam: Integrated widescreen HD				
	I/O Ports: 3 USB (2 Type-A and 1 Type-C), HDMI/ DisplayPort, Audio Port, Ethernet (RJ-45)				
	Network Interface: Bluetooth, Wireless LAN (auto detecting and auto sensing), Gigabit Ethernet				
	Weight: not more than 1.9 kg/4.2 lbs				
	SOFTWARE				
	Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				

	Recovery Media: All drivers and utilities must be stored in any electronic storage media must be properly labelled and virus free.				
	Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	LAPTOP COMPUTER for <u>Administrative Use</u> (Construction Section, Procurement Unit)	2	units		
	Specifications:				
	LAPTOP				
	Processor & Chipset: Core i3 (13 Gen), or its equivalent, minimum of 6-cores				
	Internal Memory: 8GB DDR5				
	Storage: 512GB SSD				
	Display & Graphics: 14" Diagonal Full High-Definition Wide Screen Display with Integrated graphics memory				
	Audio: Integrated high-definition audio support, integrated speakers and integrated digital microphone.				
	Webcam: Integrated widescreen HD				
	I/O Ports: 3 USB (2 Type-A and 1 Type-C), HDMI/ DisplayPort, Audio Port, Ethernet (RJ-45)				
	Network Interface: Bluetooth, Wireless LAN (auto detecting and auto sensing), Gigabit Ethernet				
	Weight: not more than 1.9 kg/4.2 lbs				
	SOFTWARE				
	Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
	Recovery Media: All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
	Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	Accessories				
	Mouse: Optical with mouse pad (same brand as the Laptop)				
	Carry Case: Manufacturer's Standard				
	Cable Adapter: Gigabit Ethernet Cable Adapter (for Laptop models without Ethernet port)				

	Headset: Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)				
	Other Requirements:				
	Brand and Model: Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. Manufacturer's certificate is required.				
	Components: All components must be same brand as the Laptop and factory installed and new. The Supplier is not allowed to change or add any components to the equipment.				
	Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance: The supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR). In any case that the Laptop needs to be pullout for servicing, the Supplier must return the unit within two (2) weeks or a service unit with the same or higher specifications must be issued.				
	Technical Support: The Local technical support shall include telephone and email, 8 hours per day (8:00am-5pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.				
	Additional Notes: This technical specification shall be issued along with the Certification issued by IMS.				
Brand & Model: _____				TOTAL	
Delivery Period: _____					
<p><i>After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.</i></p>					
<p style="text-align: right;">_____ Printed Name/Signature/Date</p>					