



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA SIBUGAY 1st DISTRICT ENGINEERING OFFICE
Diplahan, Zamboanga Sibugay, Region IX



Name of Procuring Entity : Request for Quotation (P.R. No.) : 24-12-380
Revised on : Date: 12- 19 -2024
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User :
COMPANY NAME :
ADDRESS :
TEL. NO./FAX No. : TIN No.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **December 23, 2024** in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH, 1st DEO, Diplahan, Zamboanga Sibugay.

TERMS and CONDITIONS:

The following documents must be included in the submitted quotation:

- Eligibility Requirements:
 - PhilGeps Registration Certificate
 - Mayor's Permit
 - DTI Business Registration/SEC/CDA
 - Tax Clearance from the BIR
 - Latest Income business tax return duly and received by the BIR and duly validated with the Tax Payments (FOR ABC P500,000 and above)
 - Omnibus Sworn Statement (FOR ABC P50,000 and above)
 - All entries must be typewritten or legibly written.
- Warranty shall be for a minimum of three (3) months for supplies and materials; one year for Equipment from date of acceptance by the end-user.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each item being offered.
- The approved budget ceiling for this procurement is **P 128,191.48**
- Any charges that may be imposed by the bank, shall be serve and/or shouldered by the payer/supplier.
- Delivery period within 15 calendar days upon of the approved funded Purchase Order.

MEIVAR B. BAROY
Chief, Maintenance Section
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpen black	36.00	pcs		
2	Ballpen blue	36.00	pcs		
3	Tissue	50.00	Roll		
4	Air refreshener	6.00	bot		
5	Puncher	6.00	pcs		
6	Staple wire	6.00	box		
7	USB 32GB	10.00	pcs		
8	Brown envelope legal	2.00	box		
9	Alcohol	5.00	gal		
10	Paper fastener	6.00	box		
11	Paper clip	6.00	box		
12	Correction tape	50.00	pcs		
13	Sticky notes 3x4	12.00	pad		
14	Bondpaper A4	200.00	ream		
15	Bondpaper legal	150.00	ream		
16	Printer ink 003 black	15.00	bot		
17	Printer ink 003 cyan	9.00	bot		
18	Printer ink 003 magenta	9.00	bot		
19	Printer ink 003 yellow	9.00	bot		
	-x-x-x- Nothing Follows-x-x-x				

Purpose

For use in the Maintenance Section and Equipment Service , DPWH Zamboanga Sibugay 1st DEO Diplahan Zamboanga Sibugay.

Brand and Model : _____ Warranty : _____
Delivery period : _____ Price Validity : _____

After having carefully read and accepted your General condition, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address