



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**DAVAO OCCIDENTAL DISTRICT ENGINEERING OFFICE**  
Brgy. Buhangin, Malita, Davao Occidental ,REGION XI



Name of Procuring Entity : DPWH DAVAO OCCIDENTAL RFQ No. : **CID No. 24GLE0207**  
Revised on : PR No. : **PR 24-12-0247**  
Standard Form / Title : REQUEST FOR QUOTATION Office/End-user : Finance Section

COMPANY NAME :  
ADDRESS :  
TEL. NO./FAX NO. : TIN NO. :

<p>Terms and Conditions :</p> <ol style="list-style-type: none"> <li>1) All entries must be type written or legibly written.</li> <li>2) Delivery period within <u>10 CD</u> upon receipt of the approved funded Purchase Order (PO). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.</li> <li>3) Warranty shall be for a minimum of three (3) months for supplies &amp; materials, one (1) year for Equipment, 3 years from IT Equipment from date of acceptance by the end-user.</li> <li>4) Price validity shall be for a period of 60-calendar days.</li> <li>5) G-EPS Registration Certificate/Mayor's Permit/DTI or SEC/TAX Clearance/Warranty Certificate shall be attached upon submission of the quotation. (certified true copy)</li> <li>6) Bidders shall submit original brochures of the product, if applicable.</li> <li>7) Please indicate the brand of each items being offered. (If applicable)</li> <li>8) The Approved Budget Ceiling for this procurement is Php. <b>774,488.00</b></li> </ol>	<p><i>Please quote your lowest price on the item(s) listed below, subject to the Terms &amp; Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of , <b>December 23, 2024</b> in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Davao Occidental.</i></p> <p style="text-align: right;"><b>RANULFO A. FLORES</b> BAC Chairman</p>
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Item No.	ITEMS and DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>COMMON OFFICE SUPPLIES</b>					
OS-0016	Paper, Book, A4, Sub-20, 70 GSM	30	bxs		
OS-0017	Paper, Book, Long, Sub-20, 70 GSM	25	bxs		
OS-0314	Sign Pen (0.5) blue	30	box		
OS-0315	Sign Pen , 1, blue	30	box		
OS-0127	Sign Pen (0.5) Black	30	box		
OS-0372	Green Folder, Long	50	pcs		
OS-0464	Tape, Book binding, 2", red	20	pcs		
<b>JANITORIAL SUPPLIES</b>					
JS-0023	Toilet Bowl Cleaner, 1 ltr (APS)	30	Bottle		
JS-0001	Air Freshener spray, aerosol, 500ml	30	Bottle		
JS-0033	Disinfectant Spray 400ml	30	Bottle		
JS-0013	Furniture Cleaner 330ml	30	Bottle		
JS-0014	Glass Cleaner Bottle Spray 500ml	30	Bottle		
JS-0016	Insecticide Spray 300ml	30	Bottle		
JS-0025	Toilet Tissue, 2 ply , 12 roll/pack	30	box		
JS-0037	Dishwashing Liquid/Soap 500ml	30	bottle		
JS-0011	Toilet Deodorizer	30	piece		
JS-0014	Fabric Softener	30	btl.		
	x-x-x-x-x carried forward x-x-x-x-x-x				

	x-x-x-x-x-x brought forward x-x-x-x-x-x-x				
2019-09(10)-101-C160FE036-017	<b>Task Alfa 4035ci copier Machine</b>				
CS-0344	Toner Cartridge -Tk8527 black	4	pc/s		
CS-0345	Toner Cartridge -Tk8527 Cyan	2	pc/s		
CS-0346	Toner Cartridge -Tk8527 Magenta	2	pc/s		
CS-0347	Toner Cartridge -Tk8527 Yellow	2	pc/s		
2021-0376-001-	<b>EPSON L15150</b>				
CS-0016	Bottle Ink Pigment Black 008	30	pc/s		
CS-0017	Bottle Ink Pigment Cyan 008	30	pc/s		
CS-0018	Bottle Ink Pigment Magenta 008	30	pc/s		
CS-0019	Bottle Ink Pigment Yellow 008	30	pc/s		
2017-12(05)-	<b>EPSON L6170</b>				
CS-0116	Ink Refill, # 001 black	30	pc/s		
CS-0117	Ink Refill, # 001 Cyan	30	pc/s		
CS-0223	Ink Refill, # 001 Magenta	30	pc/s		
CS-0224	Ink Refill, # 001 yellow	30	pc/s		
	x-x-x-x-x-x-x-x-x-x-x				
<b>Purchase of Office Supplies and Janitorial Supplies Computer Supplies &amp; Accessories and Printing Consumables for use in Davao Occidental DEO, Malita, Davao Occidental, CY 2024</b>					

: \_\_\_\_\_ Warranty : \_\_\_\_\_  
 : \_\_\_\_\_ Price Validity : \_\_\_\_\_  
 : \_\_\_\_\_ Credit  
 : \_\_\_\_\_ C.O.D

Brand & Model  
 Delivery Period  
 Please indicate Payment Term

*After having carefully read & accepted your General Conditions, I/We quote you on the item(s) at price noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

\_\_\_\_\_ Printed Name over Signature/Date

Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)  
 Local No(s).: 77823

