



**Small Value Procurement [Section 53.9]**

Name of Procuring Entity: DPWH-CAR Regional Office Request for Quotation: 24GP00007

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: RO

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO.:

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than **2:00 P.M.** of **22 JAN 2024** in the return envelope attached herewith, to the BAC Chairman, DPWH-CAR Regional Office.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within **(as scheduled)** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three months for supplies & materials; one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. For all Suppliers, the two (2) envelope system will be followed. The first envelope  
The first envelope shall contain the following eligibility document/s:  
(A) PhilGEPS Platinum Certificate (Certified Copy) or PhilGEPS Registration Number;  
(B) Mayor's Permit (Certified Copy);  
(C) Omnibus Sworn Statement; and  
(D) Income Tax Return (Certified Copy)  
The second envelope which will contain the quotation shall only be opened after the first is declared complying.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand for each items being offered in order to evaluate conformity with specifications.
8. Suppliers must have a physical office/shop with trade name displayed and inventory of supplies / goods.
9. The approved budget ceiling for this procurement is **Php 540,000.00**
10. Source of Fund: **EAO**

**EnP REX B. PADERES, MNSA**

BAC Chairman

ABM

JBL

LTM

OGG

Item no	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>24GP00007 - Procurement of Catering Services to be served during the 36th DPWH-CAR Founding Anniversary on January 26, 2024 in relation to administrative overhead</b>				
1	Lunch and 2 Snacks	900	pax		
	<b>Note:</b>				
	<b>Lunch: 3 viands: 1 meat, 1 fish, 1 vegetable</b>				
	rice, soup, dessert, bottled water				
	<b>Snacks: sample choices</b>				
	Sandwich with Fries, Pasta with Garlic Bread, Pancit with Puto, Kakanin with Guinataang Bilo-bilo, Spaghetti with Bread, Arroz Caldo or Goto (with chicken/egg)				
	with juice (in can - 4 season, pineapple juice, etc.)				
	<b>with free flowing coffee and lemon grass tea with Honey</b>				
	with 20 food servers (with health certificate)				
	with flower arrangement on tables				
	tables and chairs to be provided by caterer				

Brand and Model : Warranty: \_\_\_\_\_  
Delivery Period : Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for delivery Period, Warranty and Price Validity are left blank, it means disqualification.

Tel No. Telefax:

(074) 424 1018

(074) 444-8838

[dpwhcarb@ yahoo.com](mailto:dpwhcarb@ yahoo.com)

Printed Name/Signature/Date

Tel. No./ Cellphone No. / E-mail Address