

Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CAPIZ 2ND**  
**DISTRICT ENGINEERING OFFICE**  
Regional Office VI

Name of Procuring Entity	: DPWH-Capiz 2nd DEO	Request for Quotation (P.R. No.)	: 2024-06-0028
Revised on :	Date : June 3, 2024		
Standard Form/Title	: <b>REQUEST FOR QUOTATION</b>	Office/End-User :	Capiz 2nd District Engineering Office
<b>COMPANY NAME</b>	:		
<b>ADDRESS</b>	:		
<b>TEL. NO./FAX No.</b>	:		
		<b>TIN :</b>	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of July 3, 2024 in the return sealed envelope attached herewith, to the Bids and Awards Committee Office, Capiz 2nd District Engineering Office, Dumalag, Capiz.

PROCUREMENT OF OFFICE ACCESSORIES TO BE USED FOR THE DPWH CAPIZ 2ND DISTRICT ENGINEERING OFFICE.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 CD upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate/Mayor's Permit/DTI/Omnibus sworn statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is Php 766,823.00

  
**SHERWIN I. GALLEROS**

BAC Chairman

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Fire Extinguisher	17	pcs.		
2	Yellow Trash Bin	20	pcs.		
3	Blue Trash Bin	20	pcs.		
4	Green Trash Bin	20	pcs.		
5	Sacks	250	pcs.		
6	Cork Board (Bulletin Board) 3x2 ft.	2	pcs.		
7	Cork Board (Bulletin Board) 4x8 ft.	1	pc.		
8	Faucet	15	pcs.		
9	LED Bulb (18 watts)	145	pcs.		
10	Toilet Flush Set (lever type)	14	set		
11	Photo Paper (20 sheets)	200	packs		
12	Double-sided tape (1/2 inch)	350	pcs.		
13	Frosted Window fil. 09mx10m	1	roll		
14	Frosted Window fil. 06mx10m	1	roll		
15	Picture Frame (30cmx40cm)	72	pcs.		
16	Picture Frame (50cmx50cm)	2	pcs.		
17	Picture Frame (A3)	7	pcs.		
18	Table with Chairs (8- seater)	1	set		
19	Table (6-seater)	2	set		
20	Tarpaulin Standee (3x6)	8	pcs.		
21	First Aide Cabinet	13	sets		
22	Button Magnet	200	packs		
23	Digital Hygrometer	1	pc.		
24	Magnetic Whiteboard (2'x3')	13	pcs.		
25	Toilet Seat Cover	1	pc.		
26	Handle for Glass Door	4	pcs.		
27	Flourescent Lamp (20 watts)	1	pc.		
28	Trash Can Small	2	pcs.		
29	Toilet Bidet	12	pcs.		
30	Gooseneck Faucet 1/2	6	pcs.		
31	Scotch Tape 1 inch	400	pcs.		
32	Brother ink BT D60	3	pcs.		
33	Brother ink BT 5009 Yellow	2	pcs.		
34	Brother ink BT 5009 Cyan	2	pcs.		
35	Brother ink BT 5009 Magenta	2	pcs.		

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address