	Pampanga 1st District E City of San Fernand	lo, Pampanga					
Name of	REQUEST FOR ( Procuring Entity: DPWH-Pampanga 1st District Engineering		Purchase Re	quest No. 1	-12,201		
Contract Name: To purchase Twelve (12) units Multifunction Inkjet Printer (A4)				Date: Normber 12, 1024			
to be used at DPWH-Pampanga 1st DEO. COMPANY NAME:			Office/ End User: Request for Quotation No. 245 VDD 04				
ADDRESS:			Date. Decision for 11, 101,1				
TEL. NO	/FAX NO.:	and Completions and	1114140.		,		
TERMS	Please quote your lowest price on the item(s) listed below, subject to the Ter uly signed by your representative not later than 10:00 A.M. <u>Ny, C, D</u> and CONDITIONS:						
	s must be typewritten or legibly written. period within 15 days upon receipt of the approved fi	unded					
	ed Order (P.O.) Administrative penalties pursuant to Sec. 69 of the		7				
	IRR-RA 9184 shall be imposed for non-delivery without valid reason.						
	shall be for a minimum of three (3) months for supplies & materials; for Equipment from date of acceptance by the end-user.		NOF	G. CANLAS			
	dity shall be for a period of sixty (60) calendar days.	Chief.		ce and Administra	ative Section		
	Registration Certificate, Mayor's Permit, Income/Business Tax Return and Omr	//		BAC-Chairpers			
	ement shall be attached upon the submission of the quotation. shall submit original brochures showing certifications of the product, if applicab	le.					
	indicate the brand for each items being offered.	ic.					
8. The app	oved budget celling for this procurement is P 540,000.00.						
Item No	ITEMS and DESCRIPTION	Qty.	Unit	Unit Price	TOTAL PRICI		
1	Multifunction Inkjet Printer (A4)	12	units	a series a series a			
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	Note: See Attached Specifications	Contraction (Contraction)	an su on un				
	and the second		Contraction (Contraction)				
			Parts Diff	0 200			
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	The awarding for this PEO will be on a lump sum basis						
	The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise						
	The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.						
	Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.			TOTAL			
Brand M	Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.	Warranty Price Valid		TOTAL			

Tel.No. /Cellphone No. / E-mail Address

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## TERMS AND CONDITIONS

## 1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

- 2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipments, shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order. He shall ensure the continuous delivery of the needed supplies/materials/equipments in order not to compromise the smooth implementation/completion of the project. Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued that AWARDEE and for re-awarding the item(s) to the ALTERNATIVE AWARDEE.
- 3. AWARDEE shall pick-up purchase order(s) in his favor within three (3) days after receipt of notice to that effect. A telephone call or fax shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remain unclaimed, the said purchase order(s) shall be sent by the messengerial service to the AWARDEE at the latter's expense. To avoid delay in the delivery of the requesting agency requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting sample.
- 4. The schedule of delivery is on a staggered basis, the Procuring Entity shall make, after every delivery, an accounting of the amount actually payable based on the date of the delivery receipt to determine the allowable unit/volume that may still be ordered from the remaining amount allotted for each Petroleum, Oil & Lubricants (POL) products. The procuring entity shall be allowed to make adjustments in the units/volume to be delivered per type of product to conform to the remaining amount in the total contract price.
- Upon the expiration of the 30-day calendar period from date of quotation, the prevailing pump prices of fuel acquired by the DPWH-Pampanga 1<sup>st</sup> DEO from the Awardee shall be used as the basis for payment.
- 6. All déliveries by suppliers shall conform to all applicable DPWH Standards and Specifications and be subject to inspection and acceptance by the DPWH-Pampanga 1<sup>st</sup> DEO. All necessary laboratory test undertaken by the DPWH-Pampanga 1<sup>st</sup> DEO on the item(s) shall be for the account of the supplier.
- Rejected deliveries shall be constructed as no-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to terms and conditions prescribed under paragraph 4 hereof.
- 8. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s)/product(s), thereof that may be discovered by the DPWH-Pampanga 1<sup>st</sup> DEO within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that affect.
- 9. A penalty of one-tenth of one percent (0.001) of the total value of the product(s)/good(s) purchased shall be deducted for each day of delay in the delivery of the product(s) ordered.
- 10. All duties, excise and other taxes and revenue charges, if any shall be for the supplier's account.
- As a pre-condition to payment, IMPORTANT DOCUMENTS specially showing the condition and serial numbers of imported equipments purchased should be submitted by the supplier to the DPWH-Pampanga 1<sup>st</sup> DEO.
- All transactions are subject to withholding of creditable Value Added Tax (VAT) per revenue No. 10-93.



Department of Public Works and Highways CENTRAL OFFICE	Doc. Code:	QMS-11.1.1-035 Rev00
Standard Technical Specifications for Printers	Page No.	Page 1 of 2

## Name of Equipment: MULTIFUNCTION INKJET PRINTER (A4)

Description: For daily document printing, copying and scanning

General Print Technology Print Speed	Inkjet (Color)
Print Speed	
	Draft: 30 ppm or ISO: 17 ipm ; speed measured using A4/Letter size paper
Print Quality	600 x 600 dpi
Copy Speed	Draft: 11.5 cpm or ISO: 5.5 ipm; speed measured using A4/Letter size
	paper
Scan Resolution	1200 dpi
Scan Features	Multi-sheet scan to single PDF file; Scan to Network Folder; Scan to USB/Memory Device
Scan Type	Flatbed and ADF
Duty Cycle	5,000 pages per month
Memory	N/A
Ink/Toner System	Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.
Network Interface	Fast Ethernet
IO Ports	USB 2.0 (Type A); Ethernet (RJ-45)
Paper Handling	
Duplex Printing	Automatic two-sided printing
Paper Trays	Two Trays; Standard Input tray (250 sheets), Multi-purpose tray (100 sheets)
Maximum Media Size	Legal (8.5in x 14in)
Media Type	Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.
Software	
Supported OS	Windows 11, 10 (32-bit and 64-bit)
Drivers	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.
Accessories	Specification
Ink/Toner Cartridge	Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.
Cables and Connectors	All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).
Other Requirements:	

## **Brand and Model:** Must be globally recognized brand of printers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.

	Department of Public Works and Highways CENTRAL OFFICE	Doc. Code:	QMS-11.1.1-035 Rev00						
	Standard Technical Specifications for Printers	Page No.	Page 2 of 2						
Name of Equipment: MULTIFUNCTION INKJET PRINTER (A4)									
Description: For daily document printing, copying and scanning									
Warranty and Maintenance: The Supplier must provide a one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).									
<b>Technical Support:</b> The local technical support through telephone and email, 8 hours per day (8:00 am - 5:00 pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.									
Additional Notes: This technical specification shall be issued along with the Certification issued by IMS.									
Prepared by: Checked by:									
MARY JANE S. PANTOJA Chief, Business Innovation Division Act Wre Approved by: ADOIR G. CANLAS, CESO IV Undersecretary Fechnical Services and Information Management Service Approved Date: <u>101624</u>									