

**INVITATION TO BID FOR
23GFB0027**

The Department of Public Works and Highways - Albay 2nd District Engineering Office, through its Bids and Awards Committee (BAC) for Goods, invites suppliers to apply to submit bids for the following Contract:

Contract Name : **Procurement for Furnishing of Trees of Various GAA 2023 Projects (Rapu-Rapu Cluster) Batch 2**

Contract Location : **Rapu-Rapu, Albay**

Brief Description of Goods to be Procured : **Procurement for Furnishing of Trees of Various GAA 2023 Projects (Rapu-Rapu Cluster) Batch 2**

Approved Budget for the Contract (ABC) : **P4,680,638.30**

Source of Funds : **GAA FY 2023**

Delivery/Contract Duration : **45 C.D.**

Purchase Number : **24-06-066**

The BAC is conducting the public bidding for this Contract in accordance with Republic Act No. 9184 and its Implementing Rules and Regulations (IRR).

Bidders should have completed, within from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section IV, Instruction to Bidders.

To be eligible to bid for this Contract, a supplier must meet the following major requirements:

- Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;
- Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for exclusive economic zones or areas;
- Tax clearance per Executive Order 398, series of 2005, as finally reviewed and approved by the BIR;
- Filipino citizen or 60% Filipino-owned partnership/corporation;
- Completion of similar contract costing at least 50% of the ABC;
- Net Financial Contracting Capacity (NFCC) at least equal to the ABC or in lieu of the NFCC computation, a committed line of credit (CLC) specific to the contract to be bid from a universal or commercial bank.

The DPWH will use non-discretionary "pass/fail" criteria in the eligibility check, preliminary examination of bids, evaluation of bids, post-qualification, and award.

The schedule of key procurement activities for this Contract are shown below:

Activity	Time	Place
1. Issuance/Downloading of Bidding Documents	June 20, 2024 (Thurs.) to July 09, 2024 (Tues.)	Hard copies at BAC Secretariat, Procurement Section of this Office. Downloadable from DPWH website www.dpwh.gov.ph and PhilGEPS website www.philgeps.gov.ph
2. Pre-Bid Conference	Thursday, June 27, 2024 at 10:00:00 AM	
3. Receipt by the BAC of Bids	July 09, 2024 until 10:00 am	
4. Opening of Bids	Immediately after cut-off of dropping	

Bidders shall pay a fee of **P5,000.00** for the Bidding Documents, upon securing hard copies of the documents. Bidding documents fee **may be refunded** in accordance to section 17.5. of the 2016 Revised IRR of

R.A. 9184, however, said refund shall be subject to the conditions stipulated based on the grounds provided under Section 41 of the Act and this IRR. Bidders that download the Documents from the DPWH/PhilGEPS website shall pay fee upon submission of their the bids. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Instruction to Bidders.

The DPWH - Albay 2nd District Engineering Office reserves the right to accept or reject any bid and to annul the bidding process at any time before the contract award, without incurring any liability to affected bidder/s, accordance with the provisions of Section 41 of RA 9184 and its IRR.

Any request for additional information concerning this bidding shall be directed to the following:

BAC Chairman: **Engr. NINEZ B. REGALADO**

Address: Albay 2nd DEO, RES V Compound

Airport Site, Legazpi City

Telephone No.: 480-07-90

Email Address: procurement.albay2nd@gmail.com

Head Procurement Officer: **Engr. MARIA JOY L. ZAMUDIO**

Address: Albay 2nd DEO, RES V Compound

Airport Site, Legazpi City

Telephone No.: 480-07-90

Email Address: procurement.albay2nd@gmail.com

Approved by:

Dates of Publication:

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Newspaper:

N/A


NINEZ B. REGALADO
Chief, Maintenance Section
BAC, Chairman

SPECIAL CONDITION OF CONTRACT
23GFB0027

Procurement for Furnishing of Trees of Various GAA 2023 Projects (Rapu-Rapu Cluster) Batch 2

GCC Clause	
1.1(g)	The Procuring Entity is DPWH Albay 2nd District Engineering Office .
1.1(i)	The Supplier is _____ .
1.1(j)	The Funding Source is GAA FY 2023 in the amount of P4,680,638.30
1.1(k)	The Project Site is located at Rapu-Rapu, Albay
5.1	The Procuring Entity's address for Notices is at RES V Compound, Airport Site, Legazpi City, Albay . The Supplier's address for Notices is _____ .
	<p>Additional Bidding Requirements the Prospective Bidders must closely comply;</p> <p>1. Improperly sealed and marked bid envelopes is ACCEPTED provided that the bidder is duly authorized representative shall acknowledge such condition of the bid as submitted.</p> <p>2. Prospective bidders shall present their ORIGINAL OFFICIAL RECEIPT OF PAYMENT for Bid Documents (Project Specific) to the BAC Secretariat of this office before the deadline stated in the Invitation to Bid (IB). Only the owner or authorized representative with a Special Power of Attorney (SPA) will be allowed to transact business relative to the <u>bidding matters</u>.</p>
6.20	<p>Delivery and Documents – Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:</p> <p>(i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;</p> <p>(ii) Original and four copies delivery receipt/note, railway receipt, or truck receipt;</p> <p>(iii) Original Supplier's factory inspection report;</p> <p>(iv) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;</p> <p>(v) Original and four copies of the certificate of origin (for imported Goods);</p> <p>(vi) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;</p> <p>(vii) Certificate of Acceptance/Inspection Report signed by the</p>

	<p>Procuring Entity's representative at the Project Site; and</p> <p>(viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit. The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity. The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination</p> <p>Insurance –</p> <p>The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.</p> <p>Patent Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
10.40	Not applicable.
13.40	No further instructions.
16.10	None
17.30	No further instructions.
17.40	No further instructions.
21.10	No further instructions.

SCC for Contract ID No. 23GFB0027

BID DATA SHEET

ITB Clause	
1.1	<p>The PROCURING ENTITY is DPWH, Albay 2nd District Engineering Office</p> <p>The Acopo of the Goods/Services required under this Contract Procurement for Furnishing of Trees of Various GAA 2023 Projects (Rapu-Rapu Cluster) Batch 2</p>
2	<p>The Funding Source is: The Government of the Philippines (GOP) through GAA FY 2023 amounting to <u>P4,680,638.30</u> The name of the project is Procurement for Furnishing of Trees of Various GAA 2023 Projects (Rapu-Rapu Cluster) Batch 2</p>
3.1	No further instructions.
5.1	No further instructions.
5.2	None of the circumstances mentioned in the ITB Clause exists in this Project. Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate in this Project.
5.4	No further instructions.
6.3	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1(a)	<p>The procuring Entity will hold a pre-bid conference for this Project on June 27, 2024 at 10:00am, DPWH Albay 2nd District Engineering Office, Airport Site, Legazpi City.</p>
9.1(b)	Contract duration is 45 C.D.
10.1	<p>The Procuring Entity's address is: DPWH Albay 2nd District Engineering Office, RES Compound, Airport Site, Legazpi City NINEZ B. REGALADO, BAC Chairman (052) 480-0790</p>
10.3	No further instructions.
12.1(a)(i)	No other acceptable proof of registration is recognized.
13(c)(2)	The statement of all ongoing government and private contracts shall include all such contracts prior to the deadline for the submission and receipt of bids.
13(c)(3)	No additional requirements.

14	The ABC is P4,680,638.30 Any bid with a financial component exceeding this amount shall not be accepted.
14.2	No incidental services are required.
17.1	The bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
18.1	Bids will be valid until 120 C.D. from the date of opening of bids.
19.1	<p>The bid security shall be in the following amount:</p> <p>1. The amount of P93,612.77 , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>2. The amount of P234,031.92 , if bid security is in surety bond; or</p> <p>3. Any combination of the foregoing proportionate to the share of form with respect to total amount of security.</p>
19.2	The bid security shall be valid until November 05, 2024
21.3	Each Bidder shall submit 1 original copy duly signed and 1 photocopy (duly signed) of the first and second components of its bid.
22	<p>The address for submission of bids is The Chairman, DPWH, Albay 2nd District Engineering Office, Airport Site, Legazpi City. The date for submission of bids is July 09, 2024 until 10:00 am</p>
25.1	<p>The place of Bid Opening is at DPWH, Albay 2nd District Engineering Office, Airport Site, Legazpi City. The Date and Time of Bid Opening is Immediately after cut-off of dropping</p>
25.2	No further instructions.
28.3(d)	Bid Modification is allowed.
28.4	No further instructions.
28.5	No further instructions.
29.2(b)	<p>Only tax returns filed and taxes filed and taxes paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted. NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.</p>
29.2(d)	No other acceptable proof of registration is recognized.
32.4(g)	No further instructions.
33.2	No further instructions.



**TERMS OF REFERENCE
FOR THE FURNISHING OF TREES OF
VARIOUS GAA 2023 PROJECTS
RAPU-RAPU CLUSTER**



A. BACKGROUND

The Government of the Republic of the Philippines, thru the Department of Public Works and Highways (DPWH), intends to engage the services of an accredited Non-Governmental Organization (NGO) for the furnishing of trees as replacement for the trees cut, affected by the implementation of various GAA 2023 Projects in which furnishing shall be administered to the Municipality of Rapu-Rapu Province of Albay, to wit:

RAPU-RAPU CLUSTER

1. 23FB0048 - Construction of Viga Road, Rapu-Rapu, Albay
2. 23FB0058- Construction of Carogcog-Sta. Barbara Road (Phase 2), Rapu-Rapu, Albay
3. 23FB0065- Construction of Flood Control Dike and Slope Protection along Mariawa-Anislag (Phase II), Daraga, Albay
4. 23FB0100- Construction of River Bank Protection Works and Drainage System along Brgy. Tamaoyan, Legazpi City, Albay
5. 23FB0145- Construction of Road, Brgy. 62-Homapon, Legazpi City, Albay
6. 23FB0146- Concreting of Brgy. Maopi FMR, Brgy. Maopi, Daraga, Albay
7. 23FB0152- SIPAG - Flood Mitigation Structures Protecting Public Infrastructures/Facilities Construction of Flood Mitigation Structure at Villahermosa, Daraga, Albay
8. 23FB0176 - Road Widening - Secondary Road - Legazpi City-Punta de Jesus Rd - K0557 + 000 - K0557 + 150, K0557 + 725 - K0557 + 765
9. 23FB0177 - Road Widening - Secondary Road - Banquerohan-Bariis-Sogoy-Sorsogon Bdry Rd - K0545 + 500 - K0545 + 700
10. 23FB0183 - OO1: Construction/ Upgrading/ Rehabilitation of Drainage along National Roads - Secondary Roads - Daang Maharlika Jct- Legazpi- Sto. Domingo- Tabaco Camarines Sur Bdry Rd- K0535 + 022 - K0535 + 147
11. 23FB0192 - SIPAG - Flood Mitigation Structures protecting Public Infrastructures/Facilities - Rehabilitation of Drainage along Barangay Rawis, Legazpi City, Albay
12. 23FB0195 - BIP - Flood Mitigation Structures protecting Public Infrastructures/Facilities - Construction of Road Dike along UST Campus, Legazpi City, Albay PH1

B. OBJECTIVE

The objective of the service is to replenish the affected trees within the Road Right-of-Way (RROW) limits, in accordance with the issued Special Tree Cutting Permits (STCPs) and strict compliance with the existing regulations/laws by the Department of Environment and Natural Resources (DENR).



**TERMS OF REFERENCE
FOR THE FURNISHING OF TREES OF
VARIOUS GAA 2023 PROJECTS
RAPU-RAPU CLUSTER**



C. PROJECT SCOPE OF WORK

The service shall involve the replacement of trees following 1:100 ratio – for each tree cut, one hundred seedlings shall be planted with at least one (1) meter in height to be delivered and planted. It shall be determined through the issued STCPs, which will also serve as the basis of the replacement.

II. SCOPE OF SERVICES

A. GENERAL

The accredited NGO shall accomplish the following:

- a. Coordinate with the Department of Environment and Natural Resources (DENR) and DPWH-Implementing Office concerned on the replacement of trees. The services shall be provided in accordance with the issued STCPs, subject to its terms and conditions;
- b. Coordinate with Department of Environment and Natural Resources (DENR) and DPWH-Implementing Office for the identification of the suitable planting areas including sites under 2011 Graduated National Greening Program (NGP) and Climate Change initiatives of the Government;
- c. Provide/supply the required seedlings with varying species to accommodate the affected trees;
- d. Carry out the plantation activity and implement proper techniques ensuring optimal growth and survival rates; and
- e. Provide one-quarter maintenance to ensure the viability of the planted seedlings.

III. IMPLEMENTATION

A. QUALIFICATIONS AND ELIGIBILITY CRITERIA

- a. Experience: Previous involvement in similar projects with demonstrated success and must be included in the official list of potential NGOs that may participate in any of the existing projects of DENR, subject to the specific requirements of the project applied for.
- b. Compliance: Familiarity with DENR regulations and ability to ensure full compliance throughout the project.
- c. Resources: Sufficient manpower, equipment, and expertise to execute the scope of work effectively.




**TERMS OF REFERENCE
FOR THE FURNISHING OF TREES OF
VARIOUS GAA 2023 PROJECTS
RAPU-RAPU CLUSTER**




B. CONTRACTUAL TERMS AND CONDITIONS:

- a. Contract Duration: The accredited NGO shall deliver the goods and services from its receipt of the IO's Notice to Proceed for 45 c.d. (1.5 months) in accordance to the Contract Agreement.
- b. Schedule of Payment of Fee: fifty (50%) payment shall be paid upon delivery of the seedlings/saplings and the remaining fifty (50%) shall be paid upon completion of the tree furnishing activity as evidenced by a Certification of Completion from the DENR.

Prepared by:


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Engineer I


RIZZA V. REVOLTAR
Engineer II

Noted by:


JESUS EMIL G. FLORES
OIC-Chief, Planning & Design Section



BILL OF QUANTITIES					
23GFB0027 - Procurement for Furnishing of Trees of Various GAA 2023 Projects (Rapu-Rapu Cluster) Batch 2					
Item No.	ITEM/DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST
1	Plantation Establishment	87.30	HA		
2	Seedlings (indigenous species)	87,300.00	PC		
3	One-Quarter Maintenance	87.30	HA		
TOTAL:				TOTAL	

NAME OF SUPPLIER
AMOUNT IN WORDS
AMOUNT IN FIGURES
SIGNATURE OF SUPPLIER
